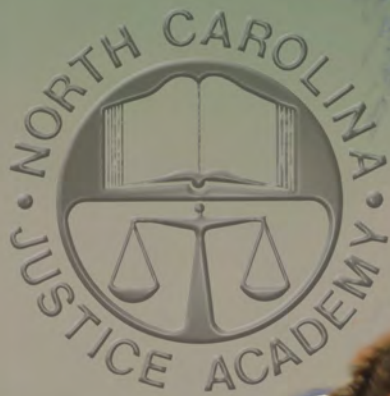


NORTH CAROLINA

JUSTICE ACADEMY



January through June

TRAINING CALENDAR 2015

Messages from the Attorney General & Academy Director

Law enforcement officers put their lives on the line every day to protect us, and they deserve the very best training available. We're proud to offer quality instruction through the North Carolina Justice Academy.

North Carolina has seen falling crime rates over the last decade thanks to good work by officers all across our state. But we know that some crimes are on the rise, like meth labs, prescription drug abuse, and child pornography and exploitation. It takes well-trained law enforcement using the latest technology to keep up with the latest crime trends, and we need to make sure you have the tools needed to do the job.

The Justice Academy provides a wide range of courses to meet the needs of law enforcement agencies, and a variety of ways to take them. In addition to courses offered at the Academy's two campuses, officers can take some courses online.

Dealing with a suspect who has taken a hostage or has barricaded himself is one of the most difficult situations law enforcement can encounter. A new course this semester, **Hostage Negotiations for the First Responder**, is intended for any officer or telecommunicator who may be the first to communicate with a suspect under these circumstances. When officers with more training arrive on the scene, they take over. Another new course this semester, **Basic Hostage and Crisis Negotiator**, is designed for officers who are new to their department's negotiation team or experienced officers who want to brush up on their crisis intervention skills. In each of these courses, officers learn the techniques to minimize the potential for harm to the hostage or a suicide attempt by the suspect.

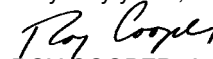
Impaired drivers are a threat to the health and safety of the public, and it is vital for law officers to understand their role in getting these drivers off the road. A new course this semester, **The Law of Impairment: An Overview of DWI Law from the Stop to the Courtroom**, helps officers understand the legal issues that arise in these cases. Officers learn the elements that should be present for them to make a stop or an arrest, how to prepare DWI cases for court, and how to present effective courtroom testimony.

Finally, tragic shootings on school campuses and other public places remind us that critical incident training can mean the difference between life and death. We're continuing our push to make sure all North Carolina officers are trained to respond swiftly and effectively to a crisis. Related courses available this semester include **Rapid Deployment Instructor Training, Officer Safety/Readiness Training, Solo/Active Shooter Response Conditioning**, and **Threat Assessment and the School Rampage Shooter**. I hope you'll consider refreshing or upgrading your skills, so you'll be well prepared if a critical incident occurs.

I'm proud of the work you're doing to solve and prevent crimes. Please don't hesitate to contact the Department of Justice or the Justice Academy staff to share your suggestions to make law enforcement even stronger. Thank you for your service to the people of our state.

With kind regards, I am

Very truly yours,



ROY COOPER, Attorney General



A little over a year ago, my daughter wanted to know what I wanted to be when I grew up. With a confused look, I responded to her that I was grown and I was doing the job that I wanted to do. She quickly reminded me that she asked, "What I wanted to 'be' when I grew up," not "what I wanted to 'do'."

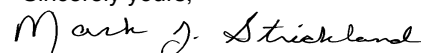
I want to be that person who makes a positive impact on individuals' lives. I know that sounds corny, but that is what I want to be. I want to be that person.

So, my question for you is, "What do you want to be when you grow up"? If you want to be that person who makes a positive difference in the community in which you live, we can help you achieve that goal through the many classes we offer. Often times, the classes we offer will have a positive impact on our students' lives.

For over 40 years, the North Carolina Justice Academy has provided quality training to North Carolina criminal justice professionals. Providing quality training is my commitment to you. We understand that your citizens have placed a higher level of expectation on the job YOU do every day. We also understand you have placed a higher level of expectation on the quality of training WE provide every day. We do not take this very lightly. This is not just what we "do"; this is who we "are."

As always, we welcome your comments and suggestions. Feel free to email me (mstrickland@ncdoj.gov) or post a Facebook comment or follow us on Twitter. I look forward to hearing from you.

Sincerely yours,



MARK J. STRICKLAND, Director



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North Carolina Justice Academy Online Training Portal

The North Carolina Justice Academy Online Training Portal is designed for “anytime, any place, any pace” learning. Users can complete the courses as their schedules allow and print certificates of completion.

The Portal replaces the former Online Learn Center, which has been discontinued. You must register for a new username and password to complete a course. To register, follow these steps.

1. Go to <https://ncja-portal.acadisonline.com>.
2. Click WebForms, then New User Registration.
3. Fill out your online profile.

Once your profile is approved - which can take up to 48 hours - you will receive a welcome email with your username, password, and access instructions.

WHO MAY REGISTER

Participation in these courses is open to law enforcement officers, detention officers, and telecommunicators in all North Carolina agencies.

COURSES AVAILABLE

LAW ENFORCEMENT OFFICERS

- 2014 JMST: A Juvenile - Now What?
- 2014 Legal Update
- Domestic Violence: The Children Are Watching (2013)
- Human Trafficking Protocols for Law Enforcement
- JMST: Don't Press Send (2013)

- Law Enforcement Intelligence Update (2013)
- Officer Safety: Responding to Crimes Off-Duty (2014)
- Responding to Individuals with Mental Illness (2013)

TELECOMMUNICATORS

- Active Shooter Overview (2014)
- Awareness of Issues Surrounding Returning Military Personnel (2014)
- Coping with Vicarious Trauma (2013)
- Hitting the Wall: Avoiding Complacency (2014)
- Human Trafficking Awareness for Telecommunicators (2013)
- Law Enforcement Intelligence Update (2013)
- Officer Involved Shootings (2013)

DETENTION OFFICERS

- Awareness of Issues Surrounding Returning Military Personnel (2013)
- Detention Officer Intelligence Update (2014)
- Leadership and Mentoring for Detention Officers (2012)
- Surviving In-Custody Death (2014)



<https://ncja-portal.acadisonline.com>



In-Service Training - Instructor Updates

In-Service Training Frequently Asked Questions

What are the in-service training requirements?

Criminal Justice Education and Training Standards

The rules require that every law enforcement officer certified by the Criminal Justice Education and Training Standards Commission must receive 24 credits of in-service training annually. The topics for this requirement include the following:

Required In-Service Training Topics	14 hours/credits
Department Topic of Choice	10 hours/credits

The required In-Service Training topics for 2015 are:

- 2015 Firearms Training and Qualification 6 hours/credits
- 2015 Legal Update 4 hours/credits
- 2015 JMST: A Juvenile - What does it have to do with me? 2 hours/credits
- 2015 Domestic Violence: Teen Dating Violence 2 hours/credits

The Department Topics of Choice for 2015 are:

- Officer Safety: Use of Force Overview 4 hours/credits
- Law Enforcement Intelligence Update 2 hours/credits
- Public Safety: Storm Spotting 2 hours/credits
- Missing and Abducted Children 2 hours/credits
- Emotional Survival 2 hours/credits
- Active Shooter Overview 2 hours/credits

NOTE: Agencies may instruct on any topic(s) of the Chief's choosing for Department Topic of Choice.

Lesson Plans:

Departments must use the current lesson plan as a minimum for the required in-service training topics. Departments should check the in-service website prior to any course delivery to ensure instructors are using the most current materials available.

The North Carolina Justice Academy has prepared several lesson plans which are OPTIONAL for use as department choice topics.

The Chief or designee may approve a lesson plan developed by another entity, or may develop one of their own. If not using an existing lesson plan, the instructor must develop an actual lesson plan utilizing the Instructional Systems Development (ISD) model as taught in the General Instructor Training course.

Sheriffs' Education and Training Standards

For deputies, the in-service requirement for 2015 is 24 credits of mandatory training in the following topical areas:

The required In-Service Training topics for 2015 are:

- Firearms Training and Qualification
- Legal Update
- JMST: A Juvenile - What does it have to do with me?
- Domestic Violence: Teen Dating Violence

The Department Topics of Choice for 2015 are:

- Officer Safety: Use of Force Overview
- Law Enforcement Intelligence Update
- Public Safety: Storm Spotting
- Missing and Abducted Children
- Emotional Survival
- Active Shooter Overview

NOTE: Agencies may instruct on any topic(s) of the Sheriff's choosing for Department Topic of Choice.

Lesson Plans:

The North Carolina Justice Academy has prepared several lesson plans which are OPTIONAL for use as department choice topics.

The Sheriff or designee may approve a lesson plan developed by another entity, or may develop one of their own. If not using an existing lesson plan, the instructor must develop an actual lesson plan utilizing the Instructional Systems Development (ISD) model as taught in the General Instructor Training course.

For detention officers, the in-service requirement for 2015 is 16 credits of mandatory training in the following topical areas:

The required In-Service Training topics for 2015 are:

- Legal Update 4 hours/credits
- Documenting the Incident 4 hours/credits
- Emotional Survival for Detention Officers 4 hours/credits

Sheriff's Topics of Choice for 2015 are:

- Off-Duty Survival/Crimes in Progress 2 hours/credits
- Examining False Documents and Identifications 2 hours/credits
- SC/AT Refresher 4 hours/credits

NOTE: Agencies may instruct on any topic(s) of the Sheriff's choosing for Department Topic of Choice.

(CONTINUED ON NEXT PAGE.)

In-Service Training - Instructor Updates



In-Service Training Frequently Asked Questions

(CONTINUED FROM PAGE 6.)

The "Sheriff's Choice" category was included because it is important for the Sheriff and/or Jail Administrator to have the flexibility to be able to provide training that is specific to the needs of their detention officers or facility.

Lesson Plans:

The North Carolina Justice Academy has prepared several lesson plans which are OPTIONAL for use as department choice topics.

The Sheriff, other agency head, or designee may approve a lesson plan developed by another entity, or may develop one of their own. If not using an existing lesson plan, the instructor must develop an actual lesson plan utilizing the Instructional Systems Development (ISD) model as taught in the General Instructor Training course.

For telecommunicators, the in-service requirement for 2015 is 16 credits of mandatory training in the following topical areas:

The required In-Service Training topics for 2015 are:

- Crisis Negotiation 4 hours/credits
- Interpersonal Communications:
 - Team Building 4 hours/credits
 - Emotional Survival 2 hours/credits
 - Tactical Dispatch 2 hours/credits

Sheriff's Topics of Choice for 2015 are:

- Law Enforcement Intelligence Update 2 hours/credits
- Missing and Abducted Children 2 hours/credits
- Domestic Violence: Teen Dating Violence 2 hours/credits

NOTE: Agencies may instruct on any topic(s) of the Sheriff's choosing for Sheriff's Topic of Choice.

The "Sheriff's Choice" category was included because it is important for the in-house trainer and their respective agency to have the flexibility to be able to provide training that is specific to the needs of their emergency communications staff or facility.

Lesson Plans:

The North Carolina Justice Academy has prepared several lesson plans which are OPTIONAL for use as department choice topics.

The Sheriff, other agency head, or designee may approve a lesson plan developed by another entity, or may develop

one of their own. If not using an existing lesson plan, the instructor must develop an actual lesson plan utilizing the Instructional Systems Development (ISD) model as taught in the General Instructor Training course.

Do I have to attend the Instructor Update sessions to teach a block of instruction for in-service training?
No.

How do I get the annual lesson plans and training materials for in-service from the Justice Academy?

There are three methods to obtain materials:

- (a) Instructor and student lesson plans, PowerPoint slides, handouts, and DVDs can be purchased from the Academy bookstore. An order form may be obtained via NCJA website: <http://ncja.ncdoj.gov>. These materials will be available only in DVD format.

NOTE: The Bookstore will accept orders that are being purchased by open account with the Bookstore beginning October 1, 2014. Those orders being paid as listed above may be made by mail, e-procurement, or fax. NO orders with a payment to be made by check or credit card (Visa or Mastercard) will be accepted before October 15, 2014. Credit card orders must be placed by phone. For security reasons, we no longer accept fax or e-mail credit card orders.

- (b) Lesson plans will be available on the web. If you are an agency head, school director, in-service training coordinator or instructor, e-mail the contact below to obtain the secured access information to the in-service lesson plans on the web. **Video clips CANNOT be obtained directly from the website.**

For Law Enforcement in-service training:
Contact Bill DuBois at bdubois@ncdoj.gov

For Detention Officer in-service training:
Contact Tim Fuss at tfuss@ncdoj.gov

For Telecommunicator in-service training:
Contact Susan Gillis at sgillis@ncdoj.gov

- (c) The NCJA Learning Resource Center will have In-Service DVDs for loan. Discs may be borrowed for 30 days. Please contact the LRC at 910-525-4151, ext. 267.

If you need additional information on mandatory in-service training, visit the in-service training web link at: <http://ncja.ncdoj.gov>.



In-Service Training - Instructor Updates

Coordinating In-Service Training

Course #2244 <http://ncja.ncdoj.gov/2244>

Who Should Attend

All new Agency In-Service Training Coordinators responsible for evaluating instructors and conducting/coordinating Commission-mandated in-service training.

Course Goal

To discuss the in-service training requirements as mandated by the Criminal Justice Education and Training Standards Commission and the Sheriffs' Education and Training Standards Commission and to discuss and practice the utilization of the instructor evaluation form for in-service training.

Course Objectives

The student will be able to:

- Discuss the responsibilities of the agency In-Service Training Coordinator as established by the Criminal Justice Education and Training Standards Commission and the Sheriffs' Education and Training Standards Commission.
- Demonstrate how to properly complete the instructor evaluation form using the corresponding criteria.

Methodologies

This course employs discussion, demonstration, and practical exercise.

Course Requirements

Participants should be an Agency In-Service Training Coordinator and hold a general instructor certification. Testing is required for this course. Participants will be required to score at least 70% on the final exam.

Special Concerns

Representatives from the Criminal Justice Standards Division and the Sheriffs' Standards Division will be present at the training sessions to provide information on the in-service training requirements.

Course Coordinator

Bill DuBois

Length of Course

Four hours/credits

DATES

January 7, Salemburg
February 3, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

In-Service Instructor Update 2015

Course #2343 <http://ncja.ncdoj.gov/2343>

Who Should Attend

Certified criminal justice instructors planning to teach any of the in-service training topics.

Course Goal

To provide the information and materials necessary to deliver the 2015 mandated in-service training.

Course Objective

The student will be able to teach the 2015 topics of instruction in an in-service capacity.

Methodologies

This course employs discussion, demonstration, group exercise and video.

Course Requirement

Instructors must pass a short written test on each topic taught.

Course Coordinator

Bill DuBois

Length of Course

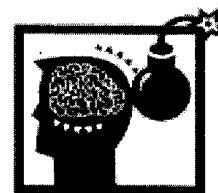
Two days (16 hours)

DATES

January 8-9, Salemburg
February 4-5, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Anti-Terrorism Training



Basic Anti-Terrorism Awareness Course #3088

<http://ncja.ncdoj.gov/3088>

CICP Accredited Course

Who Should Attend

All law enforcement officers, investigators and related personnel who may prevent or respond to a terrorist act.

Course Goal

To provide the participant with the knowledge, skills and abilities to recognize potential terrorist targets, suspicious people and activities and other attack indicators. Methods of receiving and reporting vital information will also be addressed.

Course Objectives

At the awareness level, the student will be able to:

- Recognize potential terrorist indicators, symbols, and behaviors - both international and domestic in nature.
- Identify common false documents.
- Recognize and differentiate between domestic and international groups.
- Understand the significance of performing a Threat Vulnerability Assessment in their communities.
- Know how and to whom to report suspicious activity and what information is vital in that reporting.

Methodologies

This course will employ lecture, discussion and analysis. The course will have extensive use of video clips, videos and PowerPoint slides. In addition, some outside reading will be required.

Course Requirements

Attendance is required at all sessions. Students must achieve a minimum score of 70% on a written test which will be given at the conclusion of the course.

Course Coordinator

Doug Robinson

Length of Course

Two days (16 hours)

DATES

January 12-13, Salemburg

March 30-31, Edneyville

June 23-24, Edneyville





Community-Oriented Policing

Advanced SRO - Leadership Roles (Web-blended) Course #3265

<http://ncja.ncdoj.gov/3265>

Who Should Register

Any officer who has successfully completed NCJA's **School Resource Officer** course (#5673) or equivalent and is assigned or may potentially be assigned as School Resource Officer (SRO).

Course Goal

To further refine for law enforcement officers the important characteristics, special nature and responsibilities of the position of School Resource Officer.

Course Objectives

The student will be able to:

- Review articles related to School Resource Officers and write essays on assigned topics from those articles.
- Conduct a short presentation during class on an assigned topic from the online portion of the training.
- Identify the primary elements of Emotional Intelligence (EI) and describe the primary functionality for EI in the SRO leadership role.
- Define leadership, identify leadership characteristics and provide benefits of coaching as it relates to the leadership role of an SRO.
- Identify elements of common bomb-making materials accessible and available to students using the Homeland Security Bomb-Making Materials Awareness Program (BMAP).
- Identify resources and tools that can be used to conduct threat assessments.
- Conduct a threat assessment of their assigned school and present the assessment to the class.

Methodologies

This course will employ web-based learning, as well as on-site lecture. This course is comprised of prerequisite Blackboard requirements, traditional classroom delivery, and practical exercises. This training can be partially completed on-line; however, 24 hours of time associated with required classroom portion requires the SRO to be physically on site in the classroom and away from their assigned school.

Course Requirements

Participants must be familiar with Blackboard formatted on-line course delivery and comfortable with e-mail, Internet usage and word processing software. Students must be able to successfully complete all written, practical exercises and instructor evaluations with a score of 75%.

Course Coordinator

Scott Grantham

Course Credit

Forty hours

DATES

February 2-26, Salemburg

April 6-30, Salemburg

June 1-25, Edneyville

IN THE CLASSROOM

February 24-26, Salemburg

April 28-30, Salemburg

June 23-25, Edneyville

**LIMIT 4 STUDENTS
PER DEPARTMENT.**



Community-Oriented Policing



Community-Oriented Policing Course #1174

<http://ncja.ncdoj.gov/1174>

Who Should Attend

This course is intended primarily for sworn personnel who will be actively engaged in community-policing initiatives within their agency. While much of the course content focuses on the delivery of police service by sworn officers, all departmental personnel responsible for dealing with the public can benefit from this course.

Course Goal

This course will familiarize law enforcement officers and other personnel with the philosophies and concepts of community-oriented and problem-solving policing.

Course Objectives

The student will be able to:

- State why change is necessary in the law enforcement community.
- Define community policing.
- Define public value.
- Name the two main components of community policing.
- State the duties of the community police officer.

- Explain the benefits of community knowledge and cultural awareness.
- Identify the skills needed to be a successful community police officer.
- List the steps involved in successfully marketing community policing.
- Explain the SARA problem-solving model and how to implement it.
- Explain the Crime Measurement Index (CMI).
- Explain the difference between P.O.P. and C.O.P.

Methodologies

This course employs lecture, class discussion, demonstration and practice.

Course Requirements

Students should be familiar with Microsoft Word and Microsoft PowerPoint software applications. Attendees should bring a jump drive for storing course work.

Course Coordinator

Donnie R. Parks

Length of Course

Three days (24 hours)

DATES

February 24-26, Edneyville
March 23-25, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Developing Speaking Skills Course #2236

<http://ncja.ncdoj.gov/2236>

Who Should Attend

Individuals who will be making presentations in the criminal justice profession.

Course Goal

To provide the skills necessary to competently plan, prepare, present and evaluate a speech.

Course Objectives

The student will be able to:

- Prepare, organize and deliver a successful presentation.
- Select and use appropriate, effective visual aids.
- Evaluate his/her own presentation and those of others.
- Develop confidence before an audience.
- Speak extemporaneously.

Course Requirements

Attendance is required at all class sessions. Students are expected to participate in classroom discussion and evaluation, as well as present at least two 10-15 minute speeches on a topic of their choice.

Special Concerns

This program will utilize classroom instruction and videotaping to facilitate the development of a presentation style. Practice and constructive critiques will be utilized to enhance the abilities of the participants.

Registration

You must register for the class by completing an application form and sending it to the campus you will be attending. The address/fax number is on the application.

Course Coordinator

Donnie R. Parks

Length of Course

Three days (24 hours)

DATES

February 24-26, Edneyville
March 9-11, Edneyville
June 9-11, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Methodologies

This course employs conference, programmed text, demonstration and practical exercises.



Community-Oriented Policing

School Resource Officer Ethics (Web-based) Course #3243

<http://ncja.ncdoj.gov/3243>

Who Should Register

All certified law enforcement officers who are currently assigned or will be assigned as a School Resource Officer in an elementary, middle or high school.

Course Goal

To provide school resource officers with some insight into their own definition of ethics, and the awareness of consequences when making ethical decisions.

Course Objectives

The student will be able to:

- Identify their personal definition of "Ethics" as it relates to School Resource Officers.
- Identify ethical problem situations for School Resource Officers.

- Read four articles about law enforcement ethics.
- Write four essays referring to the assigned articles.
- Evaluate an ethical scenario and provide an opinion.

Methodologies

Instruction by NCDOJ Blackboard.

Course Requirements

Participants must be familiar with Blackboard formatted on-line course delivery and comfortable with e-mail, internet usage and word processing software.

Course Coordinator

Scott Grantham

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

Course Credit

Thirty-two hours

DATES

January 5-February 13, Salemburg

March 2-April 10, Salemburg

May 4-June 12, Salemburg

School Resource Officer Training Course #5673

<http://ncja.ncdoj.gov/5673>

Who Should Attend

All **certified law enforcement officers** who are currently assigned or will be assigned full-time duty in an elementary, middle or high school.

Course Goal

To provide the participant with the history, philosophy and basic skills necessary to serve as a School Resource Officer. Participants will receive instruction in law, identification and ways to handle exceptional students, and classroom instruction techniques.

Course Objectives

The student will be able to:

- Define the School Resource Officer (SRO) concept and apply this to the school in which they are assigned.
- Define the dual objectives of prevention and enforcement as it applies to the School Resource Officer Program.
- Identify the role of a School Resource Officer/Unit in the educational community.
- Identify the various categories of students defined as Children with Special Needs and sensitize the School Resource Officer to each classification.

- Discuss the problem of adolescent suicide, identify the warning signs associated with "at risk" students and recommend the appropriate steps which need to be taken in handling these students.
- Discuss the development of relationships necessary to function as a SRO, including relationships with students, parents and faculty.

Methodologies

This course employs discussion, demonstration, lecture and practical exercises.

Course Requirements

Attendance is required at all class sessions. The student must develop and teach a ten-minute presentation. A score of 70% on an exam is required for passing this course.

Course Coordinator

Scott Grantham

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

Length of Course

Five days (40 hours)

DATES

January 12-16, Salemburg

March 16-20, Edneyville

June 8-12, Salemburg

Detention Officer Training



Armed Detention Officer Course Course #2723

<http://ncja.ncdoj.gov/2723>

Who Should Attend

Any North Carolina certified detention officer seeking training to qualify them to be able to meet the training standards for a detention officer to be granted gun-carrying status.

Course Goal

To give North Carolina certified detention officers the skills and abilities to properly handle and shoot a firearm to a level of proficiency in which to qualify to the same standard as a **Basic Law Enforcement Training** recruit.

Course Objectives

At the end of this block of instruction, the participant will be able to achieve the following objectives in accordance with the information presented during the instructional period:

- Discuss the legal implications and responsibilities of being an armed detention officer in the state of North Carolina.
- Discuss the nomenclature of a semi-automatic handgun.
- Demonstrate the proper method of loading and unloading a duty weapon.
- Demonstrate the ability to clear all common malfunctions of a semi-automatic handgun.
- Discuss the various flashlight techniques that can be used for night fire.
- Demonstrate proper gun retention and takeaway techniques.
- Obtain a minimum score of 70% on the Commission approved day and night qualification course.
- Obtain a minimum score of 70% on an NCJA designed day and night combat course.

Methodologies

This course employs lecture, discussion, demonstrations, practical exercises and practical testing.

Course Requirements

The student is expected to attend all class sessions. Students are expected to successfully complete all practical exercises. Each student must pass a written final exam, complete the day and night BLET firearms qualification course with a minimum score of 70%, and complete an NCJA designed day and night combat course with a minimum score of 70%. (Students who fail to qualify on any of the courses of fire will be dropped from the course at the time of the failure. They will not be allowed to continue beyond the point of failure.)

Special Concerns

Students must bring with them the following items (materials required):

- Proper range attire to include long pants, close-toed shoes, and shirts proper to the seasonal time of year, rain gear or jackets.
- Range safety gear to include eye protection, hearing protection, and a billed cap.
- Department issued firearm or its equivalent.
- A minimum of 1000 rounds of duty ballistic equivalent ammunition for their firearm.
- Duty belt to include holster, double magazine pouch, flashlight and flashlight carrier.

Course Coordinator

Tim Fuss

Length of Course

Five days (48 hours)

DATE

April 19-24, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**





Detention Officer Training

Detention Field Training Officer Course #7597

<http://ncja.ncdoj.gov/7597>

Who Should Attend

Detention officers who will be or are assigned the responsibilities of training new detention officers during their field training periods.

Course Goal

To provide the technical and personal skills to individuals in order for them to function as evaluators and trainers of recruits who have completed the basic **Detention Officer Certification** course.

Course Objectives

The student will be able to:

- Evaluate the performance of new detention officers.
- Utilize performance feedback, interpersonal communication skills and training skills in the interaction with the trainees.
- Successfully utilize leadership skills and attributes.

- Evaluate and counsel the new detention officer in report writing and note-taking skills.

Methodologies

This course employs lecture, discussion, practical exercises and demonstrations.

Course Requirements

Attendance is required at all class sessions. In order to satisfactorily complete this course, the participant, given several videotaped scenarios, must satisfactorily evaluate and document the performance of the trainee depicted therein and obtain a minimum score of 70% on a written test to be given at the conclusion of the course.

Course Coordinator

Tim Fuss

Length of Course

Five days (40 hours)

DATES

April 13-17, Edneyville

May 18-22, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Detention Officer Certification Course #7000

<http://ncja.ncdoj.gov/7000>

Who Should Attend

All persons who are employed as detention officers at local confinement facilities and are required by the Sheriffs' Education and Training Standards Commission or the Criminal Justice Education and Training Standards Commission to successfully complete this course.

Course Goal

To present the basic standard operating procedures for local confinement facilities and to develop the role and responsibilities of professional detention officers.

Course Objectives

The student will be able to:

- Supervise inmates providing safety, security, meals, proper sanitation and medical care.
- Respond to medical emergencies within the facility.
- Search incoming and resident prisoners.
- Search a cell block and general areas.
- Apply information of a prisoner's legal and constitutional rights to administrative operation of the detention facility, composition of disciplinary sanctions, use of force and civil liability to officers.

- Identify and cope with stressful situations.
- Maintain personal and detention facility security.
- Deal effectively with inmates.
- Process incoming prisoners.
- Transport prisoners safely.
- Profile characteristics of a potential suicide.
- Respond to inmates in crisis situations.
- Develop the ability to respond to a physical attack to ensure the safety of officers and inmates.
- Develop and implement emergency plans.
- Properly demonstrate the use of fire equipment.

Methodologies

This course employs lecture, discussion, demonstration and practical exercises.

Course Requirements

Attendance is required at all class sessions. The student must score a minimum of 70% on written tests and/or practical exercises for each block and score a minimum of 70% on the final Commission-administered written exam.

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Detention Officer Training



Detention Officer Certification Course #7000

<http://ncja.ncdoj.gov/7000>

(CONTINUED FROM PAGE 14.)

Special Concerns

Uniforms are required for class unless otherwise stated. Students must also have proper gym clothes for physical assessment, physical training, and subject control techniques. Some evening sessions may be required.

Course Coordinator

Tim Fuss

Length of Course

Twenty-four days (182 hours)

**LIMIT 7 STUDENTS
PER DEPARTMENT.**

DATE

January 26-February 26, Salemburg

Essential Skills for New Supervisors Course #2725

<http://ncja.ncdoj.gov/2725>

Who Should Attend

First line supervisors working in all areas of juvenile and adult criminal justice - from juvenile institutions to Supermax prisons, jails, probation, parole and law enforcement, or those who are interested in becoming a first line supervisor of other staff in their corrections/criminal justice setting.

Course Goal

This program is designed to support participating organizations' initiatives to prepare employees for transitioning into staff supervisory roles.

Course Objectives

The Southern Region of the National Institute of Corrections Academy's Regional Training Initiative (RTI) presents Essential Skills for New Supervisors. By using an interactive, experiential format, this 40-hour training program integrates essential supervisory skills with key leadership elements. Going beyond the "survival skills" approach to supervision training, the focus in this program is on practical and visionary leadership skills. Participants examine the impact of values (personal and organizational), ethics, and personal wellness on all of the roles a supervisor must fulfill to successfully meet the challenges that she/he must face in the ever changing world of corrections. Key focus areas include:

- Roles and responsibilities of correctional supervisors, and the related supervisory, leadership and personal competencies.
- Assessment of personal values and vision and impact on your role as a supervisor.
- Exploration of your organization's mission, culture and stakeholders and impact on daily operations.

- Characteristics of ethical and principled behavior and practical work applications.
- Personal wellness assessment and action plan.
- Practice strategies and critical thinking skills to identify and resolve basic problems of conflict resolution, dealing with difficult people, interpersonal communication dynamics, performance assessment and coaching, counseling and discipline and conducting performance appraisals.

Methodologies

Class will be lecture/discussion based.

Course Coordinator

Tim Fuss

Length of Course

Five days (40 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

DATE

March 23-27, Edneyville





Detention Officer Training

First Line Supervision for Detention Supervisors Course #7643

<http://ncja.ncdoj.gov/7643>

Who Should Attend

New detention supervisors and supervisors who have not received formal supervisory training.

Course Goal

To provide knowledge and skills required to effectively supervise personnel in a detention facility.

Course Objectives

The student will be able to:

- Avoid liability problems arising from employment practices and field operations.
- Identify misconduct and corruption and be able to use appropriate techniques to prevent them.
- Determine and utilize motivational incentives to improve or cause high performance.
- Lead groups in consensus decision making and creative problem solving.
- Promote ethical practices in a detention facility and create a professional detention culture.
- Complete and receive results from a personality inventory.
- Lead others through concepts of empowerment and transformation.

- Demonstrate supervising for results skills dealing with work performance and work habit problems.
- Utilize identified competencies of a leader to address factors in high performance by employees.

Methodologies

This course employs lecture, conference, exercise, diagnostic instruments and skills practice.

Course Requirements

Attendance is required at all class sessions. Students must attain an average of 70% across course examinations. They must also successfully perform in supervising for results skill practices.

Course Coordinator

Tim Fuss

Length of Course

Five days (40 hours)

DATES

June 8-12, Salemburg

June 22-26, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Inmate Behavior Management Course #1549

<http://ncja.ncdoj.gov/1549>

Who Should Attend

Three person teams consisting of (1) the jail administrator, (2) the person in charge of the security staff, and (3) the person in charge of the inmate classification system.

Course Goal

The fundamental goal of every jail is to maintain a safe and secure environment for inmates, staff, and visitors. Negative inmate behavior, such as assault on staff and other inmates, destruction of property, attempted escape, and refusal to comply with facility rules is the most significant challenge to achieving this goal. NIC's program helps participants effectively address this challenge through implementation of a comprehensive inmate behavior management plan.

Course Description

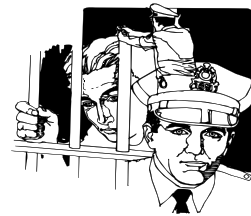
This program, offered by the National Institute of Corrections, teaches participants the information and skills necessary to develop a formal plan to manage inmate behavior in their respective jails. It presents the six components of the inmate behavior management strategy as follows:

- Assessing the risk and needs each inmate presents (inmate classification).
- Developing an inmate housing plan.
- Meeting basic inmate needs.
- Defining and conveying expectations for inmate behavior.
- Supervising inmates.
- Keeping inmates productively occupied.

For each component, participants are taught why the component is essential to the plan, the elements of the component and the implementation strategies. Participants work within their agency teams to assess where their jail

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Detention Officer Training



Inmate Behavior Management Course #1549

<http://ncja.ncdoj.gov/1549>

(CONTINUED FROM PAGE 16.)

currently stands in relation to each component and what improvements need to be made. Participants also identify the support, training and other resources necessary to develop and implement an inmate behavior management strategy.

Methodologies

Class will be lecture/discussion based.

Course Coordinator

Tim Fuss

Length of Course

Four days (32 hours)

DATE

February 23-26, Salemburg

**LIMIT 3 STUDENTS
PER DEPARTMENT.**





Instructor Development

Developing Test Questions

(Web-based)

Course #3266

<http://ncja.ncdoj.gov/3266>

Who Should Register

Criminal justice trainers or training managers who are involved in developing test questions.

Course Goals

To provide trainers with specific test question development strategies which will enhance their students' performance and increase their students' knowledge and comprehension.

Course Objectives

At the end of this block of instruction, the student will be able to achieve the following objectives in accordance with information received during the instructional period:

- Define evaluation, measurement, test, items, reliability and validity and be able to use these terms in conducting an item analysis.
- Understand how to develop multiple choice test questions with appropriate distracters using lesson plan training objectives.
- Develop multiple choice test questions in a practical exercise.

- Explain the proper steps in performing an item analysis of test questions.
- Display understanding of how to revise test questions based on item analysis.
- Identify training liability issues and recommend avenues to avoid training liability.

Methodologies

This course employs written lecture and discussion.

Course Requirements

Students must complete all assignments by the designated dates and by the conclusion of the course.

Special Concerns

Students must provide a (1) valid e-mail address, (2) access to the Internet, (3) ability to view Adobe Acrobat files, and (4) ability to submit documents in Microsoft Word and/or Excel.

Course Coordinator

Charles Rambeau, Jr.

Course Credit

Eight hours

DATE

April 6-May 8, Salemburg

Explosives and Hazardous Materials Specialized Instructor Training

Course #2618

<http://cja.ncdoj.gov/2618>

Who Should Attend

Officers designated to become Explosives and Hazardous Materials instructors for their agency. Individuals must possess current criminal justice instructor certification, receive a recommendation from a certified school director or agency head, and possess a current and valid CPR certification.

Course Goal

To provide the knowledge and skills necessary to instruct the BLET Explosives and Hazardous Materials Emergencies, DOCC Fire Emergencies and In-Service training blocks.

Course Objectives

The student will be able to:

- Demonstrate the specialized competencies necessary to instruct in the area of explosives and hazardous materials emergencies.
- Demonstrate competencies as an Operations Level responder per NFPA 472 Standard for Professional Competence of Responders to Hazardous Materials Incidents, 2008 Edition).
- Demonstrate knowledge of the history, designs, and definition of Improvised Explosive Devices (IEDs) and their potential targets.
- Identify types and components of IEDs.
- Identify different varieties of packaged-type IEDs and secondary devices.
- Identify the goals, reasons and means of suicide/homicide bombers.
- Identify the several varieties of IEDs (VBIEDs) and warning signs of possible VBIEDs.
- Identify how each type of IED can be radio controlled, how to recognize a radio controlled IED (RCIED), and what to do when encountering a RCIED.

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Instructor Development



Explosives and Hazardous Materials Specialized Instructor Training Course #2618

<http://ncja.ncdoj.gov/2618>

(CONTINUED FROM PAGE 18.)

- Identify what actions need to be taken, how to respond to secondary devices, along with escape routes and communications.

Methodologies

Lecture, conference, demonstration and practical exercises will be employed.

Course Requirements

Attendance is required at all class sessions. Prior to registering for the course, students must include in their registration packet; a current General Criminal Justice Instructor Certification issued by the North Carolina Criminal Justice Education and Training Standards Commission or preapproved acceptable alternative listed in the North Carolina Administrative Code; a copy of the agency's fit test for the students issued Air-Purifying Respirator; the original OSHA Respirator Medical Evaluation Questionnaire completed by the student and signed by an acceptable Medical Professional. At the conclusion of the course, students must attain a minimum of 75% on a Commission-administered final written examination in order to be eligible for certification as a specialized instructor by the Commission.

Special Concerns

PRIOR TO CLASS, students must purchase the text *Hazardous Materials for First Responders 4th Edition*. It is available from the NCJA bookstore or International Fire Service Training Association (IFSTA). **TEXT BOOKS ARE NOT AVAILABLE FOR PURCHASE ON THE FIRST DAY OF CLASS. If a student arrives without the required book, they will not be allowed to attend the course.**

Students must provide, for testing and practical exercises, an Air-Purifying Respirator with training cartridge issued by the student's agency. Prior to the beginning of the course, the student **MUST** provide a copy of the agency's fit test for the issued Air-Purifying Respirator. The student **MUST** complete the OSHA Respirator Medical Evaluation Questionnaire and have it evaluated and signed by an

appropriate medical professional. Upon completion of this form by the student and medical professional, the **ORIGINAL** must be mailed to the Course Coordinator, along with all other required documents, at the address below.

THE FOLLOWING DOCUMENTS MUST BE RECEIVED WITH THE REGISTRATION FORM, OR THE STUDENT WILL BE PLACED ON THE ALTERNATE LIST:

- Completed NCJA Application for training with school director's recommendation.
- Copy of General Criminal Justice Instructor Certification or Approved Alternative.
- Copy of the fit test by their agency for the student's Air-Purifying Respirator.
- **ORIGINAL COMPLETED** OSHA Respirator Medical Evaluation Questionnaire signed by an appropriate Medical Professional.

ATTN: Traci McConnell
North Carolina Justice Academy
P.O. Box 600
Edneyville, NC 28727

Registration

You must register for the class by completing the application form and sending it to the campus you will be attending. The address/fax number is on the application.

Course Coordinator

Chris Anderson

Length of Course

Nine days (72 hours)

DATE

February 16-26, Edneyville

**LIMIT 3 STUDENTS
PER DEPARTMENT.**





Instructor Development

General Instructor Training Course #2031

<http://ncja.ncdoj.gov/2031>

Who Should Attend

Criminal justice personnel planning to teach in any course mandated by either the Criminal Justice Education and Training Standards Commission or the Sheriffs' Education and Training Standards Commission are required to successfully complete this course and apply for certification as a probationary general instructor. To become a probationary general instructor, applicants must have a minimum of four years of practical criminal justice experience.

Course Goal

To provide the information necessary to competently research, plan, prepare, present and evaluate a block of instruction in accordance with the ISD Model.

Course Objectives

The student will be able to:

- Teach an 80-minute block of instruction.
- Develop a lesson plan for the 80-minute block of instruction.
- Construct a test appropriate to the 80-minute block of instruction.
- Complete a written examination.

Methodologies

This course employs discussion, programmed text, demonstration and practice.

Course Requirements

Attendance is required at all class sessions. The student must teach an 80-minute block of instruction, develop a lesson plan for the 80-minute block of instruction, construct a test appropriate to the 80-minute block of instruction and achieve a score of at least 75% on the Commission-administered exam required for certification.

Special Concerns

Students should bring any special clothing, equipment, references or other materials necessary to enable them to research, write, type and present an 80-minute block of instruction on a criminal justice related topic. Students can expect to spend a number of hours at night preparing lesson plans and audio-visual aids, as well as practicing for their 80-minute presentation. **Students should have strong skills in Microsoft Word and should be familiar with Microsoft PowerPoint.**

Students will be issued a laptop for use in developing their lesson plan. This laptop will have Word 2010. A USB Flash Drive is required, and it is recommended that the student bring a wireless mouse.

Course Coordinator

Leila Humphries

Length of Course

Ten days (80 hours)

DATES

January 4-16, Salemburg

March 8-20, Edneyville

May 3-15, Edneyville

**LIMIT 1 STUDENT
PER DEPARTMENT.**

Instructor Training Orientation (Web-based)

Course #2152 <http://ncja.ncdoj.gov/2152>

Who Should Register

All school directors, instructors and evaluators who will be participating (teaching/evaluating) in the offering of the **General Instructor Training** course under the auspices of the North Carolina Criminal Justice Education and Training Standards Commission.

Course Goal

To prepare certified instructors to deliver blocks of instruction and evaluate student performance in the General Instructor Training course.

Course Objectives

The student will be able to:

- Teach assigned blocks of instruction from the approved lesson outline using appropriate instructional strategies and required equipment.
- Evaluate the 10-minute, 30-minute, and 80-minute presentations required in **General Instructor Training**, utilizing the correct evaluation form and criteria.
- Evaluate lesson plans using the standards established by the General Instructor Training course.

Methodologies

This course is taught completely online using Blackboard. The course will utilize online streaming video, e-mail and fax technologies to facilitate the learning process. The course is instructor-led, but completely asynchronous.

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Instructor Development



Instructor Training Orientation (Web-based) Course #2152

<http://ncja.ncdoj.gov/2152>

(CONTINUED FROM PAGE 20.)

Course Requirements

The student is required to evaluate the following: a 10-minute and 30-minute presentation and an 80-minute lesson plan with accompanying test questions.

Special Concerns

1. In order for you to register for this course, we must receive from a School Director of Instructor Training a written confirmation that you will be teaching or evaluating for them in a Commission-approved **General Instructor Training** Course. This confirmation must be given in the form of a letter

signed by a certified School Director. Along with this letter, you must submit a copy of your current instructor certification.

2. Students must have access to the Internet, an e-mail account and access to either a fax machine or scanner. This course relies heavily on the use of streaming video – high-speed Internet access is highly recommended.

Course Coordinator

Leila Humphries

Course Credit

Twenty-four hours

DATES

February 2-March 8, Edneyville

May 11-June 14, Edneyville

LIDAR Instructor Recertification Course #3144

<http://ncja.ncdoj.gov/3144>

Who Should Attend

LIDAR instructors seeking recertification under NCAC 9B.0239. Individuals must have successfully completed the **RADAR Instructor Recertification** course prior to entering **LIDAR Instructor Recertification**.

Course Goal

To improve the effectiveness or speed enforcement through the proper and efficient use of LIDAR speed measurement instruments. To maintain and enhance the knowledge and skills necessary to instruct the **LIDAR Operator Training** course.

Course Objectives

The student will be able to:

- Demonstrate basic skills in testing and operating specific LIDAR instruments in accordance with criteria specified on a standardized performance evaluation form.
- Identify specific LIDAR instruments and describe their major components and features.
- Identify laws, court rulings, regulations, policies, and procedures affecting LIDAR speed measurement and speed enforcement.
- Teach students in the performance of the objectives listed above.

TEICP Accredited Course

Methodologies

This course employs lecture, demonstration and field practice.

Course Requirements

Attendance is required at all class sessions. Performance of 100% proficiency is required in all motor-skill testing areas. Students must attain a minimum of 75% on a Commission-administered final written examination.

Special Concerns

Students must provide a LIDAR instrument for testing and practical exercises. Class will be begin at 8:00 a.m.

Course Coordinator

Dan Worley

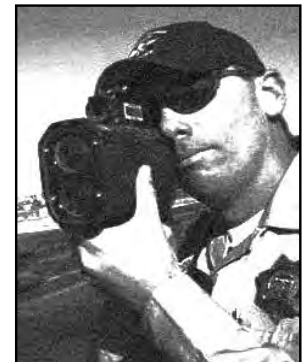
Length of Course

One day (7 hours)

DATE

June 12, Salemburg

See registration form
on page 35.





Instructor Development

LIDAR Instructor Training

Course #3137

<http://ncja.ncdoj.gov/3137>

TEICP Accredited Course

Who Should Attend

Officers designated to become LIDAR instructors for their departments. Individuals must possess criminal justice instructor certification, receive a recommendation from a certified school director or agency head, possess a current and valid LIDAR operator certification, and be currently certified as a RADAR instructor.

Course Goal

To provide the knowledge and skills necessary to instruct the **LIDAR Operator Training** course.

Course Objectives

The student will be able to:

- Describe the basic principles of LIDAR speed measurements.
- Acquire and demonstrate basic skills in testing and operating specific LIDAR instruments in accordance with criteria specified on a standardized performance evaluation form.
- Identify specific LIDAR instruments and describe their major components and features.
- Identify laws, court rulings, regulations, policies, and procedures affecting LIDAR speed measurement and speed enforcement.
- Acquire and demonstrate basic skills in preparing and presenting records and testimony relating to LIDAR speed measurement and enforcement.
- Teach students in the performance of the objectives listed above.

Methodologies

Lecture and practical exercises will be employed.

Course Requirements

Attendance is required at all class sessions. On the first day of the course, students must obtain a score of 90% correct on a written pre-entrance test designed to test the trainee's knowledge at the "operator" level. Students must also demonstrate 100% competence in the setup, test for accuracy and operation of a LIDAR instrument currently in use and approved in North Carolina in accordance with criteria specified on a standardized performance evaluation form. Failure to pass the written or motor-skill pre-entrance tests will automatically result in the trainee's dismissal from the course. Performance of 100% proficiency is required in all motor-skill testing areas. Students must attain a minimum of 75% on a Commission-administered final written examination.

Special Concerns

Students must provide a LIDAR instrument for testing and practical exercise purposes.

Course Coordinator

Dan Worley

Length of Course

Three days (24 hours)

DATE

February 25-27, Salemburg

*See registration form
on page 35.*

Measuring Training Results (Web-based)

Course #3267

<http://ncja.ncdoj.gov/3267>

Who Should Register

Criminal justice trainers and managers responsible for evaluating training programs.

Course Goal

To provide trainers and managers with methods to evaluate training programs as well as to determine cost effectiveness and return on investment of planned training.

Course Objectives

At the end of this block of instruction, the student will be able to:

- Distinguish between the five levels of evaluation by identifying what each level measures and analyzing data at each level.
- Differentiate between the terms and formulas for "cost-benefit analysis" and "return on investment."

- Compare and contrast the differences between "hard" and "soft" data.
- Develop a budget that itemizes training costs.
- Calculate the training return on investment from several classroom examples.

Methodologies

This course employs written lecture and discussion.

Course Requirements

Students must complete all assignments by the designated dates and by the conclusion of the course.

Special Concerns

Students must provide a (1) valid e-mail address, (2) access to the Internet, (3) ability to view Adobe Acrobat files, and (4) ability to submit documents in Microsoft Word and/or Excel.

Course Coordinator

Charles Rambeau, Jr.

Course Credit

Sixteen hours

DATE

January 5-February 6, Salemburg

Instructor Development



Private Protective Services Firearms Instructor Course #7623 <http://ncja.ncdoj.gov/7623>

Who Should Attend

Private Protective Services trainers who have received a favorable recommendation from their employing licensee or from a Dean of Continuing Education at a Community College and will be instructing the firearms block of instruction for Private Protective Services. To attend this course, students must have contacted the North Carolina Department of Justice Private Protective Services Board and received a written invitation to attend. You may contact the Board at 919-788-5320 and ask for the Training Officer.

Course Goal

To provide the knowledge and skills necessary to instruct the firearms block of instruction for the Private Protective Services Board.

Course Objectives

The student will be able to:

- Conduct firearms qualification and training of PPS approved courses of fire.
- Train PPS Officers in the nomenclature, fundamentals of shooting, maintenance, cleaning and inspection of the handgun and shotgun.
- Supervise a range with a maximum of efficiency and safety.
- Render initial first aid for medical emergencies on the firing range.

Methodologies

This course employs lecture, discussion, practical exercise and practice teaching.

Course Requirements

Individuals must have successfully completed the **PPS Unarmed Trainer Course** and the prequalification prior to entering **PPS Firearms Instructor Training** (this is waived if the student is a Criminal Justice Firearms Instructor). Individuals must be 21 years of age or more and must possess a high school diploma or a GED. Additionally, individuals must have at least one year of supervisory experience in security, the military or in law enforcement. Attendance is required at all class sessions. On the first day of class, the student must demonstrate proficiency with a handgun by qualifying twice in three attempts with a minimum score of 90%. Students must

demonstrate the ability to safely operate a range and conduct courses of fire for PPS. Students must attain a minimum score of 75% on the final examination.

Special Concerns

Students should bring comfortable and practical clothing for outside training and rain protection, duty handgun and duty shotgun (if applicable), uniform type holster and magazine carriers. Ammunition should include 1500 rounds of duty/ballistic equivalent ammunition for the handgun and 50 rounds of slugs and buckshot for the shotgun. Other necessary equipment includes duty flashlight, whistle and stopwatch, gun cleaning equipment, eye and ear protection, a clipboard and a billed hat or cap. Students will be required to work on the range at night.

Course Coordinator

Chad Thompson

Length of Course

Five days (40 hours)

DATE

April 6-10 Salemburg





Instructor Development

Private Protective Services Firearms Instructor Recertification Course #7620

<http://ncja.ncdoj.gov/7620>

Who Should Attend

Private Protective Services instructors who are in need of re-qualifying within the required two-year period set forth by the Private Protective Services Board. To attend this course, students must have contacted the North Carolina Department of Justice Private Protective Services Board and received a written invitation to attend. You may contact the Board at 919-788-5320 and ask for the Training Officer.

Course Goal

To ensure that PPS Firearms Instructors are capable of qualifying with at least 90% on the pistol or revolver, two out of three attempts, day and night.

Course Objectives

The student will be required to fire the pistol and/or the revolver qualification course, day and night, and qualify with at least a 90%, two out of three attempts, day and night.

Methodologies

This course employs lecture, discussion, practical exercise and practice teaching.

Special Concerns

Students should bring comfortable and practical clothing for training, including rain protection, a billed cap and eye and ear protection. The student should bring their duty pistol and/or revolver, 300 rounds of duty/ballistic equivalent ammunition each and duty holster and ancillary equipment. Also, if necessary, bring their duty shotgun and 100 rounds each of slug and buckshot.

Course Coordinator

Chad Thompson

Length of Course

One day (10 hours)

DATES

March 2, Salemburg

June 1, Salemburg

RADAR Instructor Recertification Course #3035

<http://ncja.ncdoj.gov/3035>

Who Should Attend

RADAR instructors seeking recertification under NCAC 9B.0218.

Course Goal

To maintain and enhance the skills necessary to instruct the **RADAR Operator** course.

Course Objectives

The student will be able to:

- Demonstrate basic skills in testing and operating specific RADAR instruments.
- Identify specific RADAR instruments and describe their major components and features.
- Identify laws, court rulings, regulations, policies and procedures affecting RADAR speed measurement and speed enforcement.
- Teach students in the performance of the objectives listed above.

TEICP Accredited Course

Methodologies

This course employs discussion, demonstration and practical exercises.

Course Requirements

Attendance is required at all class sessions. Performance of 100% proficiency is required in motor-skills testing. Students must attain a minimum of 75% on a Commission-administered written final examination.

Special Concerns

Students must bring a RADAR unit capable of dual antenna and same direction upon which to be road tested and a vehicle for use during testing.

Course Coordinator

Dan Worley

Length of Course

Three days (24 hours)

DATE

June 8-10, Salemburg

See registration form
on page 35.

Instructor Development



Rapid Deployment Instructor Training Course #2602

<http://ncja.ncdoj.gov/2602>

Who Should Attend

Departmental/Agency instructors who have a background in conducting practical exercises in officer safety/survival training and/or SWAT tactics. Current General Instructor Certification and a valid CPR card are required. Copies of each must be submitted with application.

Course Goal

The actual incidence and perceived fear of epic school and public venue violence is escalating across the country. North Carolina is not immune to this threat. This train-the-trainer course is designed to prepare agency instructors to deliver a program geared to patrol officers that will enable them to tactically and effectively stop the killing of innocent parties in an active shooter incident. The rapid deployment model being taught has direct application to other high-threat situations in public areas as well.

Course Objectives

The student will be able to:

- Demonstrate the ability to effectively respond to an active shooter utilizing the proper safety techniques and tactical procedures presented during class.
- Using a pre-designed practical skills check-off sheet, demonstrate the ability to provide both positive and negative feedback concerning student performance and ability in the above listed techniques and procedures.
- Design, implement and evaluate safe rapid deployment exercise scenarios determining role players, functional facilities, ammunition, and weapons.
- Decipher the legal and philosophical issues concerning the rapid deployment model presented in class.
- Given the course materials, plan, coordinate, and successfully deliver the Rapid Deployment training course materials to BLET and/or in-service training personnel.

Methodologies

This course employs lecture, discussion, demonstration and practical exercises.

Course Requirements

Attendance is required at all class sessions. Students must obtain a score of 80% on a written examination and successfully demonstrate proficiency during the practical exercise and feedback sessions. There is potentially one evening session for practical exercises in a public school building setting. Students must bring duty equipment which includes weapon, handcuffs, flashlight, ballistic vest, whistle, and clipboard. No live ammo will be introduced into the training environment.

Course Coordinator

Floyd Yoder

Length of Course

Three days (24 hours)

DATES

February 2-4, Edneyville
February 16-18, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**





Instructor Development

Specialized Driver Instructor Prequalification Course #2726

<http://ncja.ncdoj.gov/2726>

Who Should Attend

Successful completion of this course is required for all instructors planning to attend Specialized Driver Instructor Training. The testing required within this course replaces the testing which, in the past, has been done on the first day of the Specialized Driver Instructor Training. Therefore, this course is an extension of Specialized Driver Instructor Training. In order to enroll in the prequalification course, instructors must meet and submit all prerequisite paperwork as required to attend Specialized Driver Instructor Training.

Course Goal

To ensure that instructors attending Specialized Driver Instructor Training are prequalified.

Course Requirements

The student will be required to demonstrate proficiency in driving the seven Basic Law Enforcement Training (BLET) driving course exercises attaining a minimum score of 85% on two out of three attempts on the Off-set Land Maneuver, Serpentine and Precision Exercises during daylight; 85% on two out of three attempts on the Precision Exercise during nighttime; 85% on two five-minute attempts on the Emergency Response and Pursuit Exercises, one daytime, one nighttime, a passing score on two out of three attempts on all phases of the Fixed Radius Curve and Evasive Action Exercises.

Special Concerns

Day and night driving will be required. Comfortable and practical clothing for outside training (including rain-protective clothing) is needed. Short pants are not allowed. A law enforcement vehicle in good mechanical condition of the type that will be utilized in instructing the **Basic Law Enforcement Training (BLET)** driving course is also necessary. Vehicle must have a blue light and siren. Students should remove all "unsecured" equipment from their vehicle prior to course attendance. **It is recommended that each student practice driving**

on the BLET driving courses prior to attending. The Academy driving pad will be available for practice prior to the course start date, but there are restrictions that apply. Questions should be forwarded to the course coordinator.

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the Criminal Justice Education and Training Standards Division once they complete our Specialized course and apply for certification. Scores achieved during prequalification are valid for only 12 months.

Once a student successfully completes an instructor prequalification session, the student will be given one calendar year to attend (and only one attempt to successfully complete) the specialized instructor training course offering in which the prequalification applies. If the student fails to meet this standard, the student must re-enroll and successfully complete another instructor prequalification session in its entirety prior to being eligible to attend a subsequent specialized instructor training course.

Course Coordinator

Dan Worley

Length of Course

One day (0 hours)

DATES

March 17, Salemburg
March 18, Salemburg
March 19, Salemburg



Instructor Development



Specialized Driver Instructor Training Course #3703

<http://ncja.ncdoj.gov/3703>

SPECIAL NOTE: In order to attend this course, applicants must first successfully complete a prequalification session.

Who Should Attend

Instructors who will instruct driving in **Basic Law Enforcement Training (BLET)**. Prior to entering the **Specialized Driver Instructor** course, each applicant shall:

- (1) have completed the criminal justice general instructor training course;
- (2) **present a written endorsement by either**
 - (A) a certified school director indicating the student will be utilized to instruct driving in **Basic Law Enforcement Training Courses**; or
 - (B) a department head, certified school director, or in-service training coordinator, indicating the student will be utilized to instruct driver training in the "Law Enforcement Officer's Annual In-Service Training Program"; and
- (3) possess a valid operator driver's license;
- (4) maintain a safe driving record where no more than four points have been assigned against the driving record within the past three years; a driving history must be submitted on the student to establish meeting this requirement - a DCI printout cannot be accepted.

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the CJSD once they complete our Specialized course and apply for certification.

Course Goal

To provide the knowledge and skills necessary to instruct driving in **Basic Law Enforcement Training (BLET)**.

Course Objectives

The student will be able to:

- Conduct a before-operation inspection of a vehicle.
- Negotiate a motor vehicle through seven mandated BLET driving courses.

TEICP Accredited Course

- Set-up, supervise and score students on the seven mandated BLET courses, which are: Serpentine, Fixed Radius Curve, Precision, Off-set Lane Maneuver, Evasive Action, Emergency Response and Pursuit.
- Identify major engine and automobile components.
- Recognize and identify common mechanical problems.

Methodologies

This course employs lecture, discussion, practical exercises and practice teaching.

Course Requirements

Attendance is required at all class sessions. Students must demonstrate the ability to construct the seven **Basic Law Enforcement Training (BLET)** driving course exercises using traffic cones and measuring tapes. Students must score 75% on the Commission-administered written final examination.

Special Concerns

It is recommended that each student practice driving on the BLET driving courses prior to coming. There will be several night sessions. Comfortable and practical clothing for outside training (including rain-protective clothing) is needed. Short pants are not allowed. A law enforcement vehicle in good mechanical condition of the type that will be utilized in instructing the **Basic Law Enforcement Training (BLET)** driving course is also necessary. Vehicle must have a blue light and siren. Students should remove all "unsecured" equipment from their vehicle prior to course attendance.

Course Coordinator

Dan Worley

Length of Course

Ten days (88 hours)

DATES

Upon completion of required prequalification, the student will be placed in the next available specialized course and notified accordingly.



Instructor Development

Specialized Firearms Instructor Prequalification Course #1528

<http://ncja.ncdoj.gov/1528>

Who Should Attend

Successful completion of this course is required for all instructors planning to attend **Specialized Firearms Instructor Training**. The testing required with this course replaces the testing which, in the past, has been done on the first day of the **Specialized Firearms Instructor Training** course. Therefore, this course is an extension of Specialized Firearms Instructor Training. In order to enroll in this prequalification course, instructors must meet and submit all prerequisite paperwork as required to attend **Specialized Firearms Instructor Training**. Instructors must meet and submit both pages of the NCJA application with the proper signatures on **both** pages, and a copy of the student's instructor certification (valid through the course date) from the NC Criminal Justice Education and Training and Standards Division.

Course Goal

To ensure that instructors attending **Specialized Firearms Instructor Training** are prequalified.

Course Requirements

The student will be required to fire the handgun qualification course, day and night, and attempt to qualify with at least a score of 92% with their duty handgun, two out of three attempts.

Special Concerns

Students should bring comfortable and practical clothing for outside training and bring rain protection. The student should also bring their duty handgun with duty holster and ancillary equipment and 300 rounds of duty/ballistic equivalent pistol ammunition. Also, bring eye and ear protection and a billed cap. **Nylon holsters (unless uniform duty holsters) and tactical holsters are unacceptable. Individuals employed by an agency with a Uniform Patrol Division MUST have a uniform belt and holster (i.e., Sam Brown belt, security holster, etc.) regardless of their current duty assignment. Duty weapons MUST be the department issued weapon. NO PERSONAL WEAPONS.**

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the Criminal Justice Education and Training Standards Division once they complete our Specialized course and apply for certification.

Once a student successfully completes an instructor prequalification session, the student will be given one calendar year to attend (and only one attempt to successfully complete) the specialized instructor training course offering in which the prequalification applies. If the student fails to meet this standard, the student must re-enroll and successfully complete another instructor prequalification session in its entirety prior to being eligible to attend a subsequent specialized instructor training course.

Course Coordinator

Chad Thompson

Length of Course

One day (0 hours)

DATE

February 2, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



Instructor Development



Specialized Firearms Instructor Training Course #2032

<http://ncja.ncdoj.gov/2032>

SPECIAL NOTE: In order to attend this course, applicants must first successfully complete a prequalification session.

Who Should Attend

Instructors who have received a recommendation from a certified school director/In-Service Training Coordinator and will be instructing firearms in **Basic Law Enforcement Training (BLET)** and instructors who are recommended by their agency head as instructing in-service firearms training and requalification as established by the NC Criminal Justice Education and Training Standards Commission and the North Carolina Sheriffs' Education and Training Standards Commission.

Course Goal

To provide the knowledge and skills necessary to instruct firearms in **Basic Law Enforcement Training (BLET)** or to instruct in-service firearms training and requalification.

Course Objectives

The student will be able to:

- Conduct firearms qualification on Commission-approved courses of fire.
- Design and administer combat shooting courses.
- Train officers in the nomenclature, fundamentals of shooting, maintenance and cleaning and inspection of the handgun, shotgun and rifle.
- Supervise a range with a maximum of efficiency and safety.
- Render initial first-aid for medical emergencies on the range.

Methodologies

This course employs lecture, discussion, practical exercises and practice teaching.

Course Requirements

Individuals must have successfully completed the **Instructor Training** course prior to entering **Specialized Firearms Instructor Training**. **This document must be submitted with the course application.** Attendance is required at all class sessions. Students must demonstrate the ability to operate a range safely and conduct the course of fire for all **Basic Law Enforcement Training (BLET)** approved courses of fire. Students must attain a minimum score of 75% on the Commission-administered written final examination.

Special Concerns

Students should bring comfortable and practical clothing for outside training and rain protection. Duty handgun, duty shotgun, or rifle, duty type revolver with holster if available and uniform holster and belt with magazine carriers, etc., are required. **Nylon holsters (unless uniform duty holsters) and tactical holsters are unacceptable. Individuals employed by an agency with a Uniform Patrol Division MUST have a uniform belt and holster (i.e., Sam Brown belt, security holster, etc.) regardless of their current duty assignment. Duty weapons MUST be the department issued weapon. NO PERSONAL WEAPONS.**

Ammunition should include: 1500 rounds of duty/ballistic equivalent ammunition for the duty handgun, 50 slugs, 50 rounds .00 buckshot, 100 rounds birdshot, 200 rounds of 5.56 ammo regardless of whether you bring a shotgun or rifle. Other necessary equipment includes: duty flashlight, whistle, stopwatch, handgun cleaning equipment, ear protection, eye protection, billed hat or cap and clipboard. Students will be required to work on the range a minimum of three nights.

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the Criminal Justice Education and Training Standards Division once they complete our Specialized course and apply for certification.

Course Coordinator

Chad Thompson

Length of Course

Ten days (81 hours)

DATES

Upon completion of required prequalification, the student will be placed in the next available specialized course and notified accordingly.

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



Instructor Development

Specialized Physical Fitness Instructor Prequalification Course #2727

<http://ncja.ncdoj.gov/2727>

Who Should Attend

Successful completion of this course is required for all instructors planning to attend **Specialized Physical Fitness Instructor Training**. The testing required within this course replaces the testing which, in the past, has been done on the first day of the **Specialized Physical Fitness Instructor Training** course. Therefore, this course is an extension of **Specialized Physical Fitness Instructor Training**. In order to enroll in this prequalification course, instructors must meet and submit all prerequisite paperwork as required to attend **Specialized Physical Fitness Instructor Training**. Instructors must meet and submit both pages of the NCJA application with the proper signatures on **both** pages, a copy of the student's instructor certification (valid through the course date) from the NC Criminal Justice Education Training and Standards Division, and a PT medical form dated within a year of the class date.

Course Goal

To ensure that instructors attending **Specialized Physical Fitness Instructor Training** are prequalified.

Course Requirements

The student will be required to complete the Police Officer Physical Abilities Test (POPAT) in six minutes or less ($\leq 6:00$) for Scenario #1 and three minutes or less ($\leq 3:00$) for Scenario #2. Students will be given a minimum of a ten minute rest period between. Additionally, a physical assessment will be administered, and students must be able to meet 60th percentile overall for their age and gender.

Special Concerns

Students must bring a calculator, athletic clothes, good running shoes, sweat suit, extra towels and their duty issued gun belt with all equipment.

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the Criminal Justice Education and Training Standards Division once they complete our Specialized course and apply for certification.

Once a student successfully completes an instructor prequalification session, the student will be given one calendar year to attend (and only one attempt to successfully complete) the specialized instructor training course offering in which the prequalification applies. If the student fails to meet this standard, the student must re-enroll and successfully complete another instructor prequalification session in its entirety prior to being eligible to attend a subsequent specialized instructor training course.

Course Coordinator

John Combs

Length of Course

One day (0 hours)

DATES

January 7, Salemburg

March 24, Salemburg

April 21, Edneyville



Instructor Development



Specialized Physical Fitness Instructor Training Course #2033

<http://ncja.ncdoj.gov/2033>

SPECIAL NOTE: In order to attend this course, applicants must first successfully complete a prequalification session.

Who Should Attend

Instructors who have received a recommendation from a certified school director and will be instructing physical fitness in **Basic Law Enforcement Training (BLET)** and **Detention Officer Certification Course (DOCC)**. Individuals must have successfully completed the general **Instructor Training** course prior to entering the **Specialized Physical Fitness Instructor Training** course or qualify for a special exception from the NC Criminal Justice Education and Training Standards Division.

Course Goal

To provide the knowledge and skills necessary to instruct physical fitness training in **Basic Law Enforcement Training (BLET)** and **Detention Officer Certification Course (DOCC)**.

Course Objectives

The student will be able to:

- Administer fitness tests and assess cardiovascular abilities, body composition, muscular strength, muscular endurance and flexibility.
- Prepare exercise programs for **BLET**, **DOCC**, and in-service personnel.
- Advise students of a nutritional awareness program.
- Design and administer a physical fitness program that minimizes injury, maximizes performance and reduces training liability problems.

Methodologies

This course employs lecture, discussion, practical exercises and workout sessions.

Course Requirements

Attendance is required at all class sessions. Students must be able to complete a daily rigorous exercise schedule, demonstrate the ability to conduct fitness assessments and profiles, and design exercise programs to complete the course. Students must also score a 75% on the state exam.

Special Concerns

Students must bring a calculator, athletic clothes, good running shoes, sweat suit, extra towels, and their duty issued gun belt with all equipment.

According to NC Administrative Code 12 NCAC 09B .0233 SPECIALIZED PHYSICAL FITNESS

INSTRUCTOR TRAINING: Each applicant for specialized physical fitness training shall:

- (1) Qualify through one of the following three options:
 - (A) have completed the criminal justice general instructor training course; or
 - (B) hold a current and valid North Carolina Teacher's Certificate and hold a minimum of a baccalaureate degree in physical education and be actively teaching in physical education topics; or
 - (C) be presently instructing physical education topics in a community college, college or university and hold a minimum of a baccalaureate degree in physical education; and
- (2) present a written endorsement by a school director indicating the student will be utilized to instruct physical fitness in Basic Law Enforcement Training Courses; or present a written endorsement by a certified school director, or in-service training coordinator indicating the student will be utilized to instruct physical fitness for the "Law Enforcement Officers' In-Service Training Program"; and
- (3) present a letter from a physician stating fitness to participate in the course.

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the Criminal Justice Education and Training Standards Division once they complete our Specialized course and apply for certification.

It is the applicant's responsibility to ensure that each of these items is on file with the NC Justice Academy. If any of the above required items is missing from the applicant's file, the applicant will NOT be enrolled in the course.

Course Coordinator

John Combs

Length of Course

Nine days (58 hours)

DATES

Upon completion of required prequalification, the student will be placed in the next available specialized course and notified accordingly.



Instructor Development

Specialized Subject Control/ Arrest Techniques Instructor Prequalification Course #2728

<http://ncja.ncdoj.gov/2728>

Who Should Attend

Successful completion of this course is required for all instructors planning to attend **Specialized Subject Control/Arrest Techniques Instructor Training**. The testing required within this course replaces the testing which, in the past, has been done on the first day of the **Specialized Subject Control/Arrest Techniques Instructor Training**. In order to enroll in the prequalification course, instructors must meet and submit all prerequisite paperwork as required to attend **Specialized Subject Control/Arrest Instructor Training**. Instructors must meet and submit both pages of the NCJA application with the proper signatures on **both** pages, a copy of the student's instructor certification (valid through the course date) from the NC Criminal Justice Education and Training and Standards Division, and a SCAT medical form dated within a year of the class date.

Course Goal

To ensure that instructors attending **Specialized Subject Control/Arrest Techniques Instructor Training** are prequalified.

Course Requirements

The student will be required to demonstrate proficiency in the techniques in the **Basic Law Enforcement Training (BLET) Subject Control/Arrest Techniques** and the **Detention Officer Certification (DOCC) Subject Control Techniques** lesson plans. Additionally, a physical assessment will be administered, and students must be able to meet 60th percentile overall for their age and gender.

Special Concerns

Comfortable and practical clothing, tennis or aerobic shoes and gym apparel for physical training are necessary. Students should also bring handcuffs and duty belt with standard attachment equipment to include expandable baton (NO WEAPONS, NO AEROSOL CHEMICAL SPRAYS). Physical training will be conducted at specified times and participation is mandatory.

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the Criminal Justice Education and Training Standards Division once they complete our Specialized course and apply for certification.

Once a student successfully completes an instructor prequalification session, the student will be given one calendar year to attend (and only one attempt to successfully complete) the specialized instructor training course offering in which the prequalification applies. If the student fails to meet this standard, the student must re-enroll and successfully complete another instructor prequalification session in its entirety prior to being eligible to attend a subsequent specialized instructor training course.

Course Coordinator

John Combs

Length of Course

One day (0 hours)

DATES

January 6, Salemburg

March 25, Salemburg

April 22, Edneyville



Instructor Development



Specialized Subject Control/Arrest Techniques Instructor Training Course #2142

<http://ncja.ncdoj.gov/2142>

SPECIAL NOTE: In order to attend this course, applicants must first successfully complete a prequalification session.

Who Should Attend

Instructors who have received a recommendation from a certified school director and will be instructing Subject Control/Arrest Techniques in **Basic Law Enforcement Training (BLET)** and Subject Control Techniques in the **Detention Officer Certification Course (DOCC)**. Individuals must have successfully completed the general **Instructor Training** course.

Course Goal

To provide the knowledge and skills necessary to instruct Subject Control/Arrest Techniques in **Basic Law Enforcement Training (BLET)** and Subject Control Techniques in **Detention Officer Certification (DOCC)**.

Course Objectives

The student will be able to:

- Explain common injuries that may occur during subject control/arrest techniques training and the basic steps of first aid treatment for these injuries.
- Explain the importance of being physically fit and demonstrate the ability to maintain a regular exercise program.
- Explain the necessity of safety guidelines and demonstrate safety methods relative to subject control/arrest techniques instruction.
- Demonstrate the ability to successfully teach students the mandated subject control/arrest techniques curriculum and when these methods should be appropriately applied.
- Explain and demonstrate various equipment and methods which will enhance the student's realistic practical training.

Methodologies

This course employs lecture, discussion, practical exercises and practice teaching.

Course Requirements

Attendance is required at all class sessions. Students must demonstrate the ability to teach all techniques utilized in the **BLET Subject Control/Arrest Techniques** lesson plan.

Students must attain a minimum score of 75% on the Commission-administered written final exam, and they must successfully complete a practical skills evaluation of the subject control/arrest techniques methods.

Special Concerns

Comfortable and practical clothing, tennis or aerobic shoes, and gym apparel for physical training are necessary. Students should also bring handcuffs and duty belt with standard attached equipment to include expandable baton (NO WEAPONS, NO AEROSOL CHEMICAL SPRAYS). Physical training will be conducted at specified times and participation is mandatory.

According to NC Administrative Code 12 NCAC 09B .0232 SPECIALIZED SUBJECT CONTROL ARREST TECHNIQUES INSTRUCTOR TRAINING:

Each applicant for specialized subject control/arrest techniques instructor training shall:

- (1) have completed the criminal justice general instructor training course;
- (2) present a letter from a licensed physician stating the applicant's physical fitness to participate in the course;
- (3) present a written endorsement by a certified school director indicating the student will be utilized to instruct subject control arrest techniques in Basic Law Enforcement Training Courses; or



(CONTINUED ON NEXT PAGE.)



Instructor Development

Specialized Subject Control/Arrest Techniques Instructor Training Course #2142

<http://ncja.ncdoj.gov/2142>

(CONTINUED FROM PAGE 33.)

- 4) present a written endorsement by a department head, certified school director, or in-service training coordinator indicating the student will be utilized to instruct Subject Control Arrest Techniques for the "Law Enforcement Officers' In-Service Training Program."

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the Criminal

Justice Education and Training Standards Division once they complete our Specialized course and apply for certification.

*It is the applicant's responsibility to ensure that each of these items is on file with the NC Justice Academy. If any of the above required items is missing from the applicant's file, the applicant will **NOT** be enrolled in the course.*

Course Coordinator
John Combs

Length of Course
Ten days (78 hours)

DATES

Upon completion of required prequalification, the student will be placed in the next available specialized course and notified accordingly.

Time-Distance Instructor Recertification Course #3061

<http://ncja.ncdoj.gov/3061>

Who Should Attend

Instructors seeking recertification under NCAC 9B.0219. Individuals must have successfully completed the **RADAR Instructor Recertification** course prior to entering **Time-Distance Instructor Recertification**.

Course Goal

To maintain and enhance the skills necessary to instruct the time-distance speed measurement instrument programs.

Course Objectives

The student will be able to:

- Demonstrate basic skills in calibrating and operating specific time-distance instruments.
- Identify specific time-distance instruments and techniques used by the trainee's agency and describe their major components, features, and functions.
- Identify laws, court rulings, regulations, policies, and procedures affecting time-distance speed measurement and speed enforcement.
- Demonstrate the ability to estimate vehicular speed in accordance with criteria specified on a standardized performance evaluation form.

TEICP Accredited Course

- Demonstrate 100% competence on 25 basic configuration clocks in accordance with criteria specified on a standardized performance evaluation form.
- Teach students in the performance of the objectives listed above.

Methodologies

This course employs lecture and practical application.

Course Requirements

Attendance is required at all class sessions. Performance of 100% proficiency is required in motor-skills testing. Students must attain a minimum of 75% on the written exam.

Special Concerns

Students must bring a time-distance instrument and vehicle for use during testing and certification.

Course Coordinator
Dan Worley

Length of Course
Two days (12 hours)

DATE

June 11-12, Salemburg

See registration form on page 35.

RADAR/SMI COURSE APPLICATION

**To register for SALEMBURG location,
complete and mail this application to:**
Registrar, North Carolina Justice Academy
P.O. Box 99, Salemburg, N.C. 28385-0099
or FAX it to 910-525-5235. Phone 910-525-4151

**To register for EDNEYVILLE location,
complete and mail this application to:**
Registrar, North Carolina Justice Academy
P.O. Box 600, Edneyville, N.C. 28727-0600
or FAX it to 828-685-7530. Phone: 828-685-3600

***One application is required for each course. Check the training calendar for prerequisites or special requirements. PLEASE COMPLETE THE SUPPLEMENTAL INFORMATION ON THE BACK OF THIS FORM AS REQUIRED FOR EACH SPEED MEASURING INSTRUMENT TRAINING COURSE.**

Failure to provide the information requested may result in the inability of our registrar to provide you with a complete training transcript.

PLEASE PRINT CLEARLY OR TYPE

A. Name (No Nicknames) _____
Last
First (No Initial)
Middle

B. SS# _____ Date of Birth _____

C. Agency _____ ☐ City/County ☐ State ☐ Federal

D. Employing Agency Mailing Address

Street _____

City _____ State _____ Zip _____

County _____ Job Title _____

(Area Code) Phone No. _____ E-mail Address _____

E. *Course Title _____

Course No. _____

1. Preferred Date _____ Location _____

2. Preferred Date _____ Location _____

F. Will you require a room for your on-campus stay? _____ Salemburg _____ Edneyville

_____ Yes _____ No _____ Male _____ Female

If a dorm room is unavailable at the Edneyville location, will you be willing to stay off campus at your own expense?

_____ Yes _____ No

G. I confirm that the above-named applicant is in a job classification to which the requested training applies, and their attendance will be scheduled.

Please Print Name and Title of Authorizing Official

Date Approved

Official's E-mail Address

Signature of Authorizing Official

H. RETURN CORRESPONDENCE TO:

NOTICE: Agencies will receive notification if their enrolled employee does not successfully complete a training course or event.

Please Print Name

Address (if different from Employing Agency Address)

Rank/Title

Phone No. _____ FAX No. _____

Signature _____ E-mail _____

**PLEASE PROVIDE THE ADDITIONAL INFORMATION AS IT APPLIES
TO YOUR APPLICATION**

All applicants for each of the speed-measuring instrument instructor courses are required to provide the following items for course attendance:

1. Proof of successful completion of a criminal justice general instructor training course.
2. Copy of current SMI Certification.

All applicants for each of the speed-measuring instrument instructor courses shall meet the following requirements for course attendance:

- I. Radar Instructor Training** - Possess criminal justice instructor certification and possess a current and valid Radar Operator certification.
- II. Radar Instructor Recertification** - Possess criminal justice instructor certification and have been certified as a Radar Instructor within the three years preceding the completion date of the recertification course.
- III. Time-Distance Instructor Training** - Possess criminal justice instructor certification, document successful completion of Radar Instructor Training and possess a current and valid Time-Distance Operator certification.
- IV. Time-Distance Instructor Recertification** - Possess criminal justice instructor certification and have been certified as a Time-Distance Instructor within the three years preceding the completion date of the recertification course.
- V. Lidar Instructor Training** - Possess criminal justice instructor certification, document successful completion of Radar Instructor Training and possess a current and valid Lidar Operator Certification.
- VI. Lidar Instructor Recertification** - Possess criminal justice instructor certification, document successful completion of Radar Instructor Recertification, and have been certified as a Lidar Instructor within the three years preceding the completion date of the recertification course.

TO BE COMPLETED BY AGENCY HEAD/SCHOOL DIRECTOR/IN-SERVICE TRAINING COORDINATOR

I have reviewed the information above and find it to contain accurate data concerning this applicant. I have determined that the applicant should be nominated to attend either item I, II, III, IV, V, or VI; that he/she is a certified instructor and he/she will be utilized in a training assignment in this topic area.

Signature

Agency or Institution

All applicants for each of the speed-measuring instrument operator courses shall meet the following requirements for course attendance:

- I. Radar, Lidar or Time-Distance Operator Training** - Be employed or appointed as a law enforcement officer by a state or local law enforcement agency or be a federal law enforcement officer, hold general or probationary law enforcement officer certification and have successfully completed a basic law enforcement training course. If the applicant is a deputy sheriff, he/she must be in total compliance with the standards established by the North Carolina Sheriffs' Education and Training Standards Commission. Lidar Operator Training applicants must possess a current and valid Radar Operator Certification.
- II. Radar Operator Recertification** - In addition to the requirements listed under Radar Operator Training, the applicant must have successfully completed a Commission-accredited Radar operator course.
- III. Time-Distance Operator Recertification** - In addition to the requirements listed under Time-Distance Operator Training (I above), the applicant must have successfully completed a Commission-accredited time-distance operator course.
- IV. Radar/Time-Distance Operator Recertification** - In addition to the requirements listed under Radar Operator Training (I above), the applicant must have successfully completed a Commission-accredited Radar/Time-Distance operator course.
- V. Supplemental SMI Training** - The applicant must possess a valid, Commission-accredited, speed-measuring instrument instructor and/or operator certification.
- VI. Lidar Operator Recertification** - In addition to the requirements listed under I above, the applicant must have successfully completed a Commission-accredited Lidar Operator course and be currently certified as a radar operator.

TO BE COMPLETED BY AGENCY HEAD/SCHOOL DIRECTOR/IN-SERVICE TRAINING COORDINATOR

I have reviewed the information above and based on my review, I find that the applicant meets the listed requirements. I have determined that the applicant should be nominated to attend either item I, II, III, IV, V, or VI.

Signature

Agency or Institution

The North Carolina Justice Academy recognizes and is in compliance with the provisions of the Americans with Disabilities Act. You may request a reasonable accommodation for a disability in order to attend training by calling the Registrar at (910) 525-4151.

Investigation



Advanced Child Death Investigation Course #3341

<http://ncja.ncdoj.gov/3341>

CICP Accredited Course

Who Should Attend

Sworn personnel from law enforcement agencies and prosecutors who are involved in the investigation and prosecution of child fatalities.

Course Goal

To offer students the knowledge necessary to pursue appropriate charges on child death cases.

Course Objectives

Students will be able to:

- Develop a complete understanding of statutes as they pertain to child abuse and neglect, from misdemeanors through first degree/felony murder.
- Enhance their ability to develop arguments for which charges to file.
- Develop a complete understanding of how the statutes apply through intensive case analysis.

Methodologies

The student will review and understand investigative techniques in nationally recognized major cases.

Course Requirements

Attendance is required at all class sessions. **Child Death Investigation (Course #3340)** is a prerequisite for attendance at the discretion of the course coordinator.

Course Coordinator

Russell Strickland

Course Instructor

Lisa Mayhew

Length of Course

One day (8 hours)

DATES

February 19, Salemburg
June 18, Raleigh

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

Background Investigations Course #3952

<http://ncja.ncdoj.gov/3952>

CICP Accredited Course

Who Should Attend

Those assigned and responsible to conduct pre-employment background investigations of new employees.

Course Goal

To provide law enforcement professionals responsible for conducting background investigations the information needed to successfully perform the investigation.

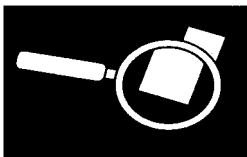
Course Objectives

At the end of this block of instruction, the student will be able to achieve the following objectives in accordance with information received during the instructional period when conducting an applicant investigation:

- Apply the job requirements as required by the NC Criminal Justice Education and Training Standards Commission or NC Sheriffs' Education and Training Standards Commission.
- Conduct background-related interviews utilizing questions which will elicit accurate information regarding persons applying for law enforcement positions.

- In order to effectively hire qualified individuals into the law enforcement profession and to avoid violating employment related laws, recognize various laws and legal issues pertaining to employment background investigations.
- Utilize appropriate sources of information to verify or develop information regarding applicants.
- Discuss the psychological dimension relating to the background investigations, including a discussion of the battery of psychological testing given to applicants as well as red flags to be aware relating to applicant psychological suitability for a law enforcement position.
- Discuss the ramifications to an agency as a result of an improper background investigation or the withholding of information on an applicant to another agency.
- Demonstrate during a practical exercise the ability to collect accurate information and present the findings about a particular applicant.

(CONTINUED ON NEXT PAGE.)



Investigation

Background Investigations

Course #3952

<http://ncja.ncdoj.gov/3952>

(CONTINUED FROM PAGE 37.)

Methodologies

This course employs lecture, class discussion, an in-depth practical exercise (students will conduct an actual background investigation to be turned in at the end of the week).

Course Requirements

- Students must complete an actual background investigation using the information provided in this training.

CICP Accredited Course

- Students will be expected to conduct extensive work after normal class hours in order to complete this assignment.
- Students must bring a pending background investigation file from a current applicant in order to complete this assignment.

Course Coordinator

Tim Fuss

Length of Course

Five days (40 hours)

DATE

April 6-10, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Basic Narcotics Investigation Course #3042

NEW!

<http://ncja.ncdoj.gov/3042>

Who Should Attend

An investigator beginning a career as a narcotics/VICE investigator or any officer pursuing a career as narcotics/VICE investigator.

Course Goal

This 32-hour course combines both lecture and practical exercises. The course is broken up into six main categories.

Informants, Asset Forfeiture, Undercover, Intelligence, Evidence and Operational Planning; the student will have class discussion and lecture on each subject as well as daily practical exercises that will allow the officer to gather hands on experience.

If you are serious about becoming an aggressive, proactive, productive narcotics investigator this class will prove both challenging and rewarding to you.

Course Objectives

At the end of this block of instruction, the student will be able to:

- Properly handle confidential informants.
- Correctly conduct surveillance.
- Properly handle and package evidence.
- Confidently conduct undercover operations.
- Understand at a basic level asset forfeiture.
- Effectively coordinate an operational plan.

CICP Accredited Course

Methodologies

This course employs lecture, class discussion, and practical exercises.

Course Requirements

Attendance is required at all class sessions. A written examination will be given at the conclusion of training, and participants must obtain a minimum score of 70% to successfully complete the course. Course will begin at 8:00 am each morning unless modified by the instructor.

Special Concerns

This program is hosted by the NC Justice Academy. The course will focus around basic narcotics investigations, dealing with informants and asset forfeiture. Students are requested to bring an unmarked vehicle, binoculars, civilian clothes and some type of camera for practical exercises.

Course Coordinator

Russell Strickland

Course Instructor

Jason Reid

Length of Course

Four Days (32 Hours)

DATES

January 26-29, Salemburg

April 20-23, Edneyville

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

Investigation



Chemical Processing and Advanced Photography Course #1058

<http://ncja.ncdoj.gov/1058>

CICP Accredited Course

Who Should Attend

Individuals assigned to Crime Scene Investigation Units, criminal investigators, and those new to investigations.

Course Goal

To provide the crime scene technician with basic chemical processing techniques to better locate, collect, preserve and document evidence found at crime scenes, as well as, provide training in advanced photographic techniques to record the processed evidence for documentation, comparison and evidentiary purposes.

Course Objectives

At the end of this block of instruction, the student will be able to:

- Identify the concepts of chemical development in fingerprint location and development.
- Establish evidentiary potential of hidden evidence at crime scenes.
- Locate and properly document hidden evidence utilizing chemical processing techniques.
- Demonstrate evidence documentation and collection procedures as it relates to chemical processing and photography.
- Demonstrate appropriate photographic techniques for recovery of luminescent fingerprint patterns found at crime scenes.

- Develop latent and biological evidence utilizing a variety of chemical techniques and varying media substance.

Methodologies

This course employs lecture, conference, case examinations and an analytical exercise.

Course Requirements

Attendance is required at all class sessions. A minimum score of 70% must be achieved on the written final exam.

Special Concerns

This course employs the use of chemicals, and students are encouraged to bring any respiratory protective devices they currently use, as well as, any forensic light source that they and their agency currently employ. Students are requested to bring their department issued digital SLR format camera, tripod and off-camera flash for photography exercises. In addition, students are encouraged to bring a flashlight and alternate light/forensic light source that they currently employ.

Course Coordinator

Michael S. Glenn

Length of Course

Five days (40 hours)

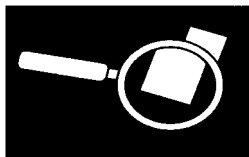
DATES

March 23-27, Salemburg

May 18-22, Edneyville

**LIMIT 3 STUDENTS
PER DEPARTMENT.**





Investigation

Child Death Investigation

Course #3340

<http://ncja.ncdoj.gov/3340>

Who Should Attend

Law enforcement officers, investigators, attorneys, medicolegal investigators, crime scene technicians, fire/rescue and emergency management personnel, and other agency personnel involved in the response to or investigation of child deaths.

Course Goal

To provide the participants with the knowledge and skills necessary to effectively participate in and/or conduct a thorough child death investigation to include: causes of death, collaborative working relationships, and scene investigations.

Course Objectives

The student will be able to:

- Classify the different causes of death for children and identify the extent of investigation warranted for each.

- Identify and interpret injuries in child abuse homicides.
- Identify agencies involved in investigating child deaths and their respective roles.
- Explain the process for conducting a complete scene investigation for a child death.

Methodologies

This course employs lectures, case examinations, and practical exercises.

Course Requirement

Attendance is required at all class sessions.

Course Coordinator

Russell Strickland

Course Instructor

Lisa Mayhew

Length of Course

Two days (16 hours)

CICP Accredited Course

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

DATES

February 17-18, Salemburg
March 17-18, Raleigh
May 5-6, Edneyville
June 16-17, Raleigh

Crime Scene Investigation

Course #3992

<http://ncja.ncdoj.gov/3992>

Who Should Attend

Patrol officers, investigators and other persons responsible for crime scene processing, evidence collection and evidence submission.

Course Goal

To provide the knowledge and skills necessary to process crime scenes for physical evidence. This will include the basic procedures necessary for the protection of the crime scene, location of physical evidence, collection of the evidence and submission of the evidence to the crime laboratory.

Course Objectives

The student will be able to:

- Secure and protect the crime scene.
- Document a crime scene through sketching and photography.
- Collect, package and transmit various types of physical evidence to the crime laboratory.

Methodologies

This course employs lecture/discussion and extensive practical exercises.

Course Requirements

Attendance of 100% is required at all class sessions. Students are required to participate in all practical exercises. A minimum score of 75% must be achieved on the written final exam.

Special Concerns

Bring comfortable clothing for both inside and outside activities. Class will begin at 8:00 a.m. unless otherwise directed by the instructor. Students are requested to bring their department issued digital SLR format camera, tripod and off-camera flash for photography exercises. In addition, students are encouraged to bring a flashlight and alternate light/forensic light source that they currently employ.

Course Coordinator

Michael S. Glenn

Length of Course

Ten days (80 hours)

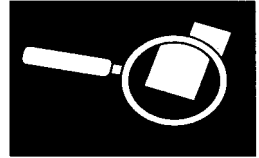
DATES

February 2-13, Salemburg
March 2-13, Salemburg
April 13-24, Salemburg

CICP Accredited Course

**LIMIT 3 STUDENTS
PER DEPARTMENT.**

Investigation



Criminal Intelligence and Analysis Course #3039

<http://ncja.ncdoj.gov/3039>

Who Should Attend

Law enforcement officers, investigators, supervisors and managers.

Course Goal

To develop use of criminal intelligence systems and analysis in local law enforcement agencies, to make local law enforcement agencies aware of latest sources of criminal intelligence data, and to provide local law enforcement with additional tools to solve crimes in their jurisdictions.

Course Objectives

The student will be able to:

- Define information, crime analysis, and criminal intelligence.
- Recall history of criminal intelligence efforts and identify related models of developing criminal intelligence and analysis.
- Identify data sources for collecting crime information.
- Identify data collection problems and determine the best practices for correcting these problems.

- Analyze data to develop actionable criminal intelligence.
- Produce presentations of analysis of criminal intelligence.

Methodologies

This course employs lecture, discussion and practical exercises.

Course Requirements

Attendance is required at all class sessions. A minimum score of 70% must be achieved on the written final exam.

Special Concerns

Students must have a working knowledge of Microsoft Word and Excel.

Course Coordinator

Charles Rambeau, Jr.

Length of Course

Three days (24 hours)

DATES

March 24-26, Salemburg
May 19-21, Edneyville

**LIMIT 3 STUDENTS
PER DEPARTMENT.**

Documenting Child Maltreatment: Introduction to Infrared & Ultraviolet Photography Course #3180

<http://ncja.ncdoj.gov/3180>

Who Should Attend

Law enforcement officers and investigators who are responsible for investigating and photographing child trauma.

Course Goal

To enhance the ability of investigators to document trauma sometimes observed on the bodies of maltreated children. Students will learn to capture images with the more sensitive infrared and ultraviolet photography equipment provided by the Academy.

Course Objectives

The student will be able to:

- Explain why infrared and ultraviolet photography may benefit medical personnel, investigators and the "trier of the fact" examining child abuse.

- Explain the factors which allow a photograph to be admitted as evidence in a legal proceeding.
- Identify the legal standing required for investigators to photograph someone under the age of 18.
- List the proper ways to document images captured with photographic equipment.
- Capture properly composed, focused and exposed images with the Fuji IS Pro Digital Single Lens Reflex Camera using infrared and ultraviolet techniques.
- Preserve and develop a portfolio of images for future reference containing normal, ultraviolet and infrared images.

Methodologies

This course employs lecture, discussion and practical exercises.

Course Requirements

Attendance is required at all class sessions. In order to satisfactorily complete this course, the student must demonstrate proper photographic technique by

CICP Accredited Course

(CONTINUED ON NEXT PAGE.)

Investigation



Documenting Child Maltreatment: Introduction to Infrared & Ultraviolet Photography Course #3180

<http://ncja.ncdoj.gov/3180>

(CONTINUED FROM PAGE 41.)

assembling a portfolio containing ultraviolet and infrared images using the equipment provided by the Academy.

Students must complete a written examination achieving a minimum score of 70%.

Course Coordinator

Ross Robinson

Length of Course

Three days (24 hours)

DATES

January 27-29, Edneyville

March 3-5, Edneyville

April 7-9, Edneyville

May 12-14, Edneyville

June 23-25, Edneyville

CICP Accredited Course



Fundamentals of the Investigative Process Course #3115

<http://ncja.ncdoj.gov/3115>

Who Should Attend

New investigators or patrol officers who must conduct the follow-up investigation.

Course Goal

To assist the new investigator with duty assignments, requirements and responsibilities associated with a criminal investigation.

Course Objectives

The student will be able to:

- Demonstrate the procedures necessary to investigate various crimes as discussed during the course.
- Explain the importance of the preliminary and follow-up investigative procedures.
- Discuss the collection and preservation of evidence at a crime scene.
- Explain the value of physical evidence and the relationship of the crime lab to the investigation.

Methodologies

This course employs lecture and class discussion.

Course Requirement

Attendance is required at all sessions.

Course Coordinator

Russell Strickland

Length of Course

Two days (16 hours)

DATES

January 14-15, Salemburg

February 11-12, Salemburg

March 4-5, Edneyville

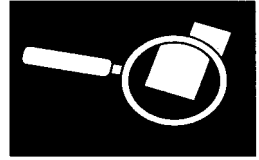
May 20-21, Salemburg

June 10-11, Salemburg

CICP Accredited Course

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

Investigation



Human Trafficking Protocol Training for Law Enforcement Course #2716

<http://ncja.ncdoj.gov/2716>

Who Should Attend

Officers, investigators, supervisors, victim witness coordinators and anyone else who interacts with possible victims of human trafficking while responding to or investigation of calls for service.

Course Goal

To provide the knowledge and skills necessary to identify the unique dynamics of human trafficking. To provide the knowledge and skills necessary to serve victims of human trafficking and formulate an effective response and investigation based on the best recommended practices.

Course Objectives

The student will be able to:

- Define human trafficking according to federal and state law.
- Compare and contrast human trafficking and human smuggling.
- Define and describe the dynamics of human trafficking and their traumatic effects upon victims.
- Identify various forms of exploitation associated with human trafficking.

- Discuss strategies for victim identification.
- Identify and discuss methods of effective response and investigation of human trafficking.
- Identify and discuss possible assistance for victims.
- Identify and discuss possible resources for law enforcement.
- Identify visa provisions for human trafficking victims and actions required of law enforcement in these actions.

Methodologies

This course will be delivered in the traditional classroom lecture/discussion method, with supplemental audio/visual materials.

Course Requirement

Students must attend all class meetings.

Course Coordinator

Jennifer Fisher

Length of Course

Four hours

DATES

February 17, Salemburg
May 7, Edneyville

CICP Accredited Course

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Identification of Fraudulent Documents Course #3627

<http://ncja.ncdoj.gov/3627>

Who Should Attend

Law enforcement personnel, investigators and especially patrol officers, who may encounter or contact legal and illegal resident aliens during the course of their duty shift.

Course Goal

The course goal is to introduce law enforcement officers to the skills necessary to detect the characteristics of a fraudulent or altered government-issued document.

Course Objectives

The student will be able to:

- Describe the general security features appearing on most government issued documents.
- Describe the common types and forms of immigration documents utilized by terrorist groups.
- Identify a counterfeit or altered NC Department of Motor Vehicles issued document.

- Apply basic fraud detection techniques in regard to past and current immigration documents.

Methodologies

This course employs lecture, demonstration, and practical exercises.

Course Requirements

Students will be asked to bring a magnifying glass. Also, students are asked to bring a current U.S. passport and military ID if they possess one.

Course Coordinator

Doug Robinson

Length of Course

One day (8 hours)

DATES

January 14, Salemburg
February 10, Edneyville
April 21, Edneyville
June 8, Edneyville

CICP Accredited Course



Investigation

Interview and Interrogation Course #3010

<http://ncja.ncdoj.gov/3010>

CICP Accredited Course

Who Should Attend

Personnel presently assigned to the investigative function of the agency.

Course Goal

To provide the technical skills necessary for effective interviewing and interrogating.

Course Objectives

The student will be able to:

- Conduct an interview of a victim or witness of a crime.
- Develop an interrogation plan.
- Conduct an interrogation of a suspect of a crime.

Methodologies

Lecture, demonstration and practical exercises are employed.

Course Requirements

Attendance is required at all class sessions. The participant must pass a written examination with a minimum score of 70%. The course focus is on the technical aspects of interviewing and interrogating. Legal issues are not part of this course. The participant should seek other foundation in the legal aspects of interviewing and interrogating.

Special Concerns

Outside reading assignments are required.

Course Coordinator

Scott Hartley

Length of Course

Five days (40 hours)

DATES

January 12-16, Edneyville
February 16-20, Edneyville
March 16-20, Edneyville
April 27-May 1, Edneyville
June 8-12, Edneyville

February 2-6, Edneyville
March 2-6, Edneyville
April 13-17, Salemburg
May 11-15, Edneyville
June 22-26, Edneyville

Introduction to Financial Crimes Course #3152

<http://ncja.ncdoj.gov/3152>

CICP Accredited Course

Who Should Attend

Investigators and other law enforcement officers who conduct investigations related to financial impropriety.

Course Goal

To provide students with the basic knowledge and ability to identify and utilize the tools necessary to detect financial impropriety.

Course Objectives

Students will be able to:

- Correctly identify the relevant North Carolina Criminal Statutes as they pertain to financial crime investigations.
- Identify current practices being utilized by terrorist organizations to illegally fund operations at the local level.
- Identify current characteristics, profile indicators and organizational warning signs involving embezzlement, larceny, forgery, and the obtaining of property by false pretense.
- List the five sections of the standard financial report and discuss the warnings signs of possible improper/illegal activity.

- Define the seven fundamental actions used to mislead auditors through the use of questionable financial practices and the warning signs used to detect those tricks.
- Correctly identify the best practices for seizing electronic evidence.

Methodologies

This course utilizes lecture, demonstration, case studies and practical exercises.

Course Requirements

Attendance is required at all class sessions. Students will be required to complete the practical exercises and academic assignments given throughout the course. Outside reading assignments are required.

Course Coordinator

Doug Robinson

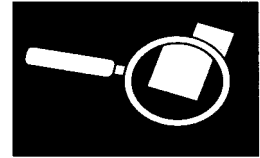
Length of Course

Three days (24 hours)

DATES

January 5-7, Salemburg
March 2-4, Edneyville

Investigation



Officer-Involved Domestic Violence: Code of Survival **NEW!** Course #2638 <http://ncja.ncdoj.gov/2638>

Who Should Attend

Law enforcement officers, investigators, and supervisors that respond to officer-involved domestic violence.

Course Goal

This course examines the unique dynamics and the impact that officer-involved domestic violence has on the officer and its agency. In addition, the course discusses various tactics used by perpetrators to control and manipulate their victims. Policies and procedures are also discussed to emphasize early identification of warning signs of abuse and the need for training and prevention.

Course Objectives

Students will be able to:

- Educate officers about the dynamics of officer-involved domestic violence.

- Discuss tactics used by officers to perpetrate domestic violence.
- Discuss the impact officer-involved domestic violence has on the law enforcement agency.
- Review the International Association Chiefs of Police model policy on domestic violence by police officers.

Methodologies

This course will be delivered in the traditional classroom lecture/discussion method, with supplemental audio/visual materials.

Course Requirements

Students must attend all class meetings.

Course Coordinator

Jennifer Fisher

Length of Course

Six hours

DATES

February 18, Salemburg
May 6, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Recognizing Insurance Fraud Course #3181 <http://ncja.ncdoj.gov/3181>

Who Should Attend

Investigators and patrol officers who conduct investigations related to financial impropriety that includes insurance fraud.

Course Goal

To provide law enforcement personnel with the skills and knowledge to recognize and identify fraudulent schemes in staged accidents and other fraudulent insurance claims. In addition, the course will provide information as to what industry resources are available to law enforcement to assist in such an investigation.

Course Objectives

The student will be able to:

- Identify fraudulent schemes and recognize indicators of stage accidents.
- Identify how insurance fraud is a crime and what laws are applicable.
- Understand the difference between a 1st party claim and a 3rd party claim and its relevance to the investigative process.
- Identify other types of insurance fraud schemes to include but not limited to workers compensation, product liability and medical fraud.

- Identify the resources available to the investigator in North Carolina both in state and nationally.
- Explain the value and importance of an Examination Under Oath (EUO) to the criminal investigation.

Methodologies

This course utilizes lecture, evening reading assignments, and practical exercises.

Course Requirements

Attendance is required at all sessions.

Course Coordinator

Doug Robinson

Course Instructors

Nancy Johnson, Special Investigator; Kemper
Fred Stadler, Senior Special Agent; National Insurance
Crime Bureau
Jim Wood, Legal Counsel; North Carolina Insurance Crime
Information Exchange
Chet Effler, Western District Supervisor; North Carolina
Department of Insurance

Length of Course

Two days (16 hours)

DATES

March 24-25, Edneyville
June 9-10, Edneyville

CICP Accredited Course



Investigation

Sovereign Citizens Course #3194

<http://ncja.ncdoj.gov/3194>

Who Should Attend

All law enforcement officers, investigators and related personnel who may prevent or respond to a domestic terrorist act.

Course Goal

To provide the student a thorough understanding of sovereign theories and the underlying histories. Students will also be aware of common language, symbols, and groups associated with sovereign citizens.

Course Objectives

At the end of this course, the student will be able to:

- Define the term "sovereign citizen";
- List two areas of common ground present between sovereign citizens and the class;
- List the history of the sovereign citizen movement and the two general categories of sovereign citizen groups;
- Define and list the four philosophies common to the sovereign groups who believe the United States to be a corporation and their interpretation of the 14th Amendment;
- List symbols, writings and general characteristics used by sovereign citizens both in their verbal tactics and their writings;

CICP Accredited Course

- Define the gold standard and mission of the US Federal Reserve;
- List the six most active sovereign citizen groups in North Carolina and incidents of violence involving sovereign citizens which have occurred since 2010;
- Define paper terrorism and give examples of each;
- List the steps of the redemption process; and,
- Describe the sovereign and mainstream view of House Joint Resolution 192.

Methodologies

This course will employ lecture, discussion and analysis. The course will have extensive use of video clips, videos and PowerPoint slides.

Special Concerns

You must register for the class by completing an application form and sending it to the campus you wish to attend.

Course Coordinator

Doug Robinson

Length of Course

One day (8 hours)

DATES

January 15, Salemburg

April 22, Edneyville



Investigation



Suicide Investigation Course #3117

<http://ncja.ncdoj.gov/3117>

Who Should Attend

Investigators and crime scene technicians.

Course Goal

To assist the student by identifying the investigative techniques required to determine if a decedent took his or her own life.

Course Objectives

Given a suicide scenario, the student will be able to:

- Define suicide and suicide related terms.
- Using the most recent data available, identify current suicide statistics.
- Identify various reasons why people commit suicide.
- Explain the different aspects of the biological, psychological, and sociological perspectives of suicide.
- Discuss proper scene processing and evaluation techniques.
- Discover assisted suicide and right to die organizations methodology in support of suicide.
- Identify the most common methods of suicide.
- Identify the information needed on the background of the deceased in order to successfully investigate a suspected suicide.

Methodologies

This course employs lecture, case examinations and practical exercises.

Course Requirement

Students must attend all portions of the course and pass a final exam with a minimum score of 70%.

Course Coordinator
Russell Strickland

Length of Course
Two days (16 hours)

DATES

January 12-13, Salemburg
February 9-10, Salemburg
March 2-3, Edneyville
May 18-19, Salemburg
June 8-9, Salemburg

CICP Accredited Course

**LIMIT 4 STUDENTS
PER DEPARTMENT.**



NORTH CAROLINA JUSTICE ACADEMY LIST OF COURSE OFFERINGS - JANUARY THROUGH JUNE 2015

Course	Title	Date	Location
* 2031	General Instructor Training	Jan. 4-16	Salemburg
3152	Introduction to Financial Crimes	Jan. 5-7	Salemburg
3226	RADAR Operator Refresher (Web-based)	Jan. 5-Feb. 2	Salemburg
3267	Measuring Training Results (Web-based)	Jan. 5-Feb. 6	Salemburg
* 3243	School Resource Officer Ethics (Web-based)	Jan. 5-Feb. 13	Salemburg
2728	Specialized Subject Control/Arrest Techniques Instructor Prequalification	Jan. 6	Salemburg
2727	Specialized Physical Fitness Instructor Prequalification	Jan. 7	Salemburg
* 2244	Coordinating In-Service Training	Jan. 7	Salemburg
* 2343	In-Service Instructor Update 2015	Jan. 8-9	Salemburg
** 3372	Threat Assessment and the School Rampage Shooter	Jan. 12	Salemburg
3088	Basic Anti-Terrorism Awareness	Jan. 12-13	Salemburg
* 3117	Suicide Investigation	Jan. 12-13	Salemburg
* 2483	New Sergeants' Course	Jan. 12-14	Edneyville
* 3367	Solo Active Shooter Response Conditioning for LEO/SRO	Jan. 12-14	Edneyville
* 3143	Leadership Development for Law Enforcement Managers	Jan. 12-16	Edneyville
3010	Interview and Interrogation	Jan. 12-16	Edneyville
* 5673	School Resource Officer Training	Jan. 12-16	Salemburg
* 2416	Field Training Officer	Jan. 12-16	Salemburg
* 7638	Tactical Leadership	Jan. 13-15	Edneyville
2232	Telecommunicator Supervisor Training	Jan. 13-15	Salemburg
* 2614	Motorcycle Crash Investigation	Jan. 13-16	Salemburg
3627	Identification of Fraudulent Documents	Jan. 14	Salemburg
* 3115	Fundamentals of the Investigative Process	Jan. 14-15	Salemburg
3194	Sovereign Citizens	Jan. 15	Salemburg
* 3042	Basic Narcotics Investigations	Jan. 26-29	Salemburg
* 3016	Officer Safety/Readiness Training	Jan. 26-30	Edneyville
* 2207	First Line Supervision	Jan. 26-30	Salemburg
3026	RADAR Instructor Training	Jan. 26-Feb. 6	Salemburg
* 7000	Detention Officer Certification	Jan. 26-Feb. 26	Salemburg
* 3251	Traffic Law Refresher (Web-based)	Jan. 26-Mar. 6	Salemburg
3180	Documenting Child Maltreatment: Intro to Infrared & Ultraviolet Photography	Jan. 27-29	Edneyville
* 2462	Field Training Officer Supervisor	Jan. 28-30	Salemburg
* 1528	Specialized Firearms Instructor Prequalification	Feb. 2	Salemburg
* 2602	Rapid Deployment Instructor Training	Feb. 2-4	Edneyville
3010	Interview and Interrogation	Feb. 2-6	Edneyville
* 3992	Crime Scene Investigation	Feb. 2-13	Salemburg
* 3265	Advanced SRO - Leadership Roles (Web-blended)	Feb. 2-26	Salemburg
2152	Instructor Training Orientation (Web-based)	Feb. 2-Mar. 8	Edneyville
* 2244	Coordinating In-Service Training	Feb. 3	Edneyville
* 4054	Hostage Negotiations for the First Responder	Feb. 3	Edneyville
* 4054	Hostage Negotiations for the First Responder	Feb. 4	Edneyville
* 2343	In-Service Instructor Update	Feb. 4-5	Edneyville
* 4054	Hostage Negotiations for the First Responder	Feb. 5	Edneyville
2222	Telecommunicator Certification Course	Feb. 8-13	Salemburg
** 3327	Criminal Sexual Paraphilias	Feb. 9	Edneyville
* 3117	Suicide Investigation	Feb. 9-10	Salemburg
* 2416	Field Training Officer	Feb. 9-13	Salemburg
* 2041	SWAT Operator	Feb. 9-13	Salemburg
3627	Identification of Fraudulent Documents	Feb. 10	Edneyville
* 7638	Tactical Leadership	Feb. 10-12	Salemburg
** 2078	Laws Governing Concealed Handgun	Feb. 11	Salemburg
* 3115	Fundamentals of the Investigative Process	Feb. 11-12	Salemburg
* 2602	Rapid Deployment Instructor Training	Feb. 16-18	Salemburg
3010	Interview and Interrogation	Feb. 16-20	Edneyville
3027	Time-Distance Instructor Training	Feb. 16-20	Salemburg
* 2618	Explosives and Hazardous Materials Specialized Instructor Training	Feb. 16-26	Edneyville
* 2716	Human Trafficking Protocol Training for Law Enforcement	Feb. 17	Salemburg
* 3340	Child Death Investigation	Feb. 17-18	Salemburg
* 2638	Officer-Involved Domestic Violence	Feb. 18	Salemburg
* 3341	Advanced Child Death Investigation	Feb. 19	Salemburg
* 1549	Inmate Behavior Management	Feb. 23-26	Salemburg
* 3143	Leadership Development for Law Enforcement Managers	Feb. 23-27	Salemburg
* 3016	Officer Safety/Readiness Training	Feb. 23-27	Salemburg
3209	Aggressive Driving Enforcement (Web-based)	Feb. 23-Mar. 23	Salemburg
* 2236	Developing Speaking Skills	Feb. 24-26	Edneyville
* 1174	Community-Oriented Policing	Feb. 24-26	Edneyville
3137	LIDAR Instructor Training	Feb. 25-27	Salemburg

Course	Title	Date	Location
** 3043	NC Insurance Crime Information Exchange Conference	Feb. 25-27	Winston-Salem
7620	Private Protective Services Firearms Instructor Recertification	Mar. 2	Salemberg
* 3117	Suicide Investigation	Mar. 2-3	Edneyville
3152	Introduction to Financial Crimes	Mar. 2-4	Edneyville
* 3983	Criminal Investigation Through Traffic Law Enforcement	Mar. 2-4	Salemberg
* 4050	Applied Physics for the Traffic Crash Investigator	Mar. 2-6	Salemberg
3010	Interview and Interrogation	Mar. 2-6	Edneyville
* 3992	Crime Scene Investigation	Mar. 2-13	Salemberg
* 3243	School Resource Officer Ethics (Web-based)	Mar. 2-Apr. 10	Salemberg
* 7638	Tactical Leadership	Mar. 3-5	Edneyville
3180	Documenting Child Maltreatment: Intro to Infrared & Ultraviolet Photography	Mar. 3-5	Edneyville
* 3115	Fundamentals of the Investigative Process	Mar. 4-5	Edneyville
2238	Handling Suicide Callers	Mar. 6	Edneyville
2222	Telecommunicator Certification Course	Mar. 8-13	Edneyville
* 2031	General Instructor Training	Mar. 8-20	Edneyville
* 2236	Developing Speaking Skills	Mar. 9-11	Edneyville
* 2416	Field Training Officer	Mar. 9-13	Edneyville
* 3367	Solo Active Shooter Response Conditioning for LEO/SRO	Mar. 16-18	Salemberg
3010	Interview and Interrogation	Mar. 16-20	Edneyville
* 2207	First Line Supervision	Mar. 16-20	Edneyville
* 5673	School Resource Officer Training	Mar. 16-20	Edneyville
2726	Specialized Driver Instructor Prequalification	Mar. 17	Salemberg
3340	Child Death Investigation	Mar. 17-18	Raleigh
* 4052	The Law of Impairment: An Overview of DWI Law from the Stop to the Courtroom	Mar. 17-20	Salemberg
2726	Specialized Driver Instructor Prequalification	Mar. 18	Salemberg
* 7638	Tactical Leadership	Mar. 18-20	Salemberg
2726	Specialized Driver Instructor Prequalification	Mar. 19	Salemberg
** 3401	Investigating the Sexual Victimization of Children	Mar. 23	Edneyville
* 1174	Community-Oriented Policing	Mar. 23-25	Edneyville
* 2725	Essential Skills for New Supervisors	Mar. 23-27	Edneyville
* 1058	Chemical Processing and Advanced Photography	Mar. 23-27	Salemberg
2727	Specialized Physical Fitness Instructor Prequalification	Mar. 24	Salemberg
3181	Recognizing Insurance Fraud	Mar. 24-25	Edneyville
* 3039	Criminal Intelligence and Analysis	Mar. 24-26	Salemberg
* 3983	Criminal Investigation Through Traffic Law Enforcement	Mar. 24-26	Salemberg
* 2614	Motorcycle Crash Investigation	Mar. 24-27	Edneyville
2728	Specialized Subject Control/Arrest Techniques Instructor Prequalification	Mar. 25	Salemberg
* 4054	Hostage Negotiations for the First Responder	Mar. 25	Salemberg
** 2078	Laws Governing Concealed Handgun	Mar. 25	Salemberg
* 4054	Hostage Negotiations for the First Responder	Mar. 26	Salemberg
3088	Basic Anti-Terrorism Awareness	Mar. 30-31	Edneyville
2730	Verbal Judo: Tactical Communication for the CJ Professional	Mar. 30-Apr. 1	Edneyville
*** 7569	SWAT Competition	Mar. 31-Apr. 2	Salemberg
* 3367	Solo Active Shooter Response Conditioning for LEO/SRO	Apr. 6-8	Edneyville
* 2416	Field Training Officer	Apr. 6-10	Edneyville
* 4050	Applied Physics for the Traffic Crash Investigator	Apr. 6-10	Edneyville
* 3952	Background Investigations	Apr. 6-10	Salemberg
7623	Private Protective Services Firearms Instructor	Apr. 6-10	Salemberg
* 4051	Traffic Crash Reconstruction (2014)	Apr. 6-17	Edneyville
* 3265	Advanced SRO - Leadership Roles (Web-blended)	Apr. 6-30	Salemberg
3266	Developing Test Questions (Web-based)	Apr. 6-May 8	Salemberg
* 3240	At-Scene Traffic Crash Inv-Math Refresher (Web-based)	Apr. 6-May 15	Salemberg
* 3251	Traffic Law Refresher (Web-based)	Apr. 6-May 15	Salemberg
* 4054	Hostage Negotiations for the First Responder	Apr. 7	Edneyville
3180	Documenting Child Maltreatment: Intro to Infrared & Ultraviolet Photography	Apr. 7-9	Edneyville
* 4054	Hostage Negotiations for the First Responder	Apr. 7	Edneyville
* 4054	Hostage Negotiations for the First Responder	Apr. 8	Edneyville
* 4054	Hostage Negotiations for the First Responder	Apr. 9	Edneyville
3010	Interview and Interrogation	Apr. 13-17	Salemberg
2220	Law Enforcement Sniper Course	Apr. 13-17	Butner
* 7597	Detention Field Training Officer	Apr. 13-17	Edneyville
* 3099	Introduction to Traffic Crash Investigation	Apr. 13-17	Salemberg
* 3143	Leadership Development for Law Enforcement Managers	Apr. 13-17	Edneyville
* 2633	Human Factors in Traffic Crash Reconstruction	Apr. 13-17	Edneyville
* 3992	Crime Scene Investigation	Apr. 13-24	Salemberg
* 4054	Hostage Negotiations for the First Responder	Apr. 14	Salemberg
* 5229	Warrantless Searches	Apr. 14-15	Edneyville

NORTH CAROLINA JUSTICE ACADEMY LIST OF COURSE OFFERINGS - JANUARY THROUGH JUNE 2015

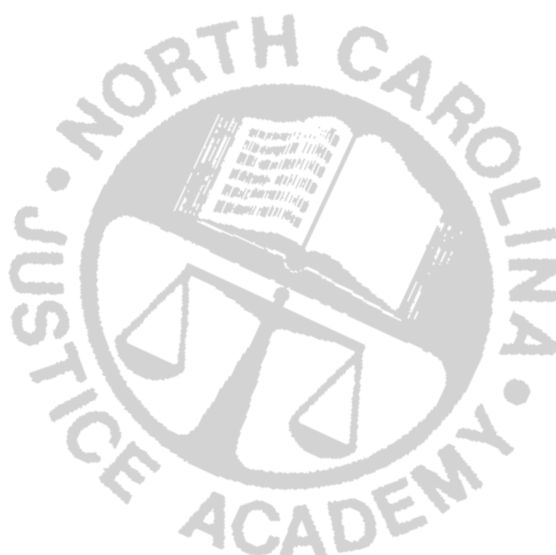
NORTH CAROLINA JUSTICE ACADEMY LIST OF COURSE OFFERINGS - JANUARY THROUGH JUNE 2015

Course	Title	Date	Location
* 4020	Traffic Homicide Case File Preparation	Apr. 14-16	Salemburg
* 4054	Hostage Negotiations for the First Responder	Apr. 16	Salemburg
* 2723	Armed Detention Officer Course	Apr. 19-24	Edneyville
** 3328	Stalking and Stalking Behaviors	Apr. 20	Edneyville
* 3042	Basic Narcotics Investigation	Apr. 20-23	Edneyville
* 4053	Basic Hostage and Crisis Negotiations	Apr. 20-24	Salemburg
2727	Specialized Physical Fitness Instructor Prequalification	Apr. 21	Edneyville
3627	Identification of Fraudulent Documents	Apr. 21	Edneyville
3194	Sovereign Citizens	Apr. 22	Edneyville
2728	Specialized Subject Control/Arrest Techniques Instructor Prequalification	Apr. 22	Edneyville
* 3238	Robbery Response Tactics (Web-based)	Apr. 26-May 25	Edneyville
* 3099	Introduction to Traffic Crash Investigation	Apr. 27-May 1	Edneyville
3010	Interview and Interrogation	Apr. 27-May 1	Edneyville
* 2041	SWAT Operator	Apr. 27-May 1	Salemburg
3209	Aggressive Driving Enforcement (Web-based)	Apr. 27-May 25	Salemburg
* 4052	The Law of Impairment: An Overview of DWI Law from the Stop to the Courtroom	Apr. 28-May 1	Edneyville
** 2078	Laws Governing Concealed Handgun	Apr. 29	Salemburg
* 2031	General Instructor Training	May 3-15	Edneyville
* 2418	Advanced Field Training Officer	May 4-6	Salemburg
* 2483	New Sergeants' Course	May 4-6	Edneyville
* 4051	Traffic Crash Reconstruction (2014)	May 4-15	Salemburg
* 3243	School Resource Officer Ethics (Web-based)	May 4-Jun. 12	Salemburg
* 3340	Child Death Investigation	May 5-6	Edneyville
* 2638	Officer-Involved Domestic Violence	May 6	Edneyville
* 2716	Human Trafficking Protocol Training for Law Enforcement	May 7	Edneyville
3010	Interview and Interrogation	May 11-15	Edneyville
* 2416	Field Training Officer	May 11-15	Salemburg
* 4053	Basic Hostage and Crisis Negotiations	May 11-15	Salemburg
2152	Instructor Training Orientation (Web-based)	May 11-Jun. 14	Edneyville
7584	Firearms for Female Officers	May 12-14	Salemburg
3180	Documenting Child Maltreatment: Intro to Infrared & Ultraviolet Photography	May 12-14	Edneyville
2222	Telecommunicator Certification Course	May 17-22	Salemburg
** 3122	Criminal Sexuality	May 18	Edneyville
* 3117	Suicide Investigation	May 18-19	Salemburg
* 3983	Criminal Investigation Through Traffic Law Enforcement	May 18-20	Edneyville
* 1058	Chemical Processing and Advanced Photography	May 18-22	Edneyville
* 7597	Detention Field Training Officer	May 18-22	Salemburg
* 2207	First Line Supervision	May 18-22	Salemburg
* 3016	Officer Safety/Readiness Training	May 18-22	Edneyville
** 3372	Threat Assessment and the School Rampage Shooter	May 19	Edneyville
* 3039	Criminal Intelligence and Analysis	May 19-21	Edneyville
* 4052	The Law of Impairment: An Overview of DWI Law from the Stop to the Courtroom	May 19-22	Salemburg
* 3115	Fundamentals of the Investigative Process	May 20-21	Salemburg
** 2078	Laws Governing Concealed Handgun	May 27	Salemburg
* 2730	Verbal Judo: Tactical Communication for the CJ Professional	May 27-29	Salemburg
7620	Private Protective Services Firearms Instructor Recertification	Jun. 1	Salemburg
* 2483	New Sergeants' Course	Jun. 1-3	Salemburg
* 3367	Solo Active Shooter Response Conditioning for LEO/SRO	Jun. 1-3	Edneyville
* 3976	At-Scene Traffic Crash Investigation	Jun. 1-5	Salemburg
* 2416	Field Training Officer	Jun. 1-5	Salemburg
3265	Advanced SRO - Leadership Roles (Web-blended)	Jun. 1-25	Edneyville
* 3262	Budgeting for Police Managers (Web-based)	Jun. 1-July 19	Edneyville
* 7638	Tactical Leadership	Jun. 2-4	Salemburg
5231	Search Warrant Writing To Obtain Electronic Evidence	Jun. 3-4	Edneyville
2238	Handling Suicide Callers	Jun. 4	Salemburg
3627	Identification of Fraudulent Documents	Jun. 8	Edneyville
* 3117	Suicide Investigation	Jun. 8-9	Salemburg
3035	RADAR Instructor Recertification	Jun. 8-10	Salemburg
* 3367	Solo Active Shooter Response Conditioning for LEO/SRO	Jun. 8-10	Edneyville
3010	Interview and Interrogation	Jun. 8-12	Edneyville
* 7643	First Line Supervision for Detention Supervisors	Jun. 8-12	Salemburg
* 5673	School Resource Officer Training	Jun. 8-12	Salemburg
* 5666	Police Law Institute	Jun. 8-19	Salemburg
3181	Recognizing Insurance Fraud	Jun. 9-10	Edneyville
* 2236	Developing Speaking Skills	Jun. 9-11	Edneyville
** 2078	Laws Governing Concealed Handguns	Jun. 10	Edneyville
* 3115	Fundamentals of the Investigative Process	Jun. 10-11	Salemburg

Course	Title	Date	Location
** 2078	Laws Governing Concealed Handguns	Jun. 11	Edneyville
3061	Time-Distance Instructor Recertification	Jun. 11-12	Salemberg
3144	LIDAR Instructor Recertification	Jun. 12	Salemberg
2222	Telecommunicator Certification Course	Jun. 14-19	Edneyville
** 2185	NC Juvenile Officers Association Annual Conference	Jun. 14-19	Atlantic Beach
* 3976	At-Scene Traffic Crash Investigation	Jun. 15-19	Edneyville
	Child Death Investigation	Jun. 16-17	Raleigh
* 7638	Tactical Leadership	Jun. 16-18	Salemberg
** 2078	Laws Governing Concealed Handgun	Jun. 17	Salemberg
* 3341	Advanced Child Death Investigation Course	Jun. 18	Raleigh
** 3372	Threat Assessment and the School Rampage Shooter	Jun. 22	Edneyville
* 2482	Regional SWAT In-Service Training	Jun. 22-24	Salemberg
* 2418	Advanced Field Training Officer	Jun. 22-24	Edneyville
* 5323	Advanced SRO: From Searches to Sexting	Jun. 22-25	Salemberg
* 3143	Leadership Development for Law Enforcement Managers	Jun. 22-26	Salemberg
* 7643	First Line Supervision for Detention Supervisors	Jun. 22-26	Edneyville
	Interview and Interrogation	Jun. 22-26	Edneyville
	3088 Basic Anti-Terrorism Awareness	Jun. 23-24	Edneyville
	3180 Documenting Child Maltreatment: Intro to Infrared & Ultraviolet Photography	Jun. 23-25	Edneyville
* 3262	Budgeting for Police Managers (Web-based)	Jun. 2-July 20	Edneyville

CODE FOR CALENDAR

- * ENROLLMENT: These courses may be limited per department.
- ** FEES: These courses have a registration fee.
- *** These courses have a registration fee and may be limited per department.





Leadership, Management & Supervision

Advanced Field Training Officer Course #2418

<http://ncja.ncdoj.gov/2418>

Who Should Attend

Law enforcement field training officers assigned to patrol that have attended a 32-40 hour basic field training officer program.

Course Goal

To provide additional training to officers that have been performing the function of field training new officers assigned to patrol.

Course Objectives

The student will be able to:

- Identify and utilize tactics to enhance officer safety.
- Utilize coaching and feedback in field training.
- Develop and apply remedial training strategies for trainees that are not responding to training.
- Develop and safely implement scenario-based training to improve trainee performance.
- Recognize components of problem-based learning and how they affect field training.

Methodologies

This course employs lecture, discussion and practical exercises.

Course Requirements

Student must provide documentation of attendance of a 32-40 hour basic Field Training Officer course.

Attendance is required for all class sessions. In order to satisfactorily complete this course, the student must participate in all class discussions and activities and must obtain a minimum score of 75% on a written test to be given at the conclusion of the course. Students must bring their duty gear, Field Training Officer Procedures Manual and blank copies of their Daily Observation Reports (DORs).

Course Coordinator

Tony Losada

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

Length of Course

Three days (24 hours)

DATES

May 4-6, Salemburg

June 22-24, Edneyville

Budgeting for Police Managers (Web-based) Course #3262

<http://ncja.ncdoj.gov/3262>

Who Should Register

This course is intended primarily for police managers who are responsible for budget preparation in their department who desire to enhance their budget preparation skills. Individuals aspiring to become future managers responsible for police budgets may wish to enroll as well.

Course Goal

This course focuses on developing the knowledge and skills necessary to effectively plan, develop and execute a police budget.

Course Objectives

Upon course completion, the student will be able to:

- Define the term budget. Develop the skills necessary to design a strategic plan.
- List and explain the five steps of the budget process.
- Develop a police budget.
- Explain the procedure for determining manpower needs for a police agency.

- List the five components that make up the Crime Measurement Index (CMI).
- Given sufficient data, determine the Crime Measurement Index for certain jurisdictions.
- Given proper information, each student will determine the Relief Factor for police agencies.

Methodologies

This is a seven-week course which employs web-based instruction, testing and written exercises.

Special Requirements

Students should be familiar with Microsoft Excel basics, as well as somewhat familiar with Microsoft Word and PowerPoint software applications.

Course Coordinator

Donnie R. Parks

**LIMIT 1 STUDENT
PER DEPARTMENT.**

Course Credit

Fifty-two hours

DATE

June 1-July 19, Edneyville

Leadership, Management & Supervision



Field Training Officer Course #2416

<http://ncja.ncdoj.gov/2416>

Who Should Attend

Law enforcement officers who are or will be assigned to provide field training to new officers. The focus of this course is for patrol officers.

Course Goal

To provide the technical and personal skills to individuals in order for them to function as evaluators and trainers of recruits who have completed **Basic Law Enforcement Training**.

Course Objectives

The student will be able to:

- Objectively evaluate the performances of trainees.
- Utilize performance feedback, counseling and training skills in the interaction with trainees.
- Successfully utilize leadership skills and attributes.
- Evaluate and counsel trainees in report writing and note-taking skills.

Methodologies

This course employs lecture, discussion, practical exercises and demonstrations.

Course Requirements

Attendance is required at all class sessions. In order to satisfactorily complete this course, the participant must actively participate in all classroom discussions and activities; and, obtain a minimum score of 75% on a written test to be given at the conclusion of the course. Students must bring one (1) of their duty uniforms with duty gear, their agency's Field Training Officer Procedures Manual, and blank copies of their Daily Observation Reports (DORs).

Course Coordinator

Tony Losada

Length of Course

Five days (40 hours)

DATES

January 12-16, Salemburg
February 9-13, Salemburg
March 9-13, Edneyville
April 6-10, Edneyville
May 11-15, Salemburg
June 1-5, Salemburg

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

Field Training Officer Supervisor Course #2462

<http://ncja.ncdoj.gov/2462>

Who Should Attend

Criminal justice supervisors tasked with the responsibility of supervising their agency's field training program.

Course Goal

To provide knowledge and skills needed to effectively supervise a field training program.

Course Objectives

The student will be able to:

- Recognize civil liability issues for FTO programs.
- Effectively supervise and manage a field training program.
- Properly select new field training officers.
- Utilize proper evaluation and documentation procedures.
- Identify trainee learning preferences and teaching strategies.
- Recognize and recommend remedial training strategies.

Methodologies

This course employs lecture, discussion and practical exercises.

Course Requirements

Attendance is required for all class sessions. In order to satisfactorily complete this course, the student must participate in all class discussions and activities and must obtain a minimum score of 75% on a written test to be given at the conclusion of the course. Students must bring their Field Training Officer Procedures Manual and blank copies of their Daily Observation Reports (DORs).

Course Coordinator

Tony Losada

Length of Course

Two and one-half days (20 hours)

DATE

January 28-30, Salemburg

**LIMIT 4 STUDENTS
PER DEPARTMENT.**



Leadership, Management & Supervision

First Line Supervision Course #2207

<http://ncja.ncdoj.gov/2207>

Who Should Attend

New supervisors and supervisors who have not received formal supervisory training.

Course Goal

To provide knowledge and skills required to effectively supervise personnel in a law enforcement agency.

Course Objectives

The student will be able to:

- Avoid liability problems arising from employment practices and field operations.
- Identify misconduct and corruption and be able to use appropriate techniques to prevent them.
- Determine and utilize motivational incentives to improve or cause high performance.
- Lead groups in consensus decision-making and creative problem-solving.
- Promote ethical practices in law enforcement and create a professional law enforcement culture.
- Complete and receive results from a personality inventory.
- Lead others through concepts of empowerment and transformation.
- Demonstrate supervising for results skills dealing with work performance and work habit problems.
- Utilize identified competencies of a leader to address factors in high performance by employees.

Methodologies

This course employs lecture, conference, exercise, diagnostic instruments and skills practice.

Course Requirements

Attendance is required at all class sessions. Students must attain an average of 70% across course examinations. They must also successfully perform in supervising for results skill practices.

Special Concerns

Some night work is required.

Course Coordinator

Michael Kudrick

Length of Course

Five days (40 hours)

DATES

January 26-30, Salemburg

March 16-20, Edneyville

May 18-22, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



Leadership, Management & Supervision



Leadership Development for Law Enforcement Managers Course #3143

<http://ncja.ncdoj.gov/3143>

Who Should Attend

Law enforcement managers and first-line supervisors who are responsible for directing and managing law enforcement personnel in their daily activities.

Course Goal

To provide the student with information that will help them develop leadership skills and the ability to recognize behavior that is detrimental to effective leadership. This course will also give the participant clear cut strategies to manage and direct change in their organizations and incorporate mission focus to achieve goals and team build.

Course Objectives

- List and explain the qualities of an effective leader.
- Describe the concepts of ethical leadership, credible leadership and servant leadership.
- Recognize and describe the behaviors of non-leadership.
- List and explain the "Laws of Leadership."
- Describe the practices of effective leaders.
- Explain the method and importance of being able to successfully manage change in organizations.
- Describe the use of mission statements and core values in directing the behavior of individual officers.
- Recognize and describe the difference in leadership theory as opposed to traditional management.
- Describe the concept of principle-based leadership.
- List and describe the strategies that can take an organization from average to excellence.
- List and explain the effective steps of team building.
- Recognize and describe the concept of Emotional Intelligence.
- Demonstrate and understand the importance of effective communication, successful conflict resolution and handling mistakes made.
- Define and describe the importance of setting measurable goals.

Methodologies

This course employs lecture, discussion, practical exercise and video synopsis to present the lesson material. This course is structured around Problem-Based Learning and involves group assignments.

Special Concerns

Students will need to bring a uniform for one practical exercise. Some knowledge in the use of Microsoft Word and PowerPoint will be helpful. Some night work is required.

Course Coordinators

Michael Kudrick
Donnie R. Parks

Length of Course

Five days (40 hours)

DATES

January 12-16, Edneyville
February 23-27, Salemburg
April 13-17, Edneyville
June 22-26, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**





Leadership, Management & Supervision

Management Development Program Course #2182

<http://ncja.ncdoj.gov/2182>

ADMISSION: Admission to this program is competitive and by special application and interview only. Participants must apply for and, if accepted, attend ALL the program courses. Students are NOT accepted to attend individual courses.

Selected participants will be required to purchase class and physical conditioning attire, estimated cost \$300.00.

This program requires a separate application. The applications for the class beginning in January of 2015 will be available July 1, 2014. All completed applications, along with agency endorsement, must be received by October 1, 2014.

Employment Law

This module covers the legal aspects of the personnel management function. This includes topics ranging from recruitment to termination.

Communication Skills

Of the many and varied communication skills required of law enforcement managers, we choose to emphasize the basic competencies of interpersonal communication, group presentations and how the manager functions in the formal setting.

Leadership

We approach this block with the development of leading from anywhere with the organization, with particular emphasis placed on transformational leadership.

Motivation and Achievement

This block of instruction is focused on both subordinate and self motivation. During this instruction, students must motivate themselves and each other to accomplish goals and overcome unique obstacles.

Project Management

Project management skills allow the manager to logically identify law enforcement issues, gather and analyze information regarding them and develop a team project response to address the problems.

Budget Management

Here we cover budgeting and purchasing skills and procedures at the local government level. Students prepare budgets using spreadsheets and databases.

Who Should Attend

Law enforcement supervisors, managers and key personnel who are in leadership positions.

Program Goal

To develop the knowledge, skills and abilities to function as a progressive leader and innovative manager in a law enforcement agency.

Methodologies

This program employs lecture, discussion, journaling, case simulation, independent study, strenuous physical activity, skills practice sessions and team projects.

Program Requirements

Attendance is required at all class sessions. Additionally, participants will successfully complete a variety of projects, writing assignments and exercises working both alone and in groups.

Length of Program

The program comprises eleven modules, one per month from January through November (500 hours).

Course Coordinator

Josh Phillips

**LIMIT 2 STUDENTS
PER DEPARTMENT.**





Leadership, Management & Supervision

New Sergeants' Course Course #2483

<http://ncja.ncdoj.gov/2483>

Who Should Attend

Those who have been promoted within the past year and those who anticipate being promoted.

Course Goal

To provide the knowledge and skills to assist the newly-promoted officer in making the transition to first line supervisor.

Course Objectives

The student will be able to:

- Prepare a personal mission statement.
- Explain how emotional intelligence is a key to effective leadership.
- Recognize their own level of emotional intelligence.
- Describe the guidelines that a new supervisor should follow.
- Recognize the common challenges that face the first line supervisor.
- Describe common pitfalls that face the newly promoted supervisor and how to avoid them.
- Identify the basic leadership styles.
- Determine the appropriate leadership style to apply to a given situation.
- Recognize their own leadership style preference.
- Describe how to handle the employee disciplinary process.
- Determine how to analyze a performance deficiency.

Methodologies

This course employs lecture, discussion, diagnostic instruments, practical exercises, and case studies.

Course Requirements

Attendance is required at all sessions. Students will be required to prepare and present a personal mission statement.

Special Concerns

Some out-of-class work is required.

Course Coordinator

Josh Phillips

Length of Course

Three days (24 hours)

DATES

January 12-14, Edneyville

May 4-6, Edneyville

June 1-3, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**





Leadership, Management & Supervision

Tactical Leadership Course #7638

<http://ncja.ncdoj.gov/7638>

Who Should Attend

This course is designed for law enforcement supervisors and the non-tactically trained senior officers to whom they report.

Course Goal

To provide the student with the technical and practical skills needed to recognize the significance of effective leadership and the relationship between overall command of an incident and command of the tactical response functions.

Course Objectives

The student will be able to achieve the following objectives in accordance with the information received during this course of instruction:

Tactical Management

- Explain the crisis cycle and body's response to interaction.
- Describe the five categories of Emotional Intelligence.
- List the qualities that effective leaders possess.
- Explain the seven practices of effective leadership.
- Describe the five temptations of a leader.
- List and describe the "ten deadly errors" of leadership.
- Identify the five steps to problem-solving (SODAS).

Risk Assessments in Operational Planning

- Appropriately define risk assessment and explain the five priorities that influence the need for an assessment.
- Define critical incident and identify the types of incidents that require a risk assessment.
- Recite the most common characteristics of a critical incident response.
- Analyze the difference between uncontrollable and controllable incident factors.
- Describe the three (3) stage process of how to conduct an assessment.
- Describe the seven (7) critical steps of the first responders on the scene.
- Identify three potential issues that can disrupt a successful operation.

- In a computer simulated practical exercise, develop a group response strategy to multiple critical incident scenarios utilizing Incident Command system (ICS) and National Incident Management System (NIMS) protocol.

Tactical Leadership Tabletop

- Recall and apply the materials learned in "Tactical Management" and "Risk Assessments in Operational Planning" to a given scenario.
- During a practical exercise setting, successfully manage a high stress critical incident in accordance to ICS and NIMS policy.

Methodologies

This course employs classroom instruction, open discussion and incident simulation.

Course Requirements

Attendance is required for all class sessions. In order to satisfactorily complete this course, the student must participate in all class discussions and activities and obtain a minimum score of 75% on a written test to be given at the conclusion of the course.

Course Coordinator

Ben Baughman

Length of Course

Three days (24 hours)

DATES

January 13-15, Edneyville
February 10-12, Salemburg
March 3-5, Edneyville
March 18-20, Salemburg
June 2-4, Salemburg
June 16-18, Salemburg

**LIMIT 4 STUDENTS
PER DEPARTMENT.**



Legal



Advanced SRO: From Searches to Sexting (Formerly Advanced SRO: School Searches) Course #5323

<http://ncja.ncdoj.gov/5323>

REVISED!

Who Should Attend

Sworn law enforcement officers assigned as school resource officers.

Course Goal

Officers must be aware of their authority to engage in school searches and must be able to recognize the protections afforded to students under the Fourth Amendment. Officers must also effectively apply their lawful authority while working with school officials and while engaged in independent, proactive police investigations while in the school environment.

This course will cover the specific legal issues that School Resource Officers face. From school searches to sex crimes involving juveniles, from issues with social media to how and when Juvenile Miranda rights apply. This course provides an overview of the unique legal standards and challenges SROs deal with daily.

Course Objectives

The student will be able to:

- Review the basic protections of the Fourth Amendment as applied in the public school environment.
- Review the legal standard governing school searches conducted by school resource officers working in conjunction with school officials.

- Analyze case law illustrating the concept of working in conjunction with school officials.
- Applying judicial decisions, lawfully conduct school searches involving lockers, motor vehicles and the student population.
- Discuss the benefits and pitfalls of using social media.
- Analyze select criminal statutes involving: weapons in schools; threats and hoaxes; assault; disorderly conduct, and sex offenses.
- In brief writing assignments, provide articulation under the legal standards applied to SROs.

Methodologies

This course employs lecture, class discussion, videos and an intensive review of judicial decisions (appellate court cases) illustrating the points made throughout the course.

Course Requirements

This is an advanced level course involving an intensive review of judicial decisions and other legal sources. Attendance is required at all sessions. Students must complete a final exam with a passing score of 80%. Students will complete some evening work assignments involving reading and writing.

Course Coordinator

Whitney Belich

Length of Course

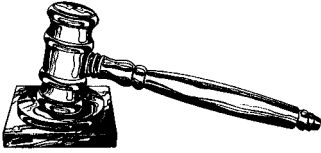
Four days (28 hours)

DATE

June 22-25, Salemburg

**LIMIT 5 STUDENTS
PER DEPARTMENT.**





Legal

Police Law Institute Course #5666

<http://ncja.ncdoj.gov/5666>

Who Should Attend

Investigators and law enforcement officers involved with enforcement activities associated with search warrants, warrantless searches, interviews, eyewitness identifications and nontestimonial identification orders and who are subject to potential legal liability resulting from those activities. **NO STUDENT WILL BE ACCEPTED FOR PARTIAL ENROLLMENT.**

Course Goal

To provide the skills necessary to conduct enforcement activities associated with search warrants, warrantless searches, interviews, eyewitness identifications and nontestimonial identification orders and to avoid liability while conducting such activities.

Course Objectives

The student will be able to:

- Draft a valid search warrant.
- Lawfully execute a search warrant.
- Lawfully conduct warrantless searches.
- Conduct interviews lawfully during an investigative detention or arrest situation.
- Apply noncustodial interview procedures to obtain lawful confessions.
- Conduct nontestimonial and eyewitness identification procedures in accordance with applicable law.
- Conduct a valid investigative stop and frisk and a lawful arrest, using proper basis, parameters and use of force.
- Determine whether non-lethal and deadly force may lawfully be used in given fact situations.
- Determine whether emergency vehicle operation is appropriate under given fact situations.
- Identify the steps an officer may take to defend against a liability action.

Methodologies

This course utilizes discussion, video scenarios, practical exercises, programmed texts, student readings and case studies.

CICP Accredited Course

Course Requirements

Attendance is required at all class sessions. The student must participate in class and practical exercises, successfully prepare search warrants and nontestimonial orders and successfully attain a required score on a written examination. Students are required to have a copy of the *Arrest, Search and Investigation* textbook, written by Robert Farb and published by the UNC School of Government.

Special Concerns

Readings and other assignments will need to be completed in the student's evening hours.

Course Coordinators

J. Rick Brown

Length of Course

Ten days (76 hours)

DATE

June 8-19, Salemburg

**LIMIT 3 STUDENTS
PER DEPARTMENT.**



Legal



Search Warrant Writing to Obtain Electronic Evidence Course #5231

<http://ncja.ncdoj.gov/5231>

Who Should Attend

Sworn law enforcement investigators.

Course Goal

In this rapidly evolving area of applying law to technology, the course goals are to provide the student with the skills necessary to determine when a search warrant for electronic evidence is required and how to correctly draft and lawfully execute a search warrant.

Course Objectives

The student will be able to:

- Analyze and determine if a reasonable expectation of privacy exists.
- Identify and apply the exceptions to the search warrant requirement.
- Devise a search strategy.
- Draft the search warrant application and warrant setting out legally sufficient probable cause and stating with particularity the items to be seized.

CICP Accredited Course

- Identify and defend against challenges to the search process.

Methodologies

This course will utilize lecture, case studies and practical exercises.

Course Requirements

Students must attend both days of classes, participate in class, satisfactorily complete assignments and pass a final exam.

Special Concerns

Students must have successfully completed **Search Warrant Writing**, Course #5669 as a prerequisite.

Course Coordinator

J. Rick Brown

Length of Course

Two days (16 hours)

DATE

June 3-4, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

The Law of Impairment: An Overview of DWI Law from the Stop to the Courtroom Course #4052

NEW!

<http://ncja.ncdoj.gov/4052>

Who Should Attend

Law enforcement personnel

Course Goal

The Law of Impairment is a course that is designed to help law enforcement officers understand the legal issues that arise in DWI cases and prepare these cases for court. Specifically, this course will teach officers what constitutes reasonable suspicion to stop a vehicle and what constitutes probable cause to arrest for Driving While Impaired. The course will also offer information on common DWI issues such as drug impaired driving, checkpoints, and wreck cases. Lastly, this course will address how to prepare these cases for trial and strategies for improving courtroom testimony. While this course is intended for law enforcement officers, it is open to other law enforcement personnel and other officials who may come into contact with impaired drivers.

Topics Covered

- Reasonable suspicion and probable cause in DWI cases
- Common legal challenges and courtroom testimony in DWI cases

Methodologies

This course will employ lecture and conference as course delivery means.

Course Requirements

Attendance at all class sessions is required.

Course Coordinator

Whitney Belich

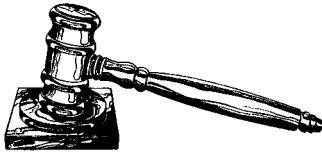
Length of Course

Three days (28 hours)

DATES

March 17-20, Salemburg
April 28-May 1, Edneyville
May 19-22, Salemburg

**LIMIT 3 STUDENTS
PER DEPARTMENT.**



Legal

Warrantless Searches Course #5229

<http://ncja.ncdoj.gov/5229>

Who Should Attend

Sworn law enforcement officers.

Course Goal

Law enforcement officers must be knowledgeable in the laws pertaining to warrantless searches in order to lawfully apprehend criminal offenders and obtain evidence for use in prosecution. This course will review basic laws of warrantless searches in order to enable officers to lawfully and effectively perform their duties.

Course Objectives

The student will be able to:

- Review 4th Amendment requirements governing searches.
- Recognize when a "search" has occurred and identify the correct constitutional standard for conducting "searches."
- Discuss the types of warrantless searches that may be conducted without any suspicion of wrongful conduct.
- Define "reasonable suspicion" and discuss factors courts will consider in determining the existence of reasonable suspicion.
- Discuss the types of warrantless searches that must be supported by reasonable suspicion.
- Define "probable cause" and discuss factors courts will consider in determining the existence of probable cause.
- Discuss the types of warrantless searches that do not have to be supported by probable cause.
- Discuss types of warrantless searches that may be conducted in response to a public emergency.

CICP Accredited Course

Methodologies

This course employs lecture, class discussion, videos and an intensive review of judicial decisions (appellate court cases) illustrating the points made throughout the course.

Course Requirement

This course involves an intensive review of judicial decisions/case law. Attendance is required at all sessions.

Course Coordinator

Marie Evitt

Length of Course

Two days (16 hours)

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

DATE

April 14-15, Edneyville



Tactical



Basic Hostage and Crisis Negotiations Course #4053

NEW!
<http://ncja.ncdoj.gov/4053>

Who Should Attend

Officers assigned or selected to join a negotiation team, or who may otherwise be put into a hostage/crisis negotiator role.

Course Goal

The **Basic Hostage and Crisis Negotiations** course is presented in a five day format consisting of both lecture and scenario-based training. This course is designed for the new negotiator or any negotiator wanting to brush up on their crisis intervention skills. An emphasis will be placed on theory application of accepted practices through practice, role-play and scenario-based training. Upon successful completion of this course, the students will leave with the fundamental skill sets of crisis and hostage negotiation techniques.

Course Objectives

At the end of this course, the student will be able to:

- List ten high risk negotiation indicators.
- Discuss effective methods in Crisis and Suicide Intervention.

- Identify the steps necessary within "The Negotiation Process."
- Be able to list and apply Active Listening Techniques.
- State advantages of the passage of time.
- Demonstrate the fundamentals of crisis negotiations through table top discussions and scenarios.

Methodologies

To maximize time and retention of knowledge, this course will utilize lectures, discussions, demonstrations, table-top exercises and scenario-based training.

Registration

You must register for the class by both signing up for the course and by supplying a letter of support from your supervisor. Preference will be given to officers with three or more years' experience as a sworn officer.

Course Coordinator

Benjamin Baughman

Length of Course

Five days (40 hours)

DATES

April 20-24, Salemburg
May 11-15, Salemburg

**LIMIT 3 STUDENTS
PER DEPARTMENT.**

Firearms for Female Officers Course #7584

<http://ncja.ncdoj.gov/7584>

Who Should Attend

Any female officer interested in becoming more proficient with their service handgun while learning concepts of ergonomics as it affects firearms training, learning the fundamentals of shooting and learning conditioning exercises to increase hand and arm strength.

Course Goal

To provide the information and skills necessary to effectively and efficiently utilize the service weapons and support equipment.

Course Objectives

The student will be able to:

- Demonstrate the proper method used to grip the service handgun.
- Define ergonomics and explain the application to firearms training.
- Demonstrate two exercises used to increase hand and arm strength.
- Demonstrate length of pull as it applies to a shotgun.

Methodologies

This course employs lecture, discussion, demonstrations and practical exercises.

Course Requirement

Attendance is required for all class and range sessions.

Special Concerns

Students should bring comfortable and practical clothing for outside training, rain protective clothing, service handgun, shotgun, duty belt and holster, cleaning equipment, flashlight, 400 rounds of handgun ammunition and 25 rounds of birdshot for the police shotgun. Hearing protection, eye protection and a billed cap are required for all range activities.

Course Coordinator

Chad Thompson

Length of Course

Three days (24 hours)

DATE

May 12-14, Salemburg



Tactical

Hostage Negotiations for the First Responder Course #4054

NEW!

<http://ncja.ncdoj.gov/4054>

Who Should Attend

Any telecommunicator, officer or criminal justice professional who may be first to communicate with a subject of a hostage or barricaded situation should attend.

Course Goal

This course consists of both lecture and table-top based training approaches to learning. This course is designed for any first responder wanting to brush up on their crisis intervention skills or develop a basic understanding of the role of a hostage negotiator. This course is designed to help prepare officers in interacting with a hostage taker or a subject in crisis. An emphasis will be placed on introducing students to the theories and accepted practices within crisis intervention. Upon successful completion of this course, the students will leave with a basic understanding of the negotiation process.

Course Objectives

At the end of this course, the student will be able to:

- Discuss effective methods in Crisis and Suicide Intervention.
- Identify the steps necessary within "The Negotiation Process."
- Be able to list and apply all of the Active Listening Techniques.
- Recite some advantages of the passage of time.
- Demonstrate the fundamentals of crisis intervention through table-top exercises.

Methodologies

To maximize time and retention of knowledge, this course will utilize lectures, discussions, demonstrations and table-top exercises.

Registration

You must register for the class by signing up for the course. Preference will be given to officers with three or more years as a sworn officer.

Course Coordinator

Benjamin Baughman

Length of Course

One day (8 hours)

DATES

February 3, Edneyville
February 4, Edneyville
February 5, Edneyville
March 25, Salemburg
March 26, Salemburg
April 7, Edneyville
April 8, Edneyville
April 9, Edneyville
April 14, Salemburg
April 16, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



Tactical



Law Enforcement Sniper Course Course #2220

<http://ncja.ncdoj.gov/2220>

Who Should Attend

Individuals assigned the role of a precision marksman utilizing an optically assisted high-power rifle.

Course Goal

To provide the information and skills necessary for a law enforcement officer assigned to the duties of sniper/countersniper to effectively and efficiently fulfill those duties.

Course Objectives

The student will be able to:

- Describe the proper method for cleaning the sniper rifle and scope.
- Describe three types of ballistics.
- Discuss the effects of temperature on ammunition.
- Estimate range using the Range Estimation Formula.
- List the four factors common to all shooting positions.
- Explain the purpose of the data book and log appropriate entries.
- Describe the role of both the sniper and observer.

- Safely and accurately fire and operate the police sniper rifle.

Methodologies

This course employs lecture, discussion and practical exercises.

Course Requirements

Attendance is required for all class and range sessions. Students will be required to pass a written comprehensive examination with a score of 70% and pass a single shot qualification course of fire.

Special Concerns

Students will bring comfortable and practical clothing for outside training and rain protection. Students will need a high-power rifle with scope, 250 rounds of service ammunition, binoculars and cleaning equipment. A spotting scope and shooter's mat should be brought if available.

Course Coordinator

Chad Thompson

Length of Course

Five days (40 hours)

DATE

April 13-17, Butner

Officer Safety/Readiness Training Course #3016

<http://ncja.ncdoj.gov/3016>

Who Should Attend

All law enforcement officers.

Course Goal

To provide the student with the tactics and options which will assist in the safe response to high risk situations.

Course Objectives

The student will be able to demonstrate techniques to safely accomplish the following tasks:

- Tactical handcuffing and groundfighting.
- Utilize proper contact/cover tactical skills.
- Safely conduct known risk vehicle stops.
- Utilize skills developed to safely conduct building searches.
- Respond to and safely defuse domestic violence calls.

Methodologies

This course employs discussion, demonstration and practical exercises.

Course Requirements

Attendance is required at all class sessions. Students will be required to successfully complete all practical exercises and instructor evaluations. Students will be given a final exam on the last day of class. All students must pass the final exam with a minimum score of 75%.

Special Concerns

Students will need to bring their duty gear and weapon, ballistic vest, flashlight, rain gear and police vehicle. There will be two night sessions.

Course Coordinator

Floyd Yoder

Length of Course

Five days (45 hours)

DATES

January 26-30, Edneyville
February 23-27, Salemburg
May 18-22, Edneyville

**LIMIT 3 STUDENTS
PER DEPARTMENT.**



Tactical

Regional SWAT In-Service Training Course #2482

<http://ncja.ncdoj.gov/2482>

Who Should Attend

This course is designed for active tactical teams that want the opportunity to receive in-service training by participating in a series of workshops to test their decision-making, shooting skills, tactical skills and their ability to function as a team. The workshops will focus on a variety of tactical issues encountered by specialty units in the SWAT world. This course is co-sponsored by the North Carolina Tactical Officers Association (www.ncswat.org).

Course Goal

To provide the operator with the technical and tactical skills needed to perform the high liability response required to effectively function in their assigned jurisdiction. This in-service training will present a variety of workshops geared to assist the operator to effectively control potentially dangerous situations, perform professionally under all conditions and achieve the desired outcome in an encounter.

Course Objectives

The student will be able to achieve the following objectives in accordance with the information received during this course of instruction:

- Combat rifle motivational drills
- Tactical handgun and shield drills
- Force on Force room entry
- Vehicle Assaults
- Sniper Drills
- Other Tactical-oriented courses to be announced

Methodologies

This course employs classroom instruction, demonstration, combat courses of fire and practical exercise.

Course Requirements

Attendance is required for all class sessions. In order to satisfactorily complete this course, the student must participate in all class discussions and activities.

Equipment Requirements (subject to change)

- Full tactical gear kit
- Ballistic shield
- 2 smoke
- 1 CS gas
- Gas mask w/filter
- 2 flash bangs if possible
- Handgun ammo - 250 per operator
- Rifle ammo - 200 per operator
- Sniper ammo - 100 rounds
- Armored vehicle if possible
- SIMS handguns if available
- Less lethal gun and 2 training rounds
- Eye/ear protection
- Body Armor

Course Coordinator

Floyd Yoder

Length of Course

Three days (18 hours)

DATE

June 22-24, Salemburg

**LIMIT 10 STUDENTS
PER DEPARTMENT.**



Tactical



Robbery Response Tactics (Web-based)

Course #3238

<http://ncja.ncdoj.gov/3238>

Course Coordinator

Floyd Yoder

Course Credit

Sixteen hours

DATE

April 26-May 25, Edneyville

Who Should Register

All law enforcement officers.

Course Goal

To present to the student effective methods and tactics of responding to various robbery-in-progress calls.

Course Objectives

The student will be able to achieve the following objectives in accordance with the information received during this course of instruction:

- List two principal distinguishing characteristics of a robbery.
- Correctly identify and describe the five types of robberies.
- Define invisible deployment.
- List the proper verbal commands that an officer should give to control a suspect or institution employee.
- Correctly list and describe the two types of perimeters at a robbery scene.
- Demonstrate the ability to diagram a possible robbery location indicating officer approaches and inner perimeter security placement.
- Conduct a security assessment at a financial institution within the officer's jurisdiction utilizing a security assessment checklist.

Methodologies

This training will be conducted as web-based training.

Course Requirements

- Students will be required to have access to a computer that can access the Internet and all course documents with the following programs on it: Microsoft Word, PowerPoint viewer, Adobe Acrobat Reader, Mediaplayer viewer, Quicktime viewer, and Realplayer viewer.
- Class assignments will be conducted via the Internet.
- Students will be required to complete all assignments including a score of 75% on the final test to successfully complete this course.

**LIMIT 4 STUDENTS
PER DEPARTMENT.**





Tactical

Solo Active Shooter Response Conditioning for Law Enforcement Officers/School Resource Officers Course #3367

<http://ncja.ncdoj.gov/3367>

Who Should Attend

Any officer who may be tasked with responding to an active shooter situation, particularly officers who are assigned as School Resource Officers. SRO's are usually already present at a school and capable to defend innocent lives. Rural officers may not have backup available in a reasonable time to form an Active Shooter contact team, so may need to go alone. Active Shooter events are dynamic and usually over quickly; therefore, solo response may be the best option to stop the rapid mass murder of innocent parties.

Course Goal

To introduce the School Resource Officer (SRO) or line officer to characteristics of mental and tactical preparation helpful to successfully mitigate an Active Shooter situation as a solo unit.

Course Objectives

The student will be able to:

- Identify and demonstrate the concepts of tactical thinking and performance as it pertains to School Resource Officers or first-responders to active shooter situations.
- Develop firearm skills and proficiency needed when encountering an active shooter event.
- Build tactical proficiency by using stress inoculation in scenario-based training.

Methodologies

This course will employ lecture, conference and practical exercises. This course comprises traditional classroom delivery and extensive practical exercises. This training is challenging based on practical exercises designed to induce stress and allow the officer to successfully learn methods to neutralize an active shooter. This course does include one day of live fire range exercises.

Course Requirements

Students must be able to successfully complete all written, practical exercises and instructor evaluations with a 75% or better and 100% remediation. Complete all practical

exercises to the satisfaction of the instructor. Demonstrate the ability to solve scenario-based practical exercises. Demonstrate appropriate sound judgment concerning response, planning and execution of demonstrated tactical skills and principles.

Special Concerns

Students must provide equipment necessary for the course:

- Duty gear to include handgun, soft body armor protective vest, duty belt, three (3) spare magazines, operable flashlight, and handcuffs.
- Minimum three hundred (300) rounds training ammunition for duty handgun.
- Long gun and ammunition (optional).
- Ear protection and eye protection.

Range exercises may be outdoors in unpredictable weather, so officers must prepare as they would when working their duty shift. Bring inclement weather gear; rain clothing, cold weather gear, gloves, and head protection. Nighttime exercises are possible, so extra flashlight and batteries may be needed. Ear and eye protection with a billed cap are required. Simunitions® FX based training will require special protective gear which will be provided by the Academy. Groin protector for both male and female officers is mandatory. Standard (baseball/softball) protector may be used if provided by officer.

Course Coordinator

Floyd Yoder

Length of Course

Three days (24 hours)

DATES

January 12-14, Edneyville

March 16-18, Salemburg

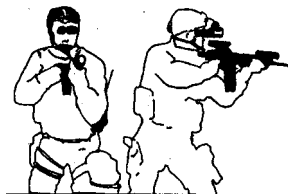
April 6-8, Edneyville

June 1-3, Edneyville

June 8-10, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Tactical



SWAT Operator Course #2041

<http://ncja.ncdoj.gov/2041>

Who Should Attend

This course is exclusively designed for law enforcement officers assigned to a Special Weapons and Tactics Team. The course design makes it applicable to both new and veteran operators seeking a structured week of training. This course replaces the Basic SWAT course and incorporates increased live fire drills and scenario based training that involves the use of Simunitions®.

Course Goal

To expose the student to some of the individual skills and fundamentals of working as part of a team during the deployment of a SWAT related operation.

Course Objectives

The student will be able to:

- Discuss the basic structure of a SWAT team and distinguish between the responsibilities of each team member.
- Discuss legal issues that apply to tactical operations involving SWAT teams.
- Identify key components of the distraction device and demonstrate proper handling and employment techniques.
- Safely demonstrate the ability to manipulate and operate a firearm in a tactical manner during training exercises on the firing range.
- Demonstrate the ability to effectively shoot a firearm while deploying a ballistic shield.
- Demonstrate the ability to conduct a dynamic entry as part of a team.
- Execute a slow and deliberate entry as part of a team.
- Score an 80% or better on the **SWAT Operator** post-course test.

Methodologies

This course employs lecture, discussion, demonstrations and practical exercises.

Course Requirements

The student must be a certified law enforcement officer or currently serving as a member of the United States Armed Forces. Attendance is required at all class sessions. Students are expected to successfully complete all practical exercises. The student must score an 80% or greater on the **SWAT Operator** exam. Student must be on an active SWAT team to be approved.

Special Concerns

Students must bring with them (materials required): handgun with at least three magazines, **700 rounds practice ammunition for handgun**, tactical belt and holster, long gun (SMG/Carbine/Shotgun) with at least two magazines, **700 round practice ammunition for long-gun**, flashlight, tactical clothing, rain gear, body armor, gas mask with filter, hearing/eye protection, billed ball cap, ballistic helmet, and jock strap.

Optional items that will enhance your training: (1) flash-bang that is of the type utilized by your agency, Simunitions® training weapon that is of the type used by your agency (include two magazines and (1) box of unopened FX training rounds), ballistic shield, night vision optics.

Course Coordinator

Floyd Yoder

Length of Course

Five days (43 hours)

DATES

February 9-13, Salemburg
April 27-May 1, Salemburg

**LIMIT 3 STUDENTS
PER DEPARTMENT.**





Tactical

Verbal Judo: Tactical Communication for the Criminal Justice Professional Course #2730

<http://ncja.ncdoj.gov/2730>

Who Should Attend

This course is designed for public safety professionals seeking to expand on their tactical communication skills to further preserve law and order while maintaining their own and the public's safety.

Course Goal

To provide the student with the technical and practical skills needed to use "Presence of Words" to calm difficult people who may be under severe emotional or other influences, redirect the behavior of hostile people, defuse potentially dangerous situations, perform professionally under all conditions and achieve the desired outcome in an encounter.

Course Objectives

The student will be able to achieve the following objectives in accordance with the information received during this course of instruction:

The Profession

- Goals of the Course/Traits of a Professional
- Goal of Law Enforcement/Intervention/Force Options
- Mushin/Three Kinds of People
- Contact Professionals/Know your Weaknesses
- The Art of Representation

Tactical Theory

- Active Listening/First & Second Street Truths
- Third Street Truth
- Pace, Pitch and Modulation
- Voice and Other Non-verbals Must Harmonize
- The Body Can't Lie, but 90-90% Can
- R.A.M./R.A.P./R.A.T./R.A.C.

Tactical Application

- Verbal Karate vs. Verbal Judo
- Five-Step Pattern Diagram
- Five-Step "Hard Style"
- Tactical 8-Step Pattern
- Arts of Translation & Meditation
- L.E.A.P.S. Concept

- Five Types of Questions
- Paraphrasing
- The Four Appeals
- Domestic Kata
- S.A.F.E.R. Concept

Methodologies

This course employs classroom instruction, open discussion and practical exercise.

Course Requirements

Attendance is required for all class sessions. In order to satisfactorily complete this course, the student must participate in all class discussions and activities and obtain a minimum score of 75% on a written test to be given at the conclusion of the course.

Course Coordinator

Tim Fuss

Length of Course

Three days (24 hours)

DATES

March 30-April 1, Edneyville
May 27-29, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



Telecommunications



Handling Suicide Callers Course #2238

<http://ncja.ncdoj.gov/2238>

Who Should Attend

All telecommunicators (sheriffs, police, emergency service centers, highway patrol, etc.) who are employed by or sponsored by an emergency services center.

Course Goal

To help the participant gain a better understanding of suicide and its causes. Through increased awareness, the telecommunicator can more effectively counsel and assist the suicide caller.

Course Objectives

The student will be able to:

- Define crisis intervention as it relates to suicidal situations.
- Identify potential suicidal individuals.
- List, in writing, three myths about suicide.
- Identify the two factors that the telecommunicator needs to consider regarding risk assessment.
- Discuss suicide by cop and recognize the potential dangers that are characteristic of this type of call.

- Define the term "suicidal erosion."
- Provide examples of ambivalence by the suicidal caller.
- List, in writing, motives for suicide.
- List and define the three H's of suicide.
- Identify the do's and don'ts of helping a suicidal caller.
- In a practical setting, simulate interview techniques used in handling a suicidal caller.

Methodologies

This course employs lecture, conference and group exercise.

Course Requirements

The student is required to attend the entire course. All practical exercises must be satisfactorily completed.

Course Coordinator

Susan M. Gillis

Length of Course

One day (8 hours)

DATES

March 6, Edneyville

June 4, Salemburg

Telecommunicator Certification Course Course #2222

<http://ncja.ncdoj.gov/2222>

Who Should Attend

All telecommunicators (sheriffs, police, emergency service centers, highway patrol, etc.) who are employed by or sponsored by an emergency service center. All persons who are employed as telecommunicators under the direct supervision of a sheriff's office are required by the North Carolina Sheriffs' Education and Training Standards Commission to enroll and successfully complete the course. This requirement excludes all telecommunicators that are grandfathered.

Course Goal

To present the basic standard operating procedures for telecommunicators and to develop the role and responsibilities of the emergency service telecommunicator.

Course Objectives

The student will be able to:

- Define the role and explain the characteristics of the professional telecommunicator; stress and the telecommunicator; and the telecommunicator's code of ethics.
- Identify and demonstrate the general operation of the major equipment components of a modern telecommunications service center.
- List and identify the major information resources available to assist in the practice of telecommunications.
- Differentiate between the organization, general operational practices, terminology and common service requests associated with law enforcement, fire and emergency medical services, and the North Carolina Division of Emergency Management.
- Identify, explain and demonstrate common call reception, prioritization and resource allocation practices associated with everyday telecommunications.
- Identify and explain the aspects of civil liability for the professional telecommunicator.

(CONTINUED ON NEXT PAGE.)



Telecommunications

Telecommunicator Certification Course

Course #2222 <http://ncja.ncdoj.gov/2222>

(CONTINUED FROM PAGE 71.)

- Identify, explain and demonstrate basic radio broadcast techniques associated with emergency telecommunications.
- Demonstrate basic telecommunications training skills in a structured telecommunications training practicum.

Methodologies

The course employs lecture, discussion, demonstration and practical exercises.

Course Requirements

Attendance is required at all class sessions. All practical exercises must be satisfactorily completed and a minimum score of 70% must be achieved on the final Commission-administered written exam. **All students confirmed for this course are required to provide**

a completed Medical History Statement (F-1) and Medical Examination Report (F-2), unless they have been grandfathered by the NC Sheriffs' Education and Training Standards Commission.

Special Concerns

Initial class begins on Sunday at 1:00 p.m.

Course Coordinator

Susan M. Gillis

Length of Course

Five and one-half days (48 hours)

DATES

February 8-13, Salemburg

March 8-13, Edneyville

May 17-22, Salemburg

June 14-19, Edneyville

Telecommunicator Supervisor Training Course #2232

<http://ncja.ncdoj.gov/2232>

Who Should Attend

All telecommunicators (sheriffs, police, emergency service centers, highway patrol, etc.) who are employed by or sponsored by an emergency services center and are preparing and/or performing the duties of a communications center supervisor.

Course Goal

To provide the participant with knowledge and skills required to effectively supervise personnel in an emergency communications center.

Course Objectives

The student will be able to:

- Avoid liability problems arising from employment practices.
- Determine and utilize motivational incentives to improve or cause high performance.

- Demonstrate supervising for results skills dealing with work performance and work habit problems.
- Identify the important attributes of documentation and how to effectively use it.
- Utilize identified competencies of a leader to address factors in high performance by employees.
- Lead others through concepts of empowerment and transformation.

Methodologies

This course employs lecture, conference, and group exercise.

Course Requirements

The student is required to attend the entire course. All practical exercises must be satisfactorily completed.

Course Coordinator

Susan M. Gillis

Length of Course

Three days (24 hours)

DATE

January 13-15, Salemburg

Traffic



The correct sequence for completing the traffic crash investigation courses should be:

- *Introduction to Traffic Crash Investigation (40 hours)*
- *At-Scene Traffic Crash Investigation (40 hours)*
- *Advanced Traffic Crash Investigation (80 hours)*
- *Traffic Crash Reconstruction (80 hours)*

! A copy of the training certificate issued for successful completion of the pre-requisite course(s) must accompany the course application for the student to be considered for registration. !

Aggressive Driving Enforcement (Web-based)

Course #3209

<http://ncja.ncdoj.gov/3209>

TEICP Accredited Course

Special Concerns

Student must have access to a computer and e-mail capability.

Course Coordinator

Stacy Holloman

Course Credit

Sixteen hours

DATES

February 23-March 23, Salemburg

April 27-May 25, Salemburg

Who Should Register

Those law enforcement officers who have the responsibility of enforcing traffic laws within their jurisdiction and those tasked with the responsibility of developing an agency traffic safety program.

Course Goal

To provide the participants with the information needed to identify and address aggressive driving behaviors on public streets and highways.

Course Objectives

The student will be able to:

- Identify aggressive driving behavior.
- Interpret legal considerations of aggressive driving enforcement.
- Design an aggressive driving campaign.

Methodologies

This on-line course employs reading assignments and online discussion as well as practical exercise.

Course Requirements

Students must complete all assignments by the conclusion of the course. A minimum score of 70% must be attained on all written examinations and assignments.





Traffic

Applied Physics for the Traffic Crash Investigator Course #4050

NEW!

<http://ncja.ncdoj.gov/4050>

Who Should Attend

Those law enforcement officers who have successfully completed NCJA Traffic Crash Reconstruction (Course #3985) and seek to further their knowledge and skills in this specialized field. Students having completed an IPTM Traffic Crash Reconstruction will be considered for any vacant training spots behind NCJA graduates. A copy of the applicants successful certificate for IPTM Traffic Crash Reconstruction **MUST** be attached to the course application to be considered for this training opportunity.

Course Goal

This Course will provide you with a more thorough understanding of the physics that are applied in the reconstruction of a traffic crash or any other incident where motion is involved. While some of the topics discussed in the course are introduced in basic crash investigation and reconstruction courses, they will be given significantly more in-depth coverage in this course. In addition, Applied Physics for the Traffic Crash Investigator will prepare you for the concepts presented in advanced reconstruction courses using computer modeling.

Topics include:

- Math overview
- Work-energy relationships and applications
- Conservation of linear momentum/impulse (with vector sum analysis using mathematical and graphical methods)

- Uniform projectile motion/airborne equations
- Uniform circular motion/critical speed
- Tire forces and tire mark evidence
- Time distance relationships
- Energy loss in collisions/CRUSH
- Rotational mechanics/rotation after collision and pitch down in take off
- Low-speed collision considerations including coefficient of restitution.

Methodologies

This course employs demonstration, lecture and practical exercise.

Course Requirements

Attendance is required at all class sessions. Satisfactory completion of practical exercises must be accomplished. A minimum score of 75% must be attained on the final exam.

Special Concerns

Students should bring scientific calculators.

Course Coordinator

Kris Merithew

Length of Course

Five days (40 hours)

DATES

March 2-6, Salemburg

April 6-10, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



Traffic



At-Scene Traffic Crash Investigation Course #3976

<http://ncja.ncdoj.gov/3976>

TEICP Accredited Course

Who Should Attend

Law enforcement officers with traffic crash investigation responsibilities. **NCJA Introduction to Traffic Crash Investigation (Course #3099)** is a prerequisite and must be successfully completed prior to attending **NCJA At-Scene Traffic Crash Investigation**.

Course Goal

To enable the participants to determine minimum speed of vehicles involved in a crash based on physical evidence documented at the scene.

Course Objectives

The student will be able to:

- Perform a variety of mathematical computations to:
 - Determine minimum vehicle speed based on physical evidence.
 - Determine Time/Distance traveled.
 - Solve Linear Equations.
 - Perform Unit Analysis.
 - Account for variations in perception/reaction times.
 - Account for braking deficiencies when calculating speed.
 - Determine the coefficient of friction for various surfaces.

Methodologies

The course employs demonstration, lecture and practical exercises.

Course Requirements

Attendance is required at all class sessions. Satisfactory completion of practical exercises conducted throughout the course must be accomplished. A minimum score of 75% must be attained on the final exam.

Special Concerns

Class will begin at 8:30 a.m. on the first day. Students should bring a scientific calculator TI-30 capable of trigonometric functions. Students should plan to spend some time at night to complete practical exercises and study assignments.

Course Coordinator

Terry D. Miller

Length of Course

Five days (40 hours)

DATES

June 1-5, Salemburg
June 15-19, Edneyville

LIMIT 2 STUDENTS
PER DEPARTMENT.

At-Scene Traffic Crash Investigation - Math Refresher (Web-based)

Course #3240

<http://ncja.ncdoj.gov/3240>

TEICP Accredited Course

Who Should Register

This course is open to those law enforcement officers who have attended **NCJA At-Scene Traffic Crash Investigation (Course #3976)**. It will be helpful for those who plan to attend **NCJA Advanced Traffic Crash Investigation (Course #3977)**.

Course Goal

To provide the participants with the information needed to refresh basic math skills and those who wish to brush up on their skills prior to attending **NCJA Advanced Traffic Crash Investigation (Course #3977)**.

Course Objectives

This course will provide a review of the following topics:

- Integers
- Unit conversion/unit analysis

- Averages
- Exponents and roots
- Orders of operations
- Algebraic expressions
- Solving linear equations.

Methodologies

This on-line course employs review assignments and practical exercises.

Course Requirements

All practical exercises must be completed by the assigned date.

Special Concerns

Students must have the applicable hardware/software required for NCJA on-line courses.

Course Coordinator

Terry D. Miller

Course Credit

Twenty hours

DATE

April 6-May 15, Salemburg

LIMIT 2 STUDENTS
PER DEPARTMENT.



Traffic

Criminal Investigation Through Traffic Law Enforcement (Formerly DEPO)

Course #3983 **REVISED!**
<http://ncja.ncdoj.gov/3983>

Who Should Attend

Law enforcement officers with patrol or traffic enforcement responsibilities.

Course Goal

To be able to recognize indicators of criminal activity while performing your daily patrol and traffic enforcement duties.

Course Objectives

At the end of this block of instruction, the student will be able to achieve the following objectives in accordance with the information received in class:

- Discuss at least ten (10) indicators of criminal activity.
- Define the term commercial motor vehicle and list at least four (4) indicators of possible criminal activity.
- List the six (6) survival commandments used when conducting traffic stops and vehicle searches.
- Discuss various methods of detecting truthful and deceptive behavior.
- Describe the classification of drugs based on the North Carolina General Statutes and apply appropriately.

TEICP Accredited Course

- Given a suspected controlled substance and reference manual, demonstrate the process used to identify the substance.

Methodologies

This course employs lecture and discussion.

Course Requirements

Attendance is required at all class sessions. A minimum score of at least 80% must be achieved on the written final exam.

Special Concerns

Students must have the applicable hardware/software required for NCJA on-line courses.

Course Coordinator

Terry D. Miller

Course Credit

Three days (24 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

DATES

March 2-4, Salemburg
March 24-26, Salemburg
May 18-20, Edneyville

Human Factors in Traffic Crash Reconstruction

Course #2633 **NEW!**
<http://ncja.ncdoj.gov/2633>

Who Should Attend

This course is for those having completed a **Traffic Crash Reconstruction** course.

Course Goal

While many crash investigation courses focus on the interpretation of physical evidence to determine "how" a collision occurred, this course will examine a variety of human factors to determine "why" a collision occurred.

In addition to the driver characteristics that must be considered in an investigation, this course also addresses the nature of perception and reaction, the factors affecting the investigator's choice of perception-reaction values as well as eyewitness reliability.

Course Objectives

Upon successful completion, the student will be able to:

- Differentiate factors affecting driving behaviors (age, impairment, distractions, etc.).

- Explain how the human eye functions and perceives what it is seeing.
- Demonstrate the ability to assign perception/reaction times to various driving scenarios in both daylight and nighttime conditions.
- Discern the validity of eyewitness evidence and compare it to physical evidence.
- Evaluate vehicle and roadside factors and their influence on the case.

Topics Include:

- The nature of the driving task
- Factors affecting driving performance, such as age, alcohol/drug use, fatigue, etc.
- Human vision and other senses in the driving environment
- The nature and physiology of driver perception and reaction
- Simple versus complex perception-reaction times
- Incorporating perception and reaction into time-distance analysis

Methodologies

This course utilizes lectures, discussions, in-class demonstrations and outside field exercises to give you an appreciation for the importance of human factors in explaining collision causation. You will gain an

(CONTINUED ON NEXT PAGE.)

Traffic



Human Factors in Traffic Crash Reconstruction Course #2633

NEW!

(CONTINUED FROM PAGE 76.)

understanding of how frail human evidence is and why the ability to interpret and analyze physical evidence is critical to the success of any collision investigator.

Course Requirements

Attendance is required at all class sessions. Satisfactory completion of practical exercises must be accomplished. A minimum score of 75% must be attained on the final exam.

Registration

You must register for the class by completing this application form and sending it to the Edneyville campus. The address/fax number is on the application.

Course Coordinator

Kris Merithew

Length of Course

Five days (40 hours)

DATE

April 13-17, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Introduction to Traffic Crash Investigation Course #3099

<http://ncja.ncdoj.gov/3099>

Who Should Attend

Law enforcement officers who may be the first to arrive on scene at a traffic crash.

Course Goal

To teach the officer methods for identification, preservation and documentation of critical time-sensitive evidence typically found at the scene of a traffic crash.

Course Objectives

The course will include instruction covering the following areas:

- Safely responding to the scene.
- Scene management.
- Recognizing the Human Factors involved.
- Interviewing techniques.
- Identifying and documenting physical evidence.
- Measuring and diagramming crash scenes.

TEICP Accredited Course

- Legal issues.
- Proper completion of the DMV-349.

Methodologies

The class will employ lectures and extensive practical exercises.

Course Requirements

Attendance is required at all class sessions. Students must attain a pass (pass/fail scoring) on all practical exercises and a score of 75% on the final written exam. This course is a prerequisite for NCJA **At-Scene Traffic Crash Investigation (Course #3976)**.

Course Coordinator

Terry D. Miller

Length of Course

Five days (40 hours)

DATES

April 13-17, Salemburg
April 27-May 1, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Motorcycle Crash Investigation Course #2614

<http://ncja.ncdoj.gov/2614>

Who Should Attend

Those law enforcement officers who have successfully completed NCJA **Traffic Crash Reconstruction (Course #3985)** or NCJA **Traffic Crash Reconstruction (2014) (Course #4051)**. The student will be required to submit proof of the above prior to the beginning of the course.

Course Goal

To enable participants to interpret and analyze crash evidence when a motorcycle is involved.

Course Objectives

The student will be able to:

- Interpret physical evidence present at the scene of a crash; including, but not limited to:
 - Motorcycle damage
 - Helmet damage
 - Rider trajectory
 - Roadway marks

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Traffic

Motorcycle Crash Investigation Course #2614

<http://ncja.ncdoj.gov/2614>

(CONTINUED FROM PAGE 77.)

- Describe vehicle/rider behavior during a crash.
- Demonstrate an understanding of motorcycle instabilities and handling characteristics.
- Perform a variety of mathematical formulas including:
 - Speed calculations
 - Throw calculations

Methodologies

This course employs demonstration, lecture and practical exercises.

Course Requirements

Attendance is required at all class sessions. Satisfactory completion of practical exercises conducted throughout the course must be accomplished. A minimum score of 75% must be attained on the final exam.

Special Concerns

Students should bring all traffic crash investigation equipment they normally have available. Students should also bring a scientific calculator capable of trigonometric functions. Students should plan to spend some time at night to complete practical exercise assignments.

Course Coordinator

Kris Merithew

DATES

Length of Course

Four days (32 hours)

January 13-16, Salemburg

March 24-27, Edneyville

RADAR Instructor Training Course #3026

<http://ncja.ncdoj.gov/3026>

Who Should Attend

Officers designated to become RADAR instructors for their departments. Individuals must possess criminal justice instructor certification, receive a recommendation from a certified school director or agency head, and possess a current and valid RADAR operator certification. Applicants must be certified in all approved modes of operation, features and configurations.

Course Goal

To provide the knowledge and skills necessary to instruct the RADAR Operator Training course.

Course Objectives

The student will be able to:

- Describe the association between excessive speed and accidents, deaths, and injuries, and describe the safety benefits of effective speed regulation.
- Describe the basic principles of RADAR speed measurements.
- Acquire and demonstrate basic skills in testing and operating specific RADAR instruments.
- Identify specific RADAR instruments and describe their major components and features.
- Identify laws, court rulings, regulations, policies, and procedures affecting RADAR speed measurement and speed enforcement.
- Acquire and demonstrate basic skills in preparing and presenting records and testimony relating to RADAR speed measurement and enforcement.
- Teach students in the performance of the objectives listed above.

TEICP Accredited Course

Methodologies

Lecture and practical exercises will be employed.

Course Requirements

Attendance is required at all class sessions. On the first day of the course, students must obtain a score of 90% correct on a written pre-entrance test designed to test the trainee's knowledge at the "operator" level. Students must also demonstrate 100% competence in the setup, test for accuracy and operation of a RADAR instrument currently in use and approved in North Carolina, as well as, demonstrate the ability to estimate vehicular speed in accordance with criteria specified on a standardized performance evaluation form. There is a 1½ hour time limit (max.) on the motor-skills test. Failure to pass the written or motor-skill pre-entrance tests will automatically result in the trainee's dismissal from the course. Performance of 100% proficiency is required in all motor-skill testing areas. Students must attain a minimum of 75% on the final written exam.

Special Concerns

Students must provide, for testing and practical exercises, a vehicle equipped with a RADAR instrument. Class will begin at 8:00 a.m.

Course Coordinator

Dan Worley

Length of Course

Ten days (80 hours)

DATE

January 26-February 6, Salemburg



RADAR Operator Refresher (Web-based)

Course #3226 <http://ncja.ncdoj.gov/3226>

TEICP Accredited Course

Who Should Register

This course is open only to those individuals who have held certification as a RADAR operator within the last three years.

Course Goal

To help the student become more familiar with the **RADAR Operator** course material, thereby helping to prepare the student for recertification as a RADAR operator upon attending the **RADAR Operator Recertification** course.

Course Objectives

The student will be able to:

- Describe the association between excessive speed and accidents, deaths, and injuries, and describe the highway safety benefits of effective speed regulation.
- Describe the basic principles of RADAR speed measurement.
- Identify and explain the functions, setup, test for accuracy, and operational procedures of specific radar instruments.
- Identify the specific RADAR instrument(s) used by your agency and describe the instrument's major components and features.
- Identify laws, court rulings, regulations, policies, and procedures affecting RADAR speed measurement and speed enforcement.

Methodologies

Reading and writing assignments, demonstration and written evaluations will be employed.

Course Requirements

In order to remain in the course, students must complete all assignments by the due date and score a minimum of 75% on all written examinations.

Special Concerns

Students will need to provide the following:

- (1) Established e-mail address, (2) Access to the Internet, (3) Capability to view digital videos - Windows Media Player, (4) Adobe Acrobat Reader, (5) Microsoft PowerPoint Reader, and (6) Microsoft Word Program for submitting written assignments.

NOTE: This web-based course is not "Supplemental SMI Training." This is not a speed measuring instrument certification course. Successful completion of this course will not make you eligible for any type of certification as a RADAR instructor or operator. In addition, successful completion of this course will not extend the expiration date of any currently issued speed measuring instrument certification.

The sole purpose of this course is to aid you in your knowledge of RADAR instruments in order to assist you with successful completion of the Commission-recognized **RADAR Instructor Recertification** course.

Course Coordinator

Stacy Holloman

Course Credit

Twenty-four hours

DATE

January 5-February 2, Salemburg





Traffic

Time-Distance Instructor Training Course #3027

<http://ncja.ncdoj.gov/3027>

Who Should Attend

Officers designated to become time-distance instructors for their departments. Individuals must possess criminal justice instructor certification, receive a recommendation from a certified school director or agency head, possess a current and valid time-distance operator certification, and document successful completion of ***RADAR Instructor Training***.

Course Goal

To provide the knowledge and skills necessary to instruct the ***Time-Distance Operator Training*** course.

Course Objectives

The student will be able to:

- Describe the association between excessive speed and accident, deaths, and injuries, and describe the safety benefits of effective speed regulation.
- Describe the basic principles of time distance speed measurements.
- Acquire and demonstrate basic skills in calibrating and operating specific time distance instruments.
- Identify specific time-distance instruments and techniques used by the trainee's agency and describe their major components, features, and functions.
- Identify laws, court rulings, regulations, policies, and procedures affecting time distance speed measurement and speed enforcement.
- Acquire and demonstrate basic skills in preparing and presenting records and testimony relating to time-distance speed measurement and speed enforcement.
- Demonstrate the ability to estimate vehicular speed in accordance with criteria specified on a standardized performance evaluation form.
- Demonstrate one-hundred percent (100%) competence on 25 basic configuration clocks in accordance with criteria specified on a standardized performance evaluation form.
- Teach students in the performance of the objectives listed above.

TEICP Accredited Course

Methodologies

Lecture and practical exercises will be employed.

Course Requirements

Attendance is required at all class sessions. On the first day of the course, students must obtain a score of 90% correct on a written pre-entrance test designed to test the trainee's knowledge at the "operator" level. Students must also demonstrate 100% competence of 25 basic configuration clocks in accordance with criteria specified on a standardized performance evaluation form. Failure to pass the written or motor-skill pre-entrance tests will automatically result in the trainee's dismissal from the course. Performance of 100% proficiency is required in all motor-skill testing areas. Students must attain a minimum of 75% on the final written exam.

Special Concerns

Students must provide, for testing and practical exercises, a vehicle equipped with a time-distance instrument. Class begins at 8:00 a.m. each day. Calibrate and operate specific time distance instruments.

Course Coordinator

Dan Worley

Length of Course

Five days (40 hours)

DATE

February 16-20, Salemburg



Traffic



Traffic Crash Reconstruction (2014) Course #4051

NEW!

<http://ncja.ncdoj.gov/4051>

Who Should Attend

Those law enforcement officers who have successfully completed NCJA *Advanced Traffic Crash Investigation (Course #3977)*. AFTER JANUARY 1, 2014, students are required to submit a copy of the respective training certificate, with the application, to verify the pre-requisite attainment.

Course Goal

To enable participants to reconstruct traffic crashes using previously gained knowledge in combination with materials learned in this course.

Course Objectives

The student will be able to:

- Perform advanced mathematical calculations.
- Demonstrate a working knowledge of Plane Geometry.
- Graph Vector Sum Analysis.
- Interpret Vehicle behaviors during and after a crash.
- Determine Principle Direction of Force and explain its effect on Occupant Kinematics.
- Understand and take advantage of the growing use of Crash Data Recorders.
- Investigate Commercial Vehicle Crashes.
- Assess vehicle damage.

TEICP Accredited Course

Methodologies

This course employs demonstration, lecture, practical exercise and self-directed study.

Course Requirements

Attendance is required at all class sessions. Satisfactory completion of practical exercises conducted throughout the course must be accomplished. The final exam will consist of two written exams, 70% of final grade, and completion of a comprehensive traffic crash reconstruction worth 30% of final grade. A minimum score of 75% must be attained for a combined total.

Special Concerns

Students should bring a scientific calculator capable of trigonometric functions as well as any diagramming tools (templates), etc.

Course Coordinator

Kris Merithew

Length of Course

Ten days (80 hours)

DATES

April 6-17, Edneyville

May 4-15, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Traffic Homicide Case File Preparation Course #4020

<http://ncja.ncdoj.gov/4020>

Who Should Attend

Law enforcement professionals who investigate fatal motor vehicle crashes. Participants are expected to have an understanding of traffic crash investigation and therefore should have completed, at minimum, the *Introduction to Traffic Crash* and *At-Scene Traffic Crash Investigation* courses (80 hours).

Course Goal

To provide training that will enable class participants to prepare case files in a complete and credible manner for prosecution and/or case closure.

Course Objectives

The student will be able to:

- Determine when a complete traffic homicide case file will be prepared.
- Review North Carolina General Statutes and court rulings and how they apply in developing a traffic homicide case.
- Determine when the National Highway Traffic Safety Administration (NHTSA) needs to be notified.
- List the components of a traffic homicide case file.
- Discuss the importance of a complete case file for the initial presentation to the district attorney.
- Explain case law as it applies to the release of property by law enforcement personnel.
- Explain court orders as they apply to obtaining medical records.

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Traffic

Traffic Homicide Case File Preparation Course #4020

<http://ncja.ncdoj.gov/4020>

(CONTINUED FROM PAGE 81.)

Methodologies

This course employs lecture and discussion.

Course Requirements

Attendance is required at all class sessions. Participants will be required to score at least 80% on the final examination.

Special Concerns

Class size is limited to 20 students. Students are required to bring a traffic homicide case file to class. If you do not have access to one, one will be provided to you.

Course Coordinator

Terry D. Miller

Length of Course

Two and one-half days (20 hours)

DATE

April 14-16, Salemburg

TEICP Accredited Course

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



Traffic Law Refresher (Web-based) Course #3251

<http://ncja.ncdoj.gov/3251>

Who Should Register

Traffic enforcement officers who have not had traffic law update training within the past 24 months.

Course Goal

To teach the officers the new statutes enacted since the 2000 legislative session and review seldomly used statutes.

Course Objectives

The course will include instruction covering the following areas:

- N.C.G.S. Chapter 20.
- Ignition interlock devices.
- DWI checkpoint enforcement.

Methodologies

Students will be assigned weekly reading assignments and will complete online quizzes. Final exam questions will be situational based, with the student listing the charges available for prosecution.

Course Requirements

Student will need access to a current edition of the N.C.G.S. Chapter 20. Students must attain a passing score on each weekly quiz and 70% on the final written exam.

Course Coordinator

Terry D. Miller

Course Credit

Sixteen hours

DATES

January 26-March 6, Salemburg
April 6-May 15, Salemburg

TEICP Accredited Course

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Special Events & Conferences



Criminal Sexual Paraphilias (Sexual Perversions)

Course #3327 <http://ncja.ncdoj.gov/3327>

CICP Accredited Course

Who Should Attend

Law enforcement officers, prosecutive investigators, medical examiner investigators and crime scene technicians with the responsibility of conducting an investigation and the prosecution of a crime which is sexual in nature.

Course Goal

To provide the knowledge and skills necessary to thoroughly and successfully investigate, process and prosecute a sexually deviant crime. Focus will be on the identification and nature of paraphilic behavior as it applies to the sexual criminal.

Course Topics

- Essential features of Sexual Paraphilias
- Reoccurring Sexual Urges and Fantasies
- Continuum of Behaviors
- Paraphilic Personality
- Cognitive Distortions
- Sadism
- Common Paraphilias
 - Fetishism
 - Exhibitionism
 - Transvestitism
 - Voyeurism
 - Necrophilia
 - Telephone Scatologia
 - Partialism
 - Zoophilia
 - Klismaphilia
 - Urophilia
 - Piquerism
 - Infibulation
 - Frotteurism
 - Hypoxyphilia
 - Masochism
 - Pedophilia

Methodologies

This course will employ lecture, conference and practical exercises.

Course Requirement

Attendance at all class sessions is required.

Special Concerns

Checks should be made payable to: Mike Prodan and mailed to: 233 Bradley Drive, West Columbia, SC 29170. Payment should reach Mr. Prodan no later than one week before class starts. Phone: 803-996-4636.

Fee

\$100.00

Course Coordinator

Doug Robinson

Course Instructor

Mike Prodan

Length of Course

One day (8 hours)

DATE

February 9, Edneyville





Special Events & Conferences

Criminal Sexuality Course #3122

<http://ncja.ncdoj.gov/3122>

Who Should Attend

Law enforcement officers, prosecutive investigators, medical examiner investigators and crime scene technicians with the responsibility of conducting an investigation and the prosecution of a crime which is sexual in nature.

Course Goal

To provide the knowledge and skills necessary to thoroughly and successfully investigate, process and prosecute a sexually related crime by applying the skills of criminal investigative analysis commonly known and profiling to a sexually related crime.

Course Objectives

The student will be able to:

- Recognize and distinguish between deviant and criminal sexual behavior.
- Identify various sexual paraphilias.
- Distinguish between modus operandi, ritual and signature aspects.
- Tailor interviews based on fantasy and thinking areas of offenders.

CICP Accredited Course

Methodologies

This course will employ lecture, conference and practical exercises.

Course Requirement

Attendance at all class sessions is required.

Special Concerns

Participants will profile a rape case as part of class exercises.

Checks should be made payable to: Mike Prodan and mailed to: 233 Bradley Drive, West Columbia, SC 29170. Payment should reach Mr. Prodan no later than one week before class starts. Phone: 803-996-4636.

Fee

\$100.00

Course Coordinator

Doug Robinson

Course Instructor

Mike Prodan

Length of Course

One day (8 hours)

DATE

May 18, Edneyville

Investigating the Sexual Victimization of Children Course #3401

<http://ncja.ncdoj.gov/3401>

Who Should Attend

Individuals, who as part of their job function, must investigate allegations of the sexual victimization of children.

Course Goal

To provide the participant with the knowledge and skills necessary to successfully conduct an investigation of child sexual victimization.

Course Objectives

The student will be able to:

- Identify thinking errors common to individuals who sexually victimize children.
- Recognize the various types of child sexual molesters.
- Identify various reasons for the sexual victimization of children.
- Recognize various types of rape and paraphilic behavior associated with this type offender.
- Identify what is or is not pornography and its relationship to the sexual victimization of children.

CICP Accredited Course

Methodologies

This course will employ lecture, discussion and conference methods.

Course Requirements

Attendance at all class sessions is required.

Special Concerns

Checks should be made payable to: Mike Prodan and mailed to: 233 Bradley Drive, West Columbia, SC 29170. Payment should reach Mr. Prodan no later than one week before class starts. Phone: 803-996-4636.

Fee

\$100.00

Course Coordinator

Doug Robinson

Course Instructor

Mike Prodan

Length of Course

One day (8 hours)

DATE

March 23, Edneyville

Special Events & Conferences



Laws Governing Concealed Handgun Course #2078

<http://ncja.ncdoj.gov/2078>

Who Should Attend

Citizens who wish to instruct the mandatory firearms training class for persons applying for a North Carolina Concealed Handgun Permit.

Course Goal

To provide the knowledge and skills necessary to instruct a firearms training class for persons applying for a North Carolina Concealed Handgun Permit, in accordance with the requirements of the North Carolina Administrative Code.

Course Objectives

The student will be able to:

- Conduct an approved firearms qualification course for North Carolina Concealed Handgun Permit applicants.
- Train students in the nomenclature, fundamentals of shooting, maintenance cleaning and inspection of a handgun.
- Train students in the law of deadly force in North Carolina, including specific examples of when deadly force is and is not allowed.
- Train students in the legal requirements related to the carrying of a concealed handgun with a North Carolina Concealed Handgun Permit.

Methodologies

This course employs lecture, demonstration, discussion and a written examination.

Course Requirements

Attendance is required at all class sessions. Students must attain a minimum score of 75% on the written examination at the end of the training.

Special Concerns

Registered students will receive a notification letter about their acceptance into the course. You will then receive a **second** notice by e-mail 30 days before the course with further instructions, including how to pay for the course. Do **not** send payment with the course application.

Class will begin promptly at 1:00 pm. No late arrivals will be admitted.

Bring eye and ear protection for a shooting demonstration by the instructor. Do **not** bring firearms.

Fee

\$125.00

Course Coordinator

Chad Thompson

Length of Course

Five hours

DATES

February 11, Salemburg

March 25, Salemburg

April 29, Salemburg

May 27, Salemburg

June 10, Edneyville

June 11, Edneyville

June 17, Salemburg



Requirements for Becoming a Concealed Carry Handgun Instructor

You must be eligible to receive or possess a firearm under Federal and North Carolina State Law. You must also submit the following to the Criminal Justice Standards Division of the North Carolina Department of Justice:

- Concealed Carry Handgun Instructor Application Form (CCH-1);
- Firearms instructor certification from a course accredited by the North Carolina Criminal Justice Education & Training Standards Commission, the North Carolina Department of Corrections, the North Carolina Private Protective Services Board, or the National Rifle Association;
- Certificate showing successful completion of the course **Laws Governing Concealed Handgun and Use of Deadly Force**;
- Course material you intend to teach (or the course outline for prior approved courses); and
- Application fee in the form of a certified check.

The Concealed Carry Handgun Instructor program is regulated through the Criminal Justice Education and Training Standards Commission, as designated in NCGS 14-415.12(a)(4).

For more information, contact Ed Zapolsky at ezapolsky@ncdoj.gov or call 919-661-5980.



Special Events & Conferences

North Carolina Insurance Crime Information Exchange (NCICIE) Annual Training Conference Course #3043 <http://ncja.ncdoj.gov/3043>

Who Should Attend

Any law enforcement officer involved in the investigation of financial crimes and fraud.

Conference Goal

To provide progressive, enhanced and advanced fraud investigations training as it relates to insurance fraud. Conference topics will include focus on the most current fraudulent schemes and criminal activity being perpetrated against the insurance industry with an emphasis on the role of law enforcement and the investigative process. For the most current list of training topics, please refer to NCICIE's website at www.ncicie.org.

Methodologies

Each course will be led by an instructor and will involve demonstration, discussion, video, graphics and case study.

CICP Accredited Course

Registration/Fee

Students are encouraged to register online for the NCICIE Training Conference by visiting www.ncicie.org on or after November 15, 2014. Special rates and a limited number of scholarships will be offered for qualifying law enforcement and fire service personnel. Keep a watch to this site for more information. If additional assistance is needed, please contact Doug Robinson, NCJA Course Coordinator or NCICIE Vice President Mark Edgerton at mark.edgerton@ncfbins.com.

Conference Location

The Hawthorne Inn and Conference Center (www.hawthorneinn.com) located in downtown Winston Salem, NC has been selected to host the 2015 NCICE Training Conference. Please check the NCICIE website for more information on guest speakers and training opportunities.

Course Coordinator

Doug Robinson

Length of Course

Three days (20 hours)

DATE

February 25-27, Winston-Salem

North Carolina Juvenile Officers Association Annual Conference Course #2185 <http://ncja.ncdoj.gov/2185> **NEW!**

Who Should Attend

Law enforcement officers, investigators, school resource officers, etc., who are tasked with juvenile responsibilities.

Conference Goal

- To provide attendees an opportunity to exchange information relative to juvenile investigations.
- Through the training, communication, support and encouragement of the Association's membership, promote quality juvenile interactions within the state of North Carolina.

Methodologies

This conference employs lecture, discussion and other exercises.

Registration

Refer to website www.ncjoa.com for registration, hotel information and the training agenda.

Location

Double Tree by Hilton Hotel
2717 West Fort Macon Road,
Atlantic Beach, NC 28512
TEL: 1-252-240-1155
FAX: 1-252-222-4065

Course Coordinator

Scott Grantham
910-525-4151 ext. 278

Length of Course

Five Days (28 hours)

DATE

June 14-19, Atlantic Beach



Special Events & Conferences



Stalking and Stalking Behaviors Course #3328

<http://ncja.ncdoj.gov/3328>

CICP Accredited Course

Who Should Attend

Law enforcement officers, prosecutive investigators, medical examiner investigators and crime technicians with the responsibility of conducting an investigation and the prosecution of the crime of stalking.

Course Goal

To provide the knowledge and skills necessary to thoroughly and successfully investigate, process and prosecute a stalking related crime.

Course Topics

- Stalking defined
- Victims of stalking
- Profile of a stalker
- General characteristics of stalkers
- Relationship to victim
- Association of threats to violence
- Risk factors for threats to be carried out
- Motivation for stalking
- Stalker typologies
- Non-domestic stalkers vs. domestic stalkers
- Case management

Methodologies

This course will employ lecture, conference and practical exercises.

Course Requirement

Attendance at all class sessions is required.

Special Concerns

Checks should be made payable to: Mike Prodan and mailed to: 233 Bradley Drive, West Columbia, SC 29170. Payment should reach Mr. Prodan no later than one week before class starts. Phone: 803-996-4636.

Fee

\$100.00

Course Coordinator

Doug Robinson

Course Instructor

Mike Prodan

Length of Course

One day (8 hours)

DATE

April 20, Edneyville





Special Events & Conferences

SWAT Competition Course #7569

<http://ncja.ncdoj.gov/7569>

The Special Response Team Training Seminar is an opportunity for tactical teams to participate in a series of events that test decision making, physical skills, shooting and tactical skills as well as exhibiting the ability to function as a team. Events will demonstrate the use of various tactical weapons such as submachine guns, sniper rifles, shotguns, etc. Teams can be composed of a minimum of six to a maximum of ten members, one of which is a sniper. Vendors will also be displaying tactical equipment and clothing.

A team leader meeting will be at 7:00 p.m. in the auditorium the evening before the competition starts. A packet containing a list of the events will be given out at that time.

Special Concerns

Registered participants will receive a letter via e-mail approximately 30 days prior to class with information regarding payment.

Fee

\$60.00 per operator (payable to NCTOA, www.ncswat.org)

Registration

You must register for the competition by completing an NCJA application form and submitting it to the Registrar (fax number is on the application). You must also submit an NCTOA application (found at www.ncswat.org) to NCTOA along with your fee. Contact information for NCTOA can be found on their website.

Course Coordinator

Floyd Yoder

Length of Course

Three days (24 hours)

DATE

March 31-April 2, Salemburg

**LIMIT 10 STUDENTS
PER DEPARTMENT.**

Threat Assessment and the School Rampage Shooter Course #3372

<http://ncja.ncdoj.gov/3372>

Who Should Attend

Law enforcement officers (patrol, investigators, school resource officers, security) prosecutors, school administrators, teachers and counselors, who would be called upon to assess, investigate and manage threats against individuals and/or schools.

Course Goal

This course examines those individuals who communicate threats or other "unusual" communications to others as well as emphasis in identifying the difference between those who make a threat and those who pose a threat. In addition, this course examines the various theories of the cause of school shooters, warning signs, assessment and interventions.

Course Objectives

- Identify types of communicated threats (implied, direct and conditional).
- Distinguish the difference between those who make a threat and those who pose a threat.
- Identify types of threat communicators and level of concern or danger.
- Correctly identify how to manage and reduce the danger level.

CICP Accredited Course

- Describe and apply the methodology to recognize and encourage "leakage" in schools to prevent violence.

Methodologies

This course will employ lecture, discussion and conference methods.

Course Requirements

Attendance is required at all class sessions.

Special Concerns

Checks should be made payable to: Mike Prodan and mailed to: 233 Bradley Drive, West Columbia, SC 29170. Payment should reach Mr. Prodan no later than one week before class starts. Phone: 803-996-4636.

Fee

\$100.00

Course Coordinator

Doug Robinson

Course Instructor

Mike Prodan

Length of Course

One day (8 hours)

DATES

January 12, Salemburg
May 19, Edneyville
June 22, Edneyville

Other Important Information

(Registration, Learning Resource Center, Resources on the Web)



How to Register

Registration must be made in writing utilizing the NCJA application form.

*To register for **SALEMBURG** location, complete & mail application to:
Registrar, North Carolina Justice Academy, PO Box 99, Salemburg, NC 28385-0099
or FAX it to (910) 525-5235. Phone: (910) 525-4151. E-mail: registrar_east@ncdoj.gov.*

*To register for **EDNEYVILLE** location, complete & mail application to:
Registrar, North Carolina Justice Academy, PO Box 600, Edneyville, NC 28727-0600
or FAX it to (828) 685-7530. Phone: (828) 685-3600. E-mail: registrar_west@ncdoj.gov.*

Registration for courses of instruction offered by the Justice Academy is made through the Registrar unless otherwise indicated. The North Carolina Justice Academy is funded by the North Carolina General Assembly and enrollment is primarily for full-time employees of criminal justice agencies within North Carolina. Registration must be made in writing utilizing the enclosed application form. **(AGENCIES ARE ENCOURAGED TO COPY ADEQUATE QUANTITIES OF THIS FORM AS IT APPEARS IN THE BACK OF THE TRAINING CALENDAR.)** Course registration forms (applications) can be printed from our web site at <http://ncja.ncdoj.gov>. Forms must be filled out completely (front and back, if appropriate) and **MUST** bear the signature of the person responsible for approval of attendance (official authorization). To ensure prompt registration notification, please use Post Office Box mailing address of agency. Applications will not be processed unless all information is presented. Upon receipt, applications will be processed and departments will be notified of course availability.

CLASS INFORMATION

Registered applicants will receive an e-mail approximately 30 days prior to the course containing information about classroom location, starting times and listing any special requirements for the class. This e-mail will contain a confirmation request. Response to this request **MUST** be received to verify actual attendance. Failure to do so will result in the reserved space being given to another applicant.

CANCELLATIONS

We request immediate notification of cancellations so waiting list personnel can be contacted. Substitution

of students by authorized officials is encouraged in lieu of cancellation. Cancellations/substitutions can be reported to the Salemburg Registrar by telephone: 910-525-4151; or FAX: 910-525-5235 and to the Edneyville Registrar by telephone: 828-685-3600 or FAX: 828-685-7530.

HOUSING ASSIGNMENT - Salemburg

Academy students will be assigned a room at the Dormitory Office for the duration of the course they are attending. The Academy does not charge a registration, tuition or room fee. Room registration hours are as follows: Sunday, 3:00 p.m. - 8:00 p.m. and Monday through Thursday, 7:00 a.m. - 6:00 p.m. Anyone arriving after 6:00 p.m. will have room assignments made by the security officer on duty. **As of January 1, 2008, smoking is banned from all state buildings.**

HOUSING ASSIGNMENT - Edneyville

Registration is conducted at the Reception Desk, Room 101, on the ground floor of the Administration Building on Sunday from 3:00 p.m. - 7:00 p.m.; Monday from 7:00 a.m. - 7:00 p.m.; and Tuesday - Friday from 8:00 a.m. - 5:00 p.m. Students arriving after scheduled hours of registration will be checked in by the security officer on duty. **As of January 1, 2008, smoking is banned from all state buildings.** If a substitution is made for an Edneyville course, you must replace male with male and female with female.

COMMUTING STUDENTS

Commuting students should report directly to class.



Other Important Information

(Registration, Learning Resource Center, Resources on the Web)

NCJA Learning Resource Center

The Learning Resource Center is an integral part of the North Carolina Justice Academy. Located on the East Campus, it provides library and technology services to Academy students and law enforcement personnel throughout the state: the LRC offers lifetime library membership to its law enforcement patrons. Housing over 23,000 books, journals, magazines, reference materials, and technical manuals, the LRC also maintains special collections of law enforcement lesson plans, policy manuals from North Carolina police agencies, and training videos. Library materials are available free of charge and can be shipped at no cost (except return postage).

In addition to its collections in criminal justice, the LRC offers popular fiction materials and DVDs. Visit our catalog at <http://webopac.infovisionsoftware.com/ncjustice/>.

Our hours of operation are as follows (excepting holidays and special/reduced hours):

LRC HOURS OF OPERATION

8:00am – 9:00pm, Monday – Thursday
8:00am – 5:00pm, Friday
910-525-4151 x 267

A/V HOURS OF OPERATION

8:00am – 5:00pm, Monday – Friday
910-525-4151 x 267

Resources on the Web <http://ncja.ncdoj.gov>

NCJA Home

- Contact Us
- NC Justice Academy Maps
- Privacy Policy
- Sitemap

News

FAQs

Weather Reports

Mailing List

NCJA Survey

General Information

- East Campus Information
- West Campus Information
- History of the Justice Academy
- Our Mission
- NCJA Photo Gallery

Courses Offered by NCJA

- All Courses by Month
- Course Offerings (A-Z)
- Detention Officer Courses
- Online Training
- Registration/Application
- Training Calendars

Blackboard

Training Centers

- Commission/In-Service Center
- Investigation Center
- Law Enforcement Leadership Center
- Legal Center
- Tactical and Traffic Center

Commission Courses

- BLET
- Detention Officer
- Driver Training
- Firearms
- In-Service
- Instructor Training
- Physical Fitness
- Speed Measuring Training
- Specialized Subject Control and Arrest Techniques Instructor Training
- Telecommunicator

Certificate Programs

- Community Policing
- Criminal Investigations Certificate Program
- Instructor Development Program
- Management Development Program
- School Resource Officer Certificate
- Tactical Training Certificate Program
- Traffic Enforcement and Investigation Certificate

Support Services

- Audio Visual Department
- NCJA Bookstore
- NCJA Library
- Video Production Unit

Personnel

Criminal Justice Links

- Attorneys General Offices
- Criminal Justice Associations
- Criminal Justice Degree Programs
- Criminal Justice Resources
- Federal Criminal Justice Agencies
- Legal Information
- Legislative Information
- NC Criminal Justice Agencies
- NC Police Departments
- NC Sheriffs' Offices

Publications

Legislative Updates

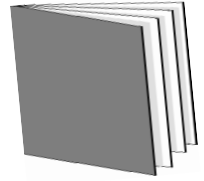
Job Bank

Training Materials

Outside Agency Courses/ Conferences

Other Important Information

(Registration, Learning Resource Center, Resources on the Web)



Online Course Registration

NCJA Online Courses

North Carolina Justice Academy online courses allow criminal justice personnel from around the state to take courses over the Internet. Hopefully, this will mean less time away from the job and help with travel budgets.

The Academy offers two types of online courses. Those courses designated as Web-based will be courses conducted totally online. Those courses designated as Web-blended will be courses conducted partially online with some classroom/practicals at an NCJA campus where the class will meet face-to-face.

Registration

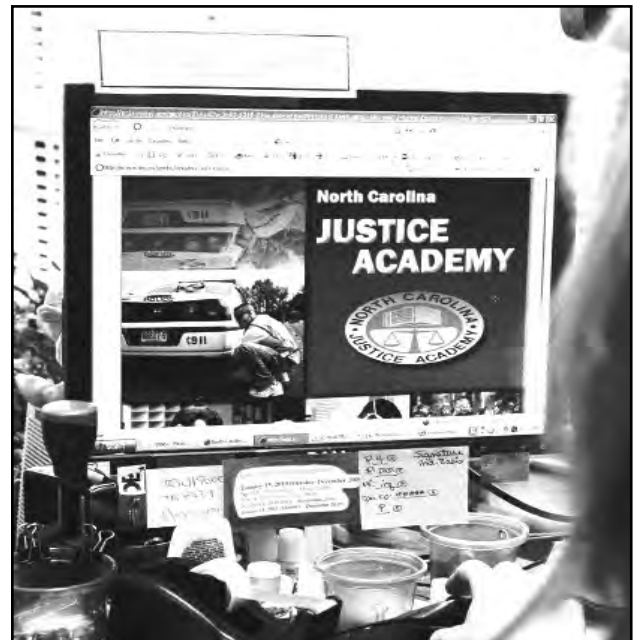
Students should submit a course application to the NCJA registrar to register for an NCJA online course unless otherwise indicated. Students should check course requirements for special activities related to online course offerings.

Characteristics of Online Courses

Students who take online courses with the Justice Academy are expected to meet regular deadlines throughout the course, participate in online class activities and stay in touch with the instructor and fellow students. ***NCJA online courses require steady involvement and interaction on the part of those enrolled.***

Technical Requirements for Taking an Online Course

Students enrolled in NCJA online courses are required to have Internet access, an e-mail account, a word processing program and a Web browser equivalent to Internet Explorer 8 or higher. Particular courses may have further requirements on hardware and software. Check course descriptions for these specifications.





Other Important Information

(Registration, Learning Resource Center, Resources on the Web)

Office of the Registrar Transcript Request Information

Students or alumni who desire a transcript of NCJA courses must present a written request or the form below to the Registrar's Office. Please note that federal law requires that all requests must bear the signature of the student, so e-mail requests cannot be honored.

For purpose of identification, the request needs to include:

- Student's full/maiden name
- Social Security number
- Date of Birth
- Complete mailing address of where the transcript is to be sent
- Student's signature

Official transcripts cannot be e-mailed or faxed to students, departments, etc. They can only be sent via regular mail. Please remember that all transcript requests must be signed by the student.

A transcript can be picked up in person during regular business hours. A picture ID is required.

If you have questions about the transcript request process, please call the Office of the Registrar at 910-525-4151, ext. 245 or 828-685-3600, ext. 213.

Mail all transcript requests to:
Registrar, NC Justice Academy,
PO Box 99, Salemburg, NC 28385-0099,
or
Registrar, NC Justice Academy,
PO Box 600, Edneyville, NC 28727-0600

Office of the Registrar

Official Transcript Request

Name: _____
Last First Middle/Maiden

Social Security Number: _____ Date of Birth: _____

Send Transcript to (complete mailing address is required):

Student Signature: _____

NC JUSTICE ACADEMY COURSE APPLICATION

**To register for SALEMURG location,
complete and mail this application to:
Registrar, NCJA
PO Box 99, Salemburg, NC 28385-0099
or email to: registrar_east@ncdoj.gov
or FAX to: 910-525-5235.
PHONE: 910-525-4151**

**To register for EDNEYVILLE location,
complete and mail this application to:
Registrar, NCJA
PO Box 600, Edneyville, NC 28727-0600
or email to: registrar_west@ncdoj.gov
or FAX to: 828-685-7530.
PHONE: 828-685-3600**

***One application is required for each course. Please check the back of the application for additional required supplemental information. Prerequisites or special course requirements may be listed in the course description.**
Failure to provide the information requested may result in the inability of our registrar to provide you with a complete training transcript.

PLEASE PRINT CLEARLY OR TYPE

A. Name (No Nicknames): _____
Last
First (No Initials)
Middle

B. SS#: _____ Date of Birth: _____

C. Agency: _____ ☐ City/County ☐ State ☐ Federal

D. Employing Agency **Mailing** Address (PO Box or Street): _____

City: _____ State: _____ Zip: _____

County: _____ Job Title: _____

(Area Code) Phone #: _____ E-mail: _____

E. *Course #: _____ Course Title: _____

*Complete applicable part of page 2 if your course # is 1528, 2032, 2033, 2142, 2152, 2182, 2618, 2726, 2727, 2728, 3016, or 3703.

1. Preferred Date: _____ Location: _____

2. Preferred Date: _____ Location: _____

F. Will you require a room for your on-campus stay? ☐ Salemburg ☐ Edneyville

☐ Yes ☐ No ☐ Male ☐ Female

If a dorm room is unavailable at the Edneyville location, will you be willing to stay off campus at your own expense?

☐ Yes ☐ No

G. I confirm that the above-named applicant is in a job classification to which the requested training applies, and their attendance will be scheduled.

Please Print Name and Title of Authorizing Official: _____

Date Approved: _____ Official's E-mail: _____

Signature of Authorizing Official: _____

H. RETURN CORRESPONDENCE TO:

NOTICE: Agencies will receive notification if their enrolled employee does not successfully complete a training course or event.

Please Print Name: _____

Address (if different from Employing Agency Address): _____

Rank/Title: _____

Phone #: _____ FAX #: _____ E-mail: _____

Signature: _____

PLEASE PROVIDE THE ADDITIONAL INFORMATION AS IT APPLIES TO YOUR APPLICATION

All applicants for each of the Specialized Instructor Courses and their Prequalification Courses are required to provide the following items for course attendance:

1. Proof of successful completion of a criminal justice general instructor training course. An EXCEPTION to the requirement is made for applicants to the **Specialized Physical Fitness Instructor Training Prequalification #2727 and Specialized Physical Fitness Instructor Training #2033** that possess either of the following:
 - a. Hold a current and valid North Carolina Teachers' Certificate and hold a minimum of a baccalaureate degree in physical education and be actively teaching in physical education topics; or
 - b. Be presently instructing physical education topics in a community college, college, or university and hold a minimum of a baccalaureate degree in physical education; and
2. Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the CJSD once they complete our Specialized course and apply for certification.
- I. **Specialized Firearms Instructor Training Prequalification #1528 and Specialized Firearms Instructor Training #2032**
Please indicate the type of firearms instruction you will be conducting:

☐ BLET ☐ In-Service ☐ Qualification ☐ Other

TO BE COMPLETED BY AGENCY HEAD OR SCHOOL DIRECTOR/IN-SERVICE TRAINING COORDINATOR

I have reviewed the information above and find it to contain accurate data concerning this applicant. I have determined that the applicant should be nominated to attend item I; that he/she is a certified instructor and he/she will be utilized in a training assignment in this topic area.

Signature: _____ Agency or Institution: _____

Print Name: _____ Title: _____

- II. **Specialized Physical Fitness Instructor Training Prequalification #2727, Specialized Physical Fitness Instructor Training #2033, Specialized Subject Control/Arrest Techniques Instructor Training Prequalification #2728 and Specialized Subject Control/Arrest Techniques Instructor Training #2142** - Obtain certification from a licensed physician that the applicant is able to participate in the course. This statement for the physician's certification is on the course webpage: <http://ncja.ncdoj.gov/SPFIT2033.aspx>.
- III. **Specialized Driver Instructor Training Prequalification #2726 and Specialized Driver Instructor Training #3703** - Certified copy of driving history from the Department of Motor Vehicles, Drivers License Division.
- IV. **Explosives and Hazardous Materials Specialized Instructor training #2618** – Obtain certification from a medical professional utilizing OSHA Form C that the applicant is able to participate in course utilizing a Self-Contained Breathing Apparatus and Air Purifying Respirator. This form may be obtained from the course webpage: <http://ncja.ncdoj.gov/EHMSIT2618.aspx>. Students must also provide a copy of a current fit test for the Air Purifying Respirator they will utilize in the course.

TO BE COMPLETED BY AGENCY HEAD OR SCHOOL DIRECTOR/IN-SERVICE TRAINING COORDINATOR

I have reviewed the information above and find it to contain accurate data concerning this applicant. I have determined that the applicant should be nominated to attend this Specialized Instructor Training course and that he/she is a certified instructor and he/she will be utilized in a training assignment in this topic area in the Basic Law Enforcement Training course.

Signature: _____ Agency or Institution: _____

Print Name: _____ Title: _____

- V. **Management Development Program #2182** - Upon receipt of this course application, a more detailed application will be mailed to you and processed by the Law Enforcement Leadership Center at the Academy. All contact will be through that department.
- VI. **Officer Safety/Readiness Instructor Training #3016** - Attach a copy of your certificate documenting successful completion of a criminal justice instructor training course.
- VII. **Instructor Training Orientation #2152** - Letter from School Director of Instructor Training stating that you will be teaching or evaluating for them and a copy of your current instructor certification.

The North Carolina Justice Academy recognizes and is in compliance with the provisions of the Americans with Disabilities Act. You may request a reasonable accommodation for a disability in order to attend training by calling the Registrar at (910) 525-4151.



PO Box 99, Salemburg, NC 28385-0099 Ph: 910-525-4151
PO Box 600, Edneyville, NC 28727-0600 Ph: 828-685-3600
<http://ncja.ncdoj.gov>

Roy Cooper, Attorney General Mark J. Strickland, Director



Visit our website

